

WORK SESSION
AGENDA
MONDAY, JULY 12, 2010

WORK SESSION:

EXECUTIVE SESSION

Negotiations - Nancy Olmstead

6:00 pm Doug Bulman - Health Insurance Quotes

6:30 pm Karl VonBerg - Forester Consultant

7:00 pm Margaret Hadsell – Historic Commission (Walsh Construction will be present to explain the alteration of exterior) **See Planning & Zoning 7.4-5**

PUBLIC HEARINGS:

Request approval from Town Board to advertise for **Local Law “G” Retirement Incentive** on July 21st with a public hearing on July 28th

BIDS:

COMMITTEES:

7.1 PUBLIC WORKS –

1. A RESOLUTION of Vestal Town Council approving the authorization of the Town of Vestal to send equipment to the Broome/Tioga County Auction to be held on September 25th, 2010.

NOW, THEREFORE, the Vestal Town Council, duly convened at a regularly scheduled meeting, does hereby,

RESOLVE, to grant permission to the Town of Vestal to send equipment to the Broome County Auction.

2. Space Study

3. Authorization for Gary Campo to sign an agreement with NYSERDA for the grant for installation of **solar panels** at the Vestal Library. This is paid 100% by grant money. Also, request

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for Gary Campo to sign an agreement with NYSERDA for the grant for the installation of **new lighting fixtures** for the Vestal Library.

4. Request for a motion which would authorize the supervisor to sign an easement release for Best Buy.
5. Request from owner of 1901 Vestal Parkway East to enclose the rear ditch that runs along his property and is adjacent to the Rail Trail.
6. Use of Jake brakes
7. Request for Gary Campo to sign the NYSERDA agreement for the installation of new lighting fixtures at the **Water Shop**. This is paid 100% by the grant.

7.2 FINANCE –

1. Warrant Report - 2010 – 25
2010 – 26
2010 - 27
2. Discuss letter from Laura McKane regarding the audited records of the Town of Vestal Justice Court for 2009.
3. Invoice for Michael Richardson – met with Town Board– 2.8 hours @ \$150 per hour - \$420.00; second invoice for mileage and lodging \$343.75.
4. Motion to authorize the sale of a **Bond Anticipation Note** in the amount of \$735,000 to the Insurance Reserve Fund at an interest rate of 1.5% per annum. Such notes shall be dated July 15, 2010 and mature on May 20, 2011.

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5. Town Clerk Monthly Report – June 2010
6. Comptroller’s Monthly Report – June 2010 (e-mail)
7. Request from Daniel Iversen, 228 Greenlawn Road, Vestal for payment of his \$1,000 deductible for damage to his home from a tree falling on his home due to wind. The tree was on the forever green property owned by the Town of Vestal.

7.3 EMPLOYEES –

1. Memo from Ruth Lewis requesting to continue to work for the Town of Vestal as grant administrator after her retirement at the end of September, 2010.
2. Discuss Memorandum of Agreement with Operating Engineers
3. Code of Ethics discussion
4. Review request from Town Clerk regarding Deputy Clerk/Records Manager position. (held over from June 7th)

7.4 PLANNING & ZONING –

1. Discuss New Sign Ordinance for Not-For-Profits Announcing their Events:

DEFINITION:

Event notification sign means a sign or signs erected by not-for-profit organizations to inform the general public of the event being held.

Event notification signs:

- a) As approved by the code enforcement officer.
- b) Not to exceed three (3) square feet in area, when placed off site of the event.

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- c) Not to exceed thirty-seven (37) square feet in area, when placed at the event site.
 - d) Signs shall be removed within forty-eight (48) hours of the end time of the event.
2. Request from **Cliff VanDervort / VanDervort Service Center 1694 NYS Rt. 26S** to install an electronic sign -1'7" x 8'-6" 13.45 square feet in area.
 3. Discuss **Memo of Understanding for Inter-municipal Cooperation in Regard to the Broome County County-Wide Code Enforcement Office** Feasibility Study.
 4. Request to rezone **1344 and 1348 SR 26, BCTMP# 129.08-1-2** and 3 from RR to C-2. Prior application was to open an auto dealership.
 5. ***Certificate of Appropriateness Application for 3 Pumphouse Road*** BMTS # 157.18-1-2 from contractor for alteration of exterior (additional parking area and relocation of handicap ramp to rear of building. Walsh Construction or Muench Realty will be present around 7 pm
 6. Discuss adopting resolution on **Marcellus Shale**.
 7. Request for permission to hold a **community event at the end of Michael Street** on July 24th from 5 pm – 8 pm. There will be food catered from a restaurant with a tent. Consent from neighbors is attached.
 8. Request for **rezoning of 3420 Vestal Road, (Burford)** from RA-1 – C-2. (prior application)
 9. Attached is a request for a vehicle service station special use permit, in which **Safelite Auto Glass** would like to occupy 313 Vestal Parkway East, which was recently used by Crown Treasures (basically across the Parkway from the Library).Request to arrange for a **public hearing date**, possible dates could be; advertise on 7/28 with public hearing on 8/11/10.

