

## Chapter 2

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\*Cross references—Sign review board, § 5-114; traffic violations bureau, § 14-36 et seq.; board of zoning appeals, § 24-48 et seq.



## ARTICLE I. IN GENERAL

### Sec. 2-1. Town elections and terms of town officers.

(a) This section is adopted pursuant to section 23 of the Municipal Home Rule Law to supersede the Town Law in order that town elections may be held in the odd-numbered years on the Tuesday next succeeding the first Monday in November. Currently, town officers are elected in the even-numbered years. It is also the intent to have all other town elections, except special elections, held in odd-numbered years.

(b) This subsection supersedes section 86 of the Town Law. Biennial town elections for the election of town officers and the consideration of such questions as may be proposed by the town board or the duly qualified electors, pursuant to the provisions of the Town Law, shall be held on the Tuesday next succeeding the first Monday in November of every odd-numbered year. All other town elections of the town are special elections. All elected town officers of the town in the office on November 9, 1987, shall continue in office for the terms for which elected until their successors have been elected and qualified. The town officers to be elected in any such election shall be only those elected town officers who were required to be elected as of August 12, 1987, and the terms of such officers shall be the term as provided in subsection (c).

(c) This subsection supersedes section 24 of the Town Law with respect to the term of office. The term of office for town councilmen shall be four (4) years, two (2) of which shall be elected at each biennial election. The term of the offices of justice of the peace and elected receiver of taxes shall be four (4) years. The term of each elected officer shall begin on January 1 next succeeding the election at which he was elected. The town engineer and the town attorney shall hold their respective offices and all other town officers, whenever appointed, shall hold their respective offices and positions at the pleasure of the town board except as otherwise provided by law. The first election to be held pursuant to this subsection shall be in 1988 and shall be for those officers whose terms expire December 31, 1988. The jus-

tice of the peace and two (2) town councilmen elected at said election shall hold their office for a term of three (3) years, commencing January 1, 1989 and thereafter their term of office shall be for a term of four (4) years; the justice of the peace, receiver of taxes and town councilmen whose terms expire on December 31, 1990 shall be first elected in the election held in November of 1990 and their terms shall be for a period of three (3) years for their first term of office and thereafter for a term of four (4) years. All officers of the town having a two-year term which shall expire on December 31, 1988 shall be elected on the Tuesday next succeeding the first Monday in November of 1988 and the term of office shall be for a period of three (3) years for the first term and thereafter the term of office shall be for a term of four (4) years as provided by law, after the first three-year term and the terms of office for the town supervisor and the highway superintendent shall be for a term of two (2) years. The term of office of elective town clerk of the Town of Vestal shall be four (4) years. Such four-year term shall commence on the first day of January following the first biennial town election after the effective date of this local law. At the biennial town election next following the effective date of this local law, and every four (4) years thereafter, the town clerk shall be elected for a term of four (4) years.

(L.L. No. 10 of 1988, §§ 1—3; L.L. No. 7 of 1993, §§ 1, 2)

**State law reference**—Authority to supersede portions of Town Law, Municipal Home Rule Law, § 10(1.(ii)d.(3)).

**Editor's note**—Local Law No. 13 of 2006, §§ 1, 2, adopted July 26, 2006, states the following: "The term of office of elective Supervisor of the Town of Vestal shall be four years. Such four year term shall commence on the first day of January following the first biennial town election after the effective date of this local law. At the biennial town election next following the effective date of this local law, and every four years thereafter, the Supervisor shall be elected for a term of four years."

### Sec. 2-2. Notice of meetings.

(a) The terms, words and phrases used in the section shall have the same meaning as such terms, words and phrases as defined in section 92 of the Public Officers Law. In addition, in this section:

- (1) *Notice* means, but is not limited to, written or oral information relating to the date, time and place where a meeting is to be held.

(2) *Public bodies of the town* means the town board and boards created or authorized by legislative action of the town which are authorized to take official action which binds or obligates the town or its departments in any manner.

**Cross reference**—Definitions and rules of construction generally, § 1-2.

(b) The purpose of this section is to set forth procedures to be followed for the giving of public notice of meetings to the public and news media in accordance with the provisions of the Open Meetings Law [Public Officers Law, § 100 et seq.].

