

REGULAR MEETING OF THE VESTAL TOWN BOARD
October 28, 2020

The Regular Meeting of the Town Board of the Town of Vestal, County of Broome and the State of New York was held at the Town Hall, 605 Vestal Parkway West, Vestal, NY on October 28, 2020.

TOWN BOARD PRESENT:

Supervisor John Schaffer
Councilwoman Patty Fitzgerald
Councilwoman Sue Messina
Councilman John Fletcher
Councilman Jason Ellis

ALSO ATTENDING: Town Attorney David Berger, Town Clerk Debra Wallace and 3 members of the public.

Supervisor Schaffer called the Regular Meeting to order at **6:00 PM**, welcomed everyone and asked that all present join in the PLEDGE OF ALLEGIANCE.

APPROVAL OF MINUTES

On a motion by Councilwoman Messina, seconded by Councilman Fletcher, the following was

ADOPTED Ayes 5 Fitzgerald, Messina, Fletcher, Ellis, Schaffer
 Nays 0



Resolved the Minutes of the Regular Meeting on September 30, 2020 are approved.

BID OPENINGS

Sealed Bids for Liquid Polymeric Phosphate were received by the Town Clerk and were publicly opened and read at 2:10 pm on October 20, 2020 with the results forwarded to the Water Superintendent for recommendations.

PUBLIC HEARINGS

PRIVILEGE OF THE FLOOR

A resident from the Town addressed the Board with concerns of the proposed apartment complex at 860 Old Vestal Lane. Some of the concerns he addressed were flooding, the increase in parking spots required, the traffic on Old Vestal Lane and the sewer backup in to neighboring homes. Councilman Ellis thanked him for addressing this with the Board and that he can contact them at any time. Supervisor Schaffer stated that there is still a lot of work that needs to be done before it gets approved and would like to have his group involved in the discussions.

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RESOLUTIONS & MOTIONS

R186-20 On a motion by Councilwoman Messina, seconded by Councilwoman Fitzgerald, the following was

ADOPTED Ayes 5 Fitzgerald, Messina, Fletcher, Ellis, Schaffer
 Nays 0

Resolved to authorize the Town Comptroller to make changes in the appropriations and revenues from the 2021 Tentative Budget to the 2021 Preliminary Town Budget which will be filed with the Town Clerk. The changes, as attached hereto, will be incorporated in the minutes of this meeting.