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7.5 PUBLIC SAFETY –

1. Discuss signage for **Vestal Rail Trail** – see attached - **Note that it has been changed from 2 dogs per person to 1 dog per person; we will need a resolution to change the code.**

2. Chief of Police request permission to attend the NYS 2010 Chief’s Conference from Monday, July 19th through Wednesday, July 21st at the Woodcliff Hotel in Fairport, New York. Cost is as follows:

Hotel for 2 nights	\$264
Registration fee	\$150
Meals (3 days)	<u>\$125</u>
TOTAL	\$539 - Money to be taken out of budget line A3120-4030

3. Fire Department request approval from the Board of Fire Commissioners to send a piece of Station 3 apparatus, Utility 4 with ATV32 and personnel to the **Central New York Fireman’s Association Parade in Owego** on Saturday, July 17th. The Parade is at 3 pm with a lineup at 2 pm.

7.6 RECREATION –

1. All employee pay rates are budgeted items in the 2010 budget and the background check has been completed. Request Town Board approval to hire the following employees:

A7310.1026 Labor – Tennis Lessons

Randy Cummings –Vestal as Tennis Director at pay rate \$425.00/Session

Timothy Montague –Vestal as Tennis Instructor at pay rate \$7.25/hr.

Patrick Saitta –as Tennis Instructor at pay rate \$7.25/hr.

Troy Vargason –Vestal as Tennis Instructor at pay rate \$7.25/hr.

A7310.1122 Labor – Girl’s Lacrosse Camp

Loryn Chase –Vestal as Girl’s Lacrosse Camp Instructor at pay rate \$150.00 salary

Heidi Lott –Apalachin as Girl’s Lacrosse Camp Coach at pay rate \$250.00 salary

Dave Williams - Vestal as Girl’s Lacrosse Camp Director at pay rate \$600.00 salary

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Erin Wood - Vestal as Girl's Lacrosse Camp Instructor at pay rate \$150.00 salary

A7310.1045 Wrestling Camp

Robert Zetzsche - Vestal – as Wrestling Camp Director at pay rate \$600.00 salary

A7310.1028 Labor – Softball Camp

Danette Berry –Binghamton as Softball Camp Coach at pay rate \$175.00 salary

Savonna Connolly –Vestal as Softball Camp Instructor at pay rate \$150.00 salary

Brian Donlin –Vestal as Softball Camp Director at pay rate \$525.00 salary

Jennifer Phillips –Vestal as Softball Camp Assistant Director at pay rate \$425.00 salary

A7310.1129 Labor – Field Hockey Camp

Crystal Harvey –Endicott as Field Hockey Camp Director at \$450.00 salary per camp

A7310.1130 Basketball shooting and Conditioning

Ryan Hayes - Port Crane as Basketball Shooting & Conditioning Dir. at pay rate \$500.00 salary

EXECUTIVE SESSION

Nancy Olmstead - **Negotiations**

RECEIVE & FILE:

- Office of Broome County Legislature meeting of the BC Agricultural & Farm Land Protection Board will be held on Wednesday, July 21, 2010 at 12 noon at the Cornell Cooperative Extension 840 Front Street, Binghamton, NY

SUPERVISOR'S ANNOUNCEMENTS:

- DEC website Draft Supplemental Generic Environmental Impact Statement on the Oil, Gas and Solution Mining Regulatory Program – October 2009 --- www.dec.ny.gov/energy

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12. **OTHER NEW BUSINESS:**

13. **OLD BUSINESS:**

- Motion to establish the following regulation: (held over from 1/25/10)

Install a sign indicating ***NO PARKING HERE TO CORNER*** shall be erected on both the north and south sides of **Sheedy Road** 300 feet from the Route 26 South intersection. Additional signs indicating ***NO PARKING ANYTIME*** shall be erected every 50 feet on both sides of **Sheedy Road** proceeding back towards the Route 26 South intersection.