(c) The following location is hereby designated as a site where notice of meetings to be held shall be posted: Official signboard on the north side of the Town Hall, to the east of the entrance.

(d) The town clerk shall be responsible for providing notice to the public and news media as provided in this section. The town clerk shall, upon request, whenever possible, provide notice to any person of the date, time and place of the meeting of a public body, whether the request for such information is made in person, in writing or by telephone; provided, however, that:

- (1) A written request requiring a written notice shall be accompanied by properly stamped self-addressed envelope.
- (2) A telephone request requiring the clerk to return a long distance call shall not be honored unless the requester accepts the charges for such a call.

(e) All news media desiring to receive notice as set forth in subsection (f) shall file annually with the town clerk their names and mailing addresses for purposes of receiving such notice.

(f) The schedule of all regularly scheduled meetings of public bodies of the town to be held during the calendar year shall be filed with the town clerk. A compilation of the list shall be distributed by regular or certified mail to all news media who have filed with the town clerk their names and addresses for purposes of receiving the list. The town clerk shall post said list in accordance with the provisions of subsection (c).

(g) A public body of the town scheduling a meeting one (1) week before a meeting, other than those specified in subsection (f), shall notify the town clerk at least seventy-two (72) hours in advance of the meeting, and the clerk shall immediately post same in accordance with subsection (c).

(h) A public body which has scheduled a meeting less than one (1) week from the date shall notify the town clerk by phone or in writing within the business day or as soon as practical the next business day of the scheduling of the meeting, and the town clerk shall cause same to be posted in accordance with subsection (c).  
(Code 1966, §§ 25-1, 25-3—25-6)

**Sec. 2-3. Granting or requesting assistance from another municipality.**

(a) General Municipal Law § 209-m authorizes the town supervisor whenever he deems that the public interest requires it, may request the chief executive officer of any other local government to detail, assign and make available for duty and use in the local government for which the request is made any part of the forces, equipment and supplied of the police department, police force or parkway police force of the local government of which the request is made. The chief executive officer of the local government of which the request is made is hereby authorized and empowered to grant the request so made.

(b) Pursuant to General Municipal Law § 209-m, said local government may, by local law, delegate to the chief of police of its police department or police force the powers hereby granted to a chief executive officer to request and grant police assistance, it is deemed to be in the best interests of the town [to] offer such power to the town chief of police, and said power is authorized as provided under said statute.

(L.L. No. 7 of 2007, §§ 1, 2)

**Editor's note**—L.L. No. 7 of 2007, §§ 1, 2, adopted October 24, 2007, did not specify manner of inclusion; hence, inclusion as § 2-3 is at the discretion of the editor.

**Sec. 2-4. Wellness program.**

(a) *Adoption and purpose statement.* A town employee wellness program is hereby authorized. The purpose of the employee wellness program is

to develop, promote, and carry out those policies, programs, and activities that improve the health and well-being of town employees, contribute to a healthful town work environment, and provide town employees with information to help make informed lifestyle decisions.

(b) *Voluntary participation/compliance.* Any participation in the program and activities of the town employee wellness program will be strictly on a voluntary basis.

All activities and programs sponsored through the wellness program and any rewards authorized by future action of the town board will be in compliance with all state and federal rules, regulations and law.

(c) *Health oversight committee.* The health oversight committee consists of voluntary members of each of the town's collective bargaining units, a representative of non-union employees, the comptroller, and the director of human resources.

The health oversight committee will meet as needed.

The committee may plan programs and activities and perform evaluations of ongoing programs and activities. The committee may initiate programs and activities which are of no cost to the town. Any activity or program which requires the expenditure of funds requires a resolution of the town board.

(L.L. No. 7 of 2009, § 1)

*Editor's note*—L.L. No. 7 of 2009, § 1, adopted May 13, 2009, did not specify manner of inclusion; hence, inclusion as section 2-4 is at the discretion of the editor.

**Secs. 2-5—2-20. Reserved.**

## ARTICLE II. OFFICERS AND EMPLOYEES\*

### DIVISION 1. GENERALLY

#### **Sec. 2-21. Advance cash payments.**

(a) The town may make advance cash payments to officers and employees of the town in anticipation of expenses to be incurred by such

\*State law reference—Town officers, Town Law, § 20 et seq.

officers and employees while traveling to and from and attending conferences, conventions, seminars and meetings which have been authorized by the town board.