CHANGES TO APPROPRIATIONS FROM TENTATIVE TO PRELIMINARY BUDGET					
REVENUE					
			2021	2021	
General Fund			TENTATIVE	PRELIM	DIFFERENCE
ORG	OBJ	DESCRIPTION			
A1001	1001	Real Property Taxes	\$ (5,706,519)	\$ (5,670,530)	\$ (35,989)
A1011	1011	Approp. Fund Balance	\$ (518,388)	\$ (600,000)	\$ 81,612
A1012	1012R	Approp. Fund Balance- Reserve	\$ (87,896)	\$ (151,307)	\$ 63,411
A1120	1120	Non-Prop Taxes - Sales	\$ (4,315,000)	\$ (4,240,000)	\$ (75,000)
A2001	2001	Pool Passes	\$ (3,900)	\$ -	\$ (3,900)
A2004	2004	Basketball Camp Registra.	\$ (4,000)	\$ -	\$ (4,000)
A2011	2011	Picnic Permits	\$ (11,000)	\$ -	\$ (11,000)
A2016	2016	Basketball Conditioning Clinic	\$ (1,300)	\$ -	\$ (1,300)
A2019	2019	Swim Lessons	\$ (32,000)	\$ -	\$ (32,000)
A2025	2025	Family Swim	\$ (500)	\$ -	\$ (500)
A2028	2028	Outdoor Pool	\$ (14,000)	\$ -	\$ (14,000)
A2401	2401	Interest Earnings	\$ (30,000)	\$ (15,000)	\$ (15,000)
A2411	2411R	Rental of Coal House	\$ (5,796)	\$ -	\$ (5,796)
A3820	3820	State Aid-Summer Rec. Pro	\$ -	\$ (2,500)	\$ 2,500
A3821	3821	State Aid-Youth Serv. Pro	\$ -	\$ (2,500)	\$ 2,500
					\$ (48,462)
Highway Fund					
ORG	OBJ	DESCRIPTION	TENTATIVE	PRELIM	DIFFERENCE
D1001	1001	Real Property Taxes	\$ (2,929,575)	\$ (2,838,385)	\$ (91,190)
D1011	1011	Approp. Fund Balance	\$ (337,890)	\$ (335,040)	\$ (2,850)
D1012	1012R	Approp. Fund Balance- Reserve	\$ (28,507)	\$ (32,857)	\$ 4,350
D1120	1120	Non-Prop Taxes - Sales	\$ (2,300,000)	\$ (2,375,000)	\$ 75,000
D2401	2401	Interest Earnings	\$ (5,000)	\$ (4,500)	\$ (500)
D2805	2805	Drain Dist. Reimbursement	\$ (99,000)	\$ (98,190)	\$ (810)
					\$ (16,000)
Water District					
ORG	OBJ	DESCRIPTION	TENTATIVE	PRELIM	DIFFERENCE
W1011	1011	Approp. Fund Balance	\$ (221,614)	\$ (247,107)	\$ 25,493
					\$ 25,493
Light District					
ORG	OBJ	DESCRIPTION	TENTATIVE	PRELIM	DIFFERENCE
B1001	1001	Real Property Taxes	\$ (270,000)	\$ (150,000)	\$ (120,000)
					\$ (120,000)
Drainage Districts					
ORG	OBJ	DESCRIPTION	TENTATIVE	PRELIM	DIFFERENCE
01D30	1003	Maintenance Assessment	\$ (4,999)	\$ (4,990)	\$ (9)
02D30	1003	Maintenance Assessment	\$ (1,967)	\$ (1,966)	\$ (1)
05D30	1003	Maintenance Assessment	\$ (922)	\$ (921)	\$ (1)
09D30	1003	Maintenance Assessments	\$ (751)	\$ (750)	\$ (1)
13D30	1003	Maintenance Assessments	\$ (105)	\$ (104)	\$ (1)
14D30	1003	Maintenance Assessments	\$ (10)	\$ (9)	\$ (1)
17D30	1003	Maintenance Assessments	\$ (6,032)	\$ (6,023)	\$ (9)
					\$ (23)

