

# ORGANIZATIONAL MEETING OF THE YEAR 2009

January 14, 2009

## 1. SUPERVISORS APPOINTEES:

DEPUTY SUPERVISOR: Emil Bielecki

### COMMITTEES:

PUBLIC WORKS: (Utility, Highway, Water, Parks)	SCHAFFER/Majewski
FINANCE: (Assessor, Tax Receiver)	BIELECKI/Fitzgerald
EMPLOYEES:	SCHAFFER/Fitzgerald
PLANNING & ZONING: (Code Enforcement)	BIELECKI/Schaffer
PUBLIC SAFETY	MAJEWSKI/Bielecki
RECREATION: (Library)	FITZGERALD/Majewski

## 2. APPOINT TOWN ATTORNEY: David Berger

## 3. APPOINT COMPTROLLER/DIRECTOR OF FINANCE:

	Laura McKane
■ APPOINT DEPUTY COMPTROLLER:	Pam Fitzgerald
■ DEPUTY DIRECTOR OF FINANCE:	Pam Fitzgerald
■ BUDGET OFFICER:	Laura McKane
■ DEPUTY BUDGET OFFICER:	Pam Fitzgerald

## 4. TOWN ENGINEER: Gary Campo

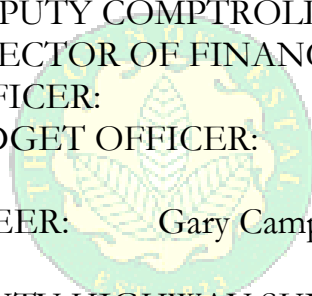
## 5. APPOINT DEPUTY HIGHWAY SUPERINTENDENT: Rocco Turdo

## 6. APPOINT DEPUTY WATER SUPERINTENDENT: William Peltz

## 7. APPOINT DEPUTY TOWN CLERKS: Kathie Young Carol Gregson

## 8. APPOINT COURT ATTENDANT Substitute Matthew Rossie John Lenox

## 9. POLICE MATRON: Barbara Taggart



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**10. APPOINT SCHOOL CROSSING GUARDS:**

Edward J. Bernhauer	John Linfoot
Carolyn Bouton	Shirley Linkfoot
Sharon Rosenkrans	Joyce Campbell
John Siegenthaler Jr.	Richard L. Hunsinger
Gene Wagner	

**Alternates:**

Jan Linfoot	Ron Linfoot
K. Robert Marsh	Sharon Black

**11. VEHICLE MAINTENANCE:** Larry Kozina

**12. APPOINT REGISTRAR OF VITAL STATISTICS:** Connie Lightner

- DEPUTY REGISTRAR: Kathie Young
- SUB-REGISTRAR: Carol Gregson  
Susan Bailey

**13. APPOINT TOWN HISTORIAN:** Margaret Hadsell

**14. APPOINT COURT CLERKS:** Gloria Meade, Linda Vail

**15. APPOINT DEPUTY ASSESSOR:** Shirley Michno

**16. APPOINT AND/OR RE-APPOINT ZONING BOARD OF APPEALS MEMBERS FOR A 5 YEAR TERM:**

<b>Chairman</b> - Mark S. Johnson	12/31/12
Steve A. Milkovich, Jr.	12/31/13
Tom Smallcomb	12/31/11
Ray Ferraro	12/31/10
Mark Tomko	12/31/09

**Alternates:**

David Leonard	12/31/09
Ken Cramer	12/31/13

**Attorney** - Matt Butler

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### 17. APPOINT AND/OR RE-APPOINT RECREATION COMMISSION MEMBERS FOR A 7 YEAR TERM:

Mary Ann Joggerst	12/31/15
Collin Stuart	12/31/14
Mary Ann Wilcox	12/31/13
Greg Papa	12/31/12
Janice Duseau	12/31/11
Josephine Stento	12/31/10
Sue Hoyt	12/31/09

### 18. APPOINT AND/OR RE-APPOINT CONSERVATION ADVISORY COMMISSION MEMBERS FOR A 1 YEAR TERM:

- Cynthia Westerman 12/31/09
- Richard Pastore 12/31/09
- Stephen Appel 12/31/09
- Curt Pueschell 12/31/09
- Shep Bennett 12/31/09
- Jennifer Kakusian 12/31/09
- Steven Cammisa 12/31/09

### 19. APPOINT AS LIAISON TO BROOME COUNTY EMC FOR A 1 YEAR TERM:

- Cynthia Westerman 12/31/09

### 20. APPOINT AND/OR RE-APPOINT LIBRARY TRUSTEES FOR A 5 YEAR TERM:

Gerald Prudhomme	12/31/09
Gordon Allen	12/31/10
Sue Hoyt	12/31/11
Harold Billings	12/31/12
Robin Oggins	12/31/13

### 21. APPOINT SUMMER RECREATION DIRECTOR: Elyse Papa

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**22. APPOINT AND/OR RE-APPOINT MEMBERS OF ASSESSMENT REVIEW BOARD FOR 5 YEAR TERM:**

- Shep Bennett                    09/30/09
- Carl J. Winterberger       09/30/10
- Russell Livermore            09/30/11
- David Goon                     09/30/12
- Robert A. Flanders         09/30/13

Alternate members - all for a five year term expiring September 30, 2013.