(b) Any officer or employee of the town wishing to avail himself of the provisions of this section shall, upon receiving authorization of the town board to attend any conference, convention, seminar or meeting, notify his department head or the town comptroller, in writing, of his anticipated financial requirements for such attendance, stating the amount of anticipated expense for travel, lodging, meals and other appropriate miscellaneous expenses. Upon receipt of an application in proper form, the comptroller shall tender a cash advance to the applicant for the amount requested. In no event, however, shall any individual requesting a cash advance for anticipated expenses be authorized to receive an amount in excess of fifty dollars (\$50.00) per diem, that being the highest amount that the comptroller may be permitted to advance.

(c) Within five (5) days after the town officer or employee who has received an advance for anticipated expenses shall return to his regular duties, he shall submit, in proper form, to the comptroller an account in writing which shall summarize the expenditure of the sum advanced by the town, together with invoices and receipts showing the expenditure of such funds. Where the advance exceeds actual reimbursable expenses, the person who has received such advance shall return the excess to the comptroller of the town at the time the account is filed. Should the person to whom a cash advance has been made fail to return any sums due the town, pursuant to this section, at the time the account is rendered or, on approval of the town comptroller, within ten (10) days thereafter, then the comptroller of the town is authorized to withhold such sums from the salary of such person during the pay period next succeeding the date when the repayment was due.

(Code 1966, §§ 19-1—19-3)

#### **Sec. 2-22. Town attorney's services contract.**

Notwithstanding section 27 of the Town Law, the town attorney may enter into a written con-



tract with the town or any districts or subdivisions thereof for providing additional services, but only on the following conditions:

- (1) The contract must be approved by the town board at a regularly scheduled meeting.
- (2) The charges shall not be considered compensation for purposes of the state retirement system.
- (3) Payments may be made only upon the submission of a voucher to the town.
- (4) The contract must be filed with the town clerk.

(Code 1966, § 19-15)

**State law reference**—Authority to supercede portions of Town Law, Municipal Home Rule Law, § 10(1.(ii)d.(3)).

#### **Sec. 2-23. Retirement incentive program.**

(a) The Town of Vestal hereby elects to provide all of its eligible employees with a retirement incentive program authorized by Chapter 86, Laws of 2000.

(b) The commencement date of the retirement incentive program shall be October 3, 2000.

(c) The open period during which eligible employees may retire and receive the additional retirement benefit shall be ninety (90) days in length and may not extend beyond December 31, 2000.

(d) The actuarial present value of the additional retirement benefits payable pursuant to the provisions of this Local Law shall be paid in five (5) annual installments. The amount of the annual payment shall be determined by the Actuary of the New York State and Local Employees' Retirement System, and it shall be paid by the Town of Vestal for each employee who receives the retirement benefits payable under this Local Law. (L.L. No. 6 of 1995, §§ 1—4; L.L. No. 11 of 1997, §§ 1—4; L.L. No. 5 of 1999, §§ 1—4; L.L. No. 5 of 2000, §§ 1—4)

**Editor's note**—L.L. 6 of 1995, adopted August 23, 1995, did not specifically amend this Code; hence, inclusion as § 2-23 was at the discretion of the editor.

#### **Sec. 2-24. Residency requirements for the position of the comptroller for the town.**

The person holding the office of comptroller in the town need not be a resident nor an elector of the town, provided, however, that such person shall reside in the County of Broome.

(L.L. No. 10 of 2004, § IV)

#### **Sec. 2-25. Residency requirements for the position of the court clerk for the town.**

The person holding the office of court clerk in the town need not be a resident nor an elector of the town, provided, however, that such person shall reside in the County of Broome.

(L.L. No. 6 of 2005, § IV)

**Editor's note**—L.L. No. 6 of 2005, adopted June 22, 2005, did not specify manner of inclusion; hence, inclusion as § 2-25 is at the discretion of the editor.

#### **Sec. 2-26. Eligibility of first deputy clerk and code enforcement officer.**

Public Officers Law §§ 3(1) and 30(1)(d) and Town Law § 23(1) are hereby amended and superseded in their application to the town to provide that the first deputy clerk of the town at the time of appointment and throughout the term of office need not be an elector of the town so long as the appointee is a resident within the Vestal Central School District. Public Officers Law § 3(1) and 30(1)(d) and Town Law § 23(1) are hereby amended and superseded in their application to the town to provide that the code enforcement officer of the town at the time of appointment and throughout the term of office need not be an elector of the town so long as the appointee is a resident of the County of Broome of the State of New York.