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CHANGES TO APPROPRIATIONS FROM TENTATIVE TO PRELIMINARY BUDGET						
APPROPRIATIONS						
General	Fund			2021	2021	2021
ORG	OBJ	DEPT	DESCRIPTION	TENTATIVE	PRELIM	DIFFERENCE
A1010	1010	Councilman	Salaries	\$ 42,944	\$ 45,092	\$ 2,148
A1010	4030	Councilman	Education & Travel	\$ 2,275	\$ 1,200	\$ (1,075)
A1110	1010	Justice	Salaries	\$ 146,682	\$ 147,320	\$ 638
A1110	4030	Justice	Education & Travel	\$ 3,260	\$ 2,300	\$ (960)
A1220	1010	Supervisor	Salaries	\$ 59,939	\$ 76,813	\$ 16,874
A1220	4030	Supervisor	Education & Travel	\$ 2,100	\$ 200	\$ (1,900)
A1220	4490	Supervisor	Books Periodicals Dues & Sub.	\$ 70	\$ 90	\$ 20
A1310	1010	Finance	Salaries	\$ 88,610	\$ 92,271	\$ 3,661
A1310	1030	Finance	PT Labor	\$ 23,841	\$ 24,666	\$ 825
A1310	1033	Finance	Overtime	\$ 5,000	\$ 4,500	\$ (500)
A1315	1010	Comptroller	Salaries	\$ 162,000	\$ 169,990	\$ 7,990
A1330	1010	Tax Receiver	Salary (Stipends)	\$ 6,000	\$ 7,993	\$ 1,993
A1355	4190	Assessor	Gasoline	\$ 500	\$ 200	\$ (300)
A1355	4440	Assessor	Machine Maint. & Leases	\$ 1,200	\$ 1,000	\$ (200)
A1410	4140	Town Clerk	Legal Notice & Advertisin	\$ 2,200	\$ 1,700	\$ (500)
A1420	1010	Town Attorney	Salaries	\$ 77,641	\$ 79,002	\$ 1,361
A1420	4490	Town Attorney	Books Periodicals Dues & Sub.	\$ 2,500	\$ 3,300	\$ 800
A1440	4180	Engineering	Uniform & Clothing Allow.	\$ 350	\$ 450	\$ 100
A1620	1030	General Town	Part-Time Labor	\$ 35,000	\$ 35,775	\$ 775
A1620	4000	General Town	Contr. & Prof. Services	\$ 8,000	\$ 5,500	\$ (2,500)
A1620	4030	General Town	Education & Travel	\$ -	\$ 100	\$ 100
A1620	4190	General Town	Gasoline	\$ 1,500	\$ 1,000	\$ (500)
A1680	1010	IT - Central Data Processing	Salaries	\$ 118,600	\$ 120,736	\$ 2,136
A1680	2220	IT - Central Data Processing	Computer Hardware	\$ 43,000	\$ 89,000	\$ 46,000
A1680	4051	IT - Central Data Processing	Cellular Telephone Expense	\$ 900	\$ 1,000	\$ 100
A1680	4190	IT - Central Data Processing	Gasoline	\$ 850	\$ 500	\$ (350)
A3120	1035	Police	Shift Premiums	\$ 69,000	\$ 67,000	\$ (2,000)
A3120	4190	Police	Gasoline	\$ 70,000	\$ 65,000	\$ (5,000)
A3510	4190	Dog Control	Gasoline	\$ 400	\$ 100	\$ (300)
A3620	1010	Safety Inspection	Salaries	\$ 312,290	\$ 314,252	\$ 1,962
A3620	4030	Safety Inspection	Education & Travel	\$ 4,500	\$ 4,000	\$ (500)
A3620	4040	Safety Inspection	Vehicle Maintenance	\$ 3,000	\$ 2,000	\$ (1,000)
A3620	4190	Safety Inspection	Gasoline	\$ 1,750	\$ 1,400	\$ (350)
A5010	1010	Highway Administration	Salaries (Administration)	\$ 199,320	\$ 202,533	\$ 3,213
A6772	4030	Senior Citizens	Education & Travel	\$ 9,000	\$ 2,000	\$ (7,000)
A7140	1010	Parks	Salary (Management)	\$ 69,253	\$ 69,151	\$ (102)
A7140	4080	Parks	Bldg./Grounds Maint.& Repairs	\$ 30,000	\$ 25,000	\$ (5,000)
A7140	4190	Parks	Gasoline	\$ 21,000	\$ 16,500	\$ (4,500)
A7180	1010	Swimming Pool	Salaries (Supervisory)	\$ 33,040	\$ -	\$ (33,040)
A7180	1020	Swimming Pool	Labor (Inc. Pool Maint.)	\$ 102,788	\$ -	\$ (102,788)
A7180	4060	Swimming Pool	Operating Exp. & Supplies	\$ 2,000	\$ -	\$ (2,000)
A7180	4080	Swimming Pool	Bldg./Grounds Maint.& Repairs	\$ 12,400	\$ 9,400	\$ (3,000)
A7180	4303	Swimming Pool	Chlorine & Chemicals	\$ 8,188	\$ 4,188	\$ (4,000)
A7310	1010	Recreation	Salaries (Full time)	\$ 127,857	\$ 68,885	\$ (58,972)
A7310	1022	Recreation	Labor-Indoor Swimming	\$ 2,700	\$ -	\$ (2,700)
A7310	1023	Recreation	Labor-Adult Programs	\$ 2,448	\$ -	\$ (2,448)