- Asif Shaikh
- Deborah Gruver
- Walter Barbour

**23. APPOINT AND/OR RE-APPOINT MEMBERS OF PLANNING BOARD FOR 5 YEAR TERM:**

- Chairman: Joyce Majewski 07/07/09
- Bob Bennett                    07/07/10
- Edward Zimmer               07/07/11
- Robert Warner                07/07/12
- Delivan Gates                 07/07/13
- Alternate: Madeleine Cotts   07/07/11

**24. ADOPT TOWN BOARD AGENDA:**

**Regular Town Board Meetings:**

2<sup>nd</sup> and 4<sup>th</sup> Wed of each month 7:00 PM

**Work Sessions:**

6:00 PM on the first, second and fourth Mondays of each month unless notified of cancellation.

**25. ADOPT HANDBOOK, FOR EMPLOYEES, POLICE & FIRE AS PRESENTED IN THE HANDBOOK.**

**26. ESTABLISH SALARY AND WAGE RATES FOR TOWN EMPLOYEES AS STATED IN THE 2009 SALARY SCHEDULE.**

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27. AUTHORIZE EMPLOYEE SURETY BOND:

28. ADOPT RESOLUTION SPECIFYING APPORTIONMENT OF MAINTENANCE FOR SEWER AS SHOWN IN THE 2009 BUDGET:

29. DESIGNATE OFFICIAL NEWSPAPER: Binghamton Press & Sun Bulletin

30. DESIGNATE DEPOSITORIES FOR TOWN FUNDS:

- M & T \$12,000,000
- J. P. Morgan Chase \$20,000,000
- Tioga State Bank \$12,000,000
- NBT \$12,000,000
- Wilber National Bank \$ 6,000,000

31. DESIGNATE DELEGATE & ALTERNATE TO ASSOCIATION OF TOWNS ANNUAL MEETING:

Delegate: Emil Bielecki Alternate: Connie Lightner

32. APPOINT FIRE MARSHAL: Carle Truman  
■ DEPUTY FIRE MARSHAL: Brian Mather

33. APPOINT DEPARTMENT CHIEF: Doug Rose

ASSISTANT CHIEF OF: Company #1 Doug Rose  
Company #2 Pat Mizener  
Company #3 Chris Lupole  
Company #4 Chuck Paffie

34. HISTORICAL SOCIETY PRESIDENT: Gail Covert

35. MUSEUM: Curator: Virginia Wood Director: Janice Roosa

36. SENIOR CITIZEN PRESIDENT: James Gallagher

37. SECRETARY:

- PLANNING BOARD - Barb Taggart /Kathie Young alternate

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- ZBA – Kathleen Cannon

38. APPOINT MARRIAGE OFFICER: Connie Lightner

39. APPROVAL FOR CLOTHING AND BOOT ALLOWANCE IN ACCORDANCE WITH THE OPERATING ENGINEERS CONTRACT FOR:

- |                                 |                |
|---------------------------------|----------------|
| ▪ Water Superintendent          | Scott Groats   |
| ▪ Parks Superintendent          | James Bukowski |
| ▪ Highway Superintendent        | Brock Leonard  |
| ▪ Deputy Highway Superintendent | Rocco Turdo    |
| ▪ Town Engineer                 | Gary Campo     |
| ▪ Deputy Water Superintendent   | Bill Peltz     |
| ▪ Code Officer                  | Mark Dedrick   |

40. Authorize attendance at budgeted monthly/quarterly association meetings as follows:

Cost of registration, meal, and mileage. Meal reimbursement to be at meeting rate if set or at the reimbursement rate per the Employee Hand Book or Union Contract unless otherwise authorized.

- Broome County Municipal Clerks Assoc. Monthly meeting.
- Broome County Assoc. of Receivers and Tax Collectors Quarterly meetings.
- Association of Assessors monthly meetings.
- Building Officials quarterly meetings.
- NYS GFOA Central Region meetings and seminars.
- NYS GFOA Board of Governors quarterly meetings.
- Broome County Association of Towns and Villages Monthly meeting.
- Broome County Association of Municipal Court Clerks Monthly meeting.
- Various Parades the VFD attends each. List attached to these minutes.

Motion by Councilman Majewski seconded by Councilman Bielecki to adopt the organizational meeting as above. Vote: Ayes: All. Nays: None.