(L.L. No. 6 of 2009, § 2)

**Editor's note**—L.L. No. 6 of 2009, § 2, adopted April 8, 2009, did not specify manner of inclusion; hence, inclusion as section 2-26 is at the discretion of the editor.

#### **Sec. 2-27. Residency requirements for the position of police chief.**

The person holding the office of police chief in the town must be a resident and an elector within six (6) months of appointment of the town.

(L.L. No. 11 of 2009, §§ I, IV)

**Secs. 2-28—2-35. Reserved.****DIVISION 2. DEFENSE AND INDEMNIFICATION\*****Sec. 2-36. Definitions.**

In this division, unless the context otherwise requires, "employee" means any commissioner, member of a public board of the town, director, officer, employee, volunteer expressly authorized to participate in an activity publicly sponsored by the town, including volunteer firemen and volunteer ambulance squad members, or any other person holding a position by election, appointment or employment in the service of the town, whether or not compensated. "Employee" includes a former employee, his estate or judicially appointed personal representative.

(Code 1966, § 19-6)

**Cross reference**—Definitions and rules of construction generally, § 1, 2.

**Sec. 2-37. Division supplemental.**

The benefits of this division will inure only to employees and shall not enlarge or diminish the rights of any other party nor shall any provision of this division be construed to affect, alter or repeal any provisions of the Workers' Compensation Law.

(Code 1966, § 19-10)

**Sec. 2-38. Applicability.**

The provisions of this division shall apply to all actions and proceedings specified herein which have been commenced, instituted or brought on or after the effective date of this division.

(Code 1966, § 19-14)

**Sec. 2-39. Interpretation.**

As otherwise specifically provided in this division, the provisions of this division shall not be construed in any way to impair, alter, limit, modify, abrogate or restrict any immunity available to conferred upon any unit, entity, officer or em-

**\*State law reference**—Defense and indemnification of officers and employees of public entities, Public Officers Law, § 18.

ployee of the town or any right to defense provided for any governmental officer or employee by, in accordance with, or by reason of, any other provision of state or federal statutory common law.

(Code 1966, § 19-13)

**Sec. 2-40. Effect on collective bargaining agreement.**

The benefits of this division shall be extended to an employee of a negotiating unit for which an agreement has been negotiated pursuant to article 14 [§ 200 et seq.] of the Civil Service Law only if such agreement expressly so provides.

(Code 1966, § 19-11)

**Sec. 2-41. Rights and obligations of insurers.**

The provisions of this division shall not be construed to impair, alter, limit or modify the rights and obligations of any insurer under any policy of insurance.

(Code 1966, § 19-12)

**Sec. 2-42. Provisions for defense; legal representation.**

(a) Upon compliance by the employee with the provisions of section 2-44, the town shall provide for defense and indemnification of the employee in any civil action or proceeding, including claims for violation of civil rights under section 1981 and section 1983 of the U.S. Civil Rights Act, in any state or federal court arising out of any alleged act or omission which occurred while the employee was acting or in good faith purporting to act within the scope of his public employment or duties. Such defense shall not be provided where such civil action or proceeding is brought by or on behalf of the town.

(b) Subject to the conditions set forth in this division, the employee shall be represented by the town attorney or an attorney employed or retained by the town for the defense of the employee. The town board shall employ or retain an attorney for the defense of the employee whenever:

- (1) The town board determines, based upon its investigation and review of the facts

and circumstances of the case, that representation by the town attorney would be inappropriate; or

- (2) A court of competent jurisdiction determines that a conflict of interest exists and that the employee cannot be represented by the town attorney.

Reasonable attorney's fees and litigation expenses shall be paid by the town to such attorney employed or retained, from time to time, during the pendency of the civil action or proceeding subject to certification by the town supervisor that the employee is entitled to representation under the terms and conditions of this division. Payment of such fees and expenses shall be made in the same manner as payment of other claims and expenses of the town. Any dispute with respect to representation or multiple employees by the town attorney or by an attorney employed or retained for such purposes with respect to the amounts of the fees or expenses shall be resolved by the court.