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A7310	1025	Recreation	Winter Youth	\$ 750	\$ -	\$ (750)
A7310	1030	Recreation	Extra Help & PT Labor (EP)	\$ 5,869	\$ 6,029	\$ 160
A7310	1123	Recreation	Labor-Basketball Camp	\$ 2,450	\$ -	\$ (2,450)
A7310	1130	Recreation	Labor Bsktbl. Conditioning Clin	\$ 650	\$ -	\$ (650)
A7310	4010	Recreation	Office Supplies & Oper. Expense	\$ 2,000	\$ 1,500	\$ (500)
A7310	4030	Recreation	Education & Travel	\$ 1,500	\$ -	\$ (1,500)
A7310	4160	Recreation	Printing	\$ 4,070	\$ 3,000	\$ (1,070)
A7310	4190	Recreation	Gasoline	\$ 700	\$ 500	\$ (200)
A7310	4251	Recreation	School & Other Rentals	\$ 9,484	\$ 4,000	\$ (5,484)
A7310	4308	Recreation	Printer Contract w/Supplies	\$ 4,250	\$ 2,000	\$ (2,250)
A7310	4330	Recreation	Arts Games & Crafts	\$ 4,600	\$ 4,000	\$ (600)
A7310	4333	Recreation	Field Day & Spec. Events	\$ 6,000	\$ 4,000	\$ (2,000)
A7310	4335	Recreation	Indoor Pool Instr. Aids	\$ 200	\$ -	\$ (200)
A7310	4342	Recreation	Basketball Camp Expense	\$ 800	\$ -	\$ (800)
A7310	4348	Recreation	Misc. Recreation Prog. Exp	\$ 5,000	\$ 3,000	\$ (2,000)
A7310	4441	Recreation	Software Maintenance	\$ 3,345	\$ 2,395	\$ (950)
A7310	4490	Recreation	Books Periodicals Dues & Sub.	\$ 835	\$ 335	\$ (500)
A7450	1010	Museum	Salaries	\$ -	\$ 44,611	\$ 44,611
A7451	1030	Museum	Part-Time Labor	\$ 32,000	\$ 6,000	\$ (26,000)
A7450	4030	Museum	Education & Travel	\$ 2,000	\$ 500	\$ (1,500)
A7510	1030	Historian	Part-Time Labor	\$ 3,319	\$ 3,410	\$ 91
A8010	4030	Zoning	Education & Travel	\$ 500	\$ 100	\$ (400)
A8020	4030	Planning	Education & Travel	\$ 500	\$ 100	\$ (400)
A9030	8403	Social Security & Medicare	FICA	\$ 450,000	\$ 460,000	\$ 10,000
A9620	9000R	Planned Additions	Interfund Transfers Reserve	\$ 35,796	\$ 30,000	\$ (5,796)
A9730	6452	BAN Principal & Interest	Principal On BANS	\$ 151,242	\$ 130,442	\$ (20,800)
A9730	7452	BAN Principal & Interest	Interest On BANS	\$ 15,816	\$ 14,805	\$ (1,011)
A9730	6452R	BAN Principal & Interest	BAN Principal pd. from Reserves	\$ 82,000	\$ 144,400	\$ 62,400
A9730	7452R	BAN Principal & Interest	Reserve Interest	\$ 5,896	\$ 6,907	\$ 1,011
A9901	9002	Transfer to Other Funds	Transfer to Health Ins. Fund	\$ 2,462,000	\$ 2,525,865	\$ 63,865
					TOTAL OF CHANGES	\$ (48,462)
Highway Fund						
ORG	OBJ	DEPT	DESCRIPTION	TENTATIVE	PRELIM	DIFFERENCE
D5110	4190	Road Repair	Gas & Diesel Fuel	\$ 110,000	\$ 100,000	\$ (10,000)
D5142	4006	Snow & Ice Control	Control Ice & Snow	\$ 330,000	\$ 320,000	\$ (10,000)
D9030	8403	Social Security & Medicare	FICA	\$ 128,000	\$ 132,000	\$ 4,000
D9730	6452	BAN Principal & Interest	Principal On BANS	\$ 414,394	\$ 410,044	\$ (4,350)
D9730	6452R	BAN Principal & Interest	BAN Principal pd. from Reserves	\$ -	\$ 4,350	\$ 4,350
					TOTAL OF CHANGES	\$ (16,000)
Water District						
ORG	OBJ	DEPT	DESCRIPTION	TENTATIVE	PRELIM	DIFFERENCE
W8310	1010	Water Administration	Salaries-Foreman (SG)(WP)(DS)	\$ 201,060	\$ 203,123	\$ 2,063
W8340	1060	Transmission & Distribution	Taxable Fringe Benefits	\$ 2,500	\$ 7,200	\$ 4,700
W9901	9002	Transfer to Other Funds	Transfer to Health Ins Fund	\$ 351,000	\$ 369,730	\$ 18,730
					TOTAL OF CHANGES	\$ 25,493
Light District						
ORG	OBJ	DEPT	DESCRIPTION	TENTATIVE	PRELIM	DIFFERENCE
B5182	4110	Central Lighting	Payments-to NYSE&G	\$ 140,000	\$ 150,000	\$ 10,000
B5182	4060	Central Lighting	Operating Exp. & Supplies	\$ 130,000	\$ -	\$ (130,000)
					TOTAL OF CHANGES	\$ (120,000)