(c) Where the employee delivers process and a request for a defense to the town attorney or the town supervisor as required by section 2-44, the town attorney or the supervisor, as the case may be, shall take the necessary steps, including the retention of an attorney under the terms and conditions provided in subsection (b) of this section on behalf of the employee to avoid entry of a default judgement, pending resolution of any question relating to the obligation of the town to provide a defense.

(Code 1966, § 19-7)

**Sec. 2-43. Indemnification of officers and employees.**

(a) The town shall indemnify and save harmless its employees in the amount of any judgement obtained against such employees in a state or federal court, or in the amount of any settlement of a claim, provided that the act or omission from which such judgement or claim arose occurred while the employee was acting within the scope of his public employment or duties; provided further that in the case of a settlement the duty to indemnify and save harmless shall be conditioned upon the approval of the amount of settlement by the town board.

(b) Except as otherwise provided by law, the duty to indemnify and save harmless prescribed by this section shall not arise where the injury or damage resulted from intentional wrongdoing or recklessness on the part of the employee.

(c) Nothing in this section shall authorize the town to indemnify or save harmless an employee with respect to punitive or exemplary damages, fines or penalties, or money recovered from an employee pursuant to section 51 of the General Municipal Law.

(d) Upon entry of a final judgement against the employee, or upon the settlement of the claim, the employee shall serve a copy of such judgement or settlement, personally or by certified or registered mail within thirty (30) days of the date of entry or settlement, upon the town clerk; and if not inconsistent with the provisions of this section, the amount of the judgment or settlement shall be paid by the public entity.

(Code 1966, § 19-8)

**Sec. 2-44. Contingencies regarding duties to defend.**

The duties to defend and hold harmless provided in this division shall be contingent upon:

- (1) Delivery of the town clerk, town attorney or town supervisor of the original or a copy of any summons, complaint, process, notice, demand or pleading within ten (10) days after he is served with such document, together with a written request to provide a defense and indemnify the employee. The requirement for a written request may be waived by the town board upon a finding that the town has not been prejudiced in any manner.
- (2) The full cooperation of the employee in the defense of the action or proceeding and defense of any action or proceeding against the town based upon the same act or omission, and in the prosecution of any appeal.

(Code 1966, § 19-9)

**Secs. 2-45—2-55. Reserved.**

**DIVISION 3. CODE OF ETHICS\***

**Sec. 2-56. Definitions.**

The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Interest* means a pecuniary or material benefit accruing to a municipal officer or employee, unless the context otherwise requires.

*Municipal officer or employee* means an officer or employee of the town, whether paid or unpaid, including members of any administrative board, commission or other agency thereof. No person shall be deemed to be a municipal officer or

\*State law references—Conflicts of interest generally, General Municipal Law, § 800 et seq.; authority to provide code of ethics, General Municipal Law, § 806.

employee solely by reason of being a volunteer fireman or civil defense volunteer, except a fire chief or assistant fire chief.

(Code 1966, § 2-2)

**Cross reference**—Definitions and rules of construction generally, § 1-2.

**State law reference**—Similar provisions, General Municipal Law, § 800.

**Sec. 2-57. Legislative intent.**

Pursuant to the provisions of section 806 of the General Municipal Law, the town board recognizes that there are rules of ethical conduct for public officers and employees which must be observed if a high degree of moral conduct is to be obtained and if public confidence is to be maintained in town. It is the purpose of this division to promulgate these rules of ethical conduct for the officers and employees of the town. These rules shall serve as a guide for official conduct of the officers and employees of the town. The rules of ethical conduct of this division, as adopted, shall not conflict with, but shall be in addition to any prohibition of article 18 [§ 800 et seq.] of the General Municipal Law, or any other general or special law relating to ethical conduct and interest in contracts of municipal officers and employees.

(Code 1966, § 2-1)

**Sec. 2-58. Violations and penalties.**

In addition to any penalty contained in any other provision of law, any person who shall knowingly and intentionally violate any of the provisions of this division may be punished as provided in section 1-7, suspended or removed from office or employment, as the case may be, in the manner provided by law.

(Code 1966, § 2-6)

**Sec. 2-59. Standards of conduct.**

Every officer or employee of the town shall be subject to and abide by the following standards of conduct:

- (1) *Gifts.* He/she shall not directly or indirectly solicit any gift; or accept or receive any gift having a value as set forth in section 73, subdivision 5 of the of Public Officers Law, whether in the form of money,

services, loan, travel, entertainment, hospitality, thing or promise, or any other form, under the circumstances in which it could reasonably be inferred that the gift was intended to influence him or her, or could reasonably be expected to influence him or her in the performance of his or her official duties, or was intended as a reward for any official action on his or her part.

- (2) *Confidential information.* He shall not disclose confidential information acquired by him in the course of his official duties or use such information to further his personal interest.
- (3) *Representation before one's own agency.* He shall not receive or enter into any agreement, expressed or implied, for compensation for services to be rendered in relation to any matter before any municipal agency of which he is an officer, member or employee, or of any municipal agency over which he has jurisdiction, or to which he has the power to appoint any member, officer or employee.
- (4) *Representation before any agency for a contingent fee.* He shall not receive or enter into any agreement, expressed or implied, for compensation for services to be rendered in relation to any matter before any agency of his municipality, whereby his compensation is to be dependent or contingent upon any action by such agency with respect to such matter, provided that this paragraph shall not prohibit the fixing at any time of fees based upon the reasonable value of the services rendered.
- (5) *Disclosure of interest in legislation.* To the extent that he knows thereof, a member of the town board and any officer or employee of the town, whether paid or unpaid, who participates in the discussion or gives official opinion to the town board on any legislation before the town board, shall publicly disclose on the official record

the nature and extent of any direct or indirect financial or other private interest he has in such legislation.

- (6) *Investments in conflict with official duties.* He shall not invest or hold any investment directly or indirectly in any financial, business, commercial or other private transaction which creates a conflict with his official duties.
- (7) *Private employment.* He shall not engage in, solicit, negotiate for or promise to accept private employment or render services for private interests when such employment or service creates a conflict with or impairs the proper discharge of his official duties.
- (8) *Future employment.* He shall not, after the termination of service or employment with such municipality, appear before any board or agency of the town in relation to any case, proceeding or application in which he personally participated during the period of his service or employment or which was under his active consideration.
- (Code 1966, § 2-3; L.L. 7 of 2000, § 1)

**Sec. 2-60. Filing of claims, etc., against town.**

Nothing contained in the provisions of this division shall be deemed to bar or prevent the timely filing by a present or former municipal officer or employee of any claim, account, demand or suit against the town, or any agency thereof on behalf of himself or any member of his family arising out of any personal injury or property damage, or for any lawful benefit authorized or permitted by law.

(Code 1966, § 2-4)

**Secs. 2-61—2-80. Reserved.**

**ARTICLE III. CIVIL CLAIMS**

**Sec. 2-81. Notice of defect required prior to civil action.**

(a) *Required.* No civil action shall be maintained against the town or the town superintendent of highways for damages or injuries to per-

son or property sustained by reason of any highway, bridge or culvert being defective, out of repair, unsafe, dangerous or obstructed unless written notice of such defective, unsafe, dangerous or obstructed condition of such highway, bridge or culvert was actually given to the town clerk or town superintendent of highways and there was a failure or neglect within a reasonable time after the giving of such notice to repair or remove the defect, danger or obstruction complained of, but no such action shall be maintained for damages or injuries to person or property sustained solely in consequence of the existence of snow or ice upon any highway, bridge or culvert, unless written notice thereof, specifying the particular place, was actually given to the town clerk or town superintendent of highways and there was a failure or neglect to cause such snow or ice to be removed or to make the place otherwise reasonably safe within a reasonable time after the receipt of such notice.

(b) *Presentation of notices.* The town superintendent of highways shall transmit in writing to the town clerk within five (5) days after the receipt thereof all written notices received by him pursuant to this section and subdivision 2 of section 65-a of the Town Law. The town clerk shall cause all written notices received by him pursuant to this section and subdivision 2 of section 65-a of the Town Law to be presented to the town board within five (5) days of the receipt thereof or at the next succeeding town board meeting, whichever shall be sooner.

(c) *Statutory provisions superseded.* This section shall supersede subdivisions 1 and 3 of section 65-a of the Town Law.

(Code 1966, §§ 24-1—24-3)

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