Drainage Districts						
ORG	OBJ	DEPT	DESCRIPTION	TENTATIVE	PRELIM	DIFFERENCE
01SD8	4060	Drainage 1	Operational Expenses	\$ 2,504	\$ 2,495	\$ (9)
02SD8	4307	Drainage 2	Storm Sewer Materials	\$ 984	\$ 983	\$ (1)
05SD8	4060	Drainage 5	Operational Expenses	\$ 461	\$ 460	\$ (1)
09SD8	4060	Drainage 9	Operational Expenses	\$ 376	\$ 375	\$ (1)
09SD8	4307	Drainage 9	Storm Sewer Materials	\$ 376	\$ 375	\$ (1)
13SD8	4060	Drainage 13	Operational Expenses	\$ 105	\$ 104	\$ (1)
14SD8	4060	Drainage 14	Operational Expenses	\$ 10	\$ 9	\$ (1)
17SD8	4060	Drainage 17	Operational Expenses	\$ 6,032	\$ 6,023	\$ (9)
					TOTAL OF CHANGES	\$ (23)

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CONSENT AGENDA

On a motion from Councilwoman Messina, seconded by Councilman Ellis, the following was

ADOPTED Ayes 5 Fitzgerald, Messina, Fletcher, Ellis, Schaffer
 Nays 0

Resolved the Consent Agenda is approved as follows:

PUBLIC WORKS (ELLIS/Messina)

Signing of Water Service Agreement

R178-20 Authorize John Schaffer, Town Supervisor, to sign Water Service Agreement with Binghamton University.

FINANCE (MESSINA/Fletcher)

Contract for School Resource Officers

R179-20 Authorize for John Schaffer, Town Supervisor, to sign a contract with the Vestal School District for School Resource Officers for the 2020-2021 school year.

PERSONNEL (FLETCHER/Fitzgerald)



Contract Extended with Southern Tier Medical Care-NY, P.C.

R180-20 Authorize the Town of Vestal to extend its contract with Southern Tier Medical Care-NY, P.C. to receive Occupational Health Services on an as-needed basis for the period January 1, 2021 through December 31, 2021 as described in the contract and for the Town Supervisor to sign such extension. There will be no changes in the terms of the agreement or pricing.

Signing of Collective Bargaining Agreement

R181-20 Approve the Memorandum of Understanding between the Town of Vestal and the International Union of Operating Engineers, Local 158 reached on October 20, 2020 and authorize the Town Supervisor to sign the resulting Collective Bargaining Agreement.

Hiring of Police Officer Zlinsky

R182-20 Authorize John Butler, Police Chief, to appoint Alison L. Zlinsky to a vacant Police Officer position effective November 2, 2020. Per the PBA Collective Bargaining Agreement the rate of pay will be \$52,976.00. Officer Zlinsky will be transferring from another police agency.

PLANNING & ZONING (FITZGERALD/Messina)

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PUBLIC SAFETY (MESSINA/Fletcher)

Adoption of 2021 Town of Vestal Fire District Budget

R183-20 Adopt the 2021 Town of Vestal Fire District proposed budget as the final 2021 Fire District Budget with total appropriations (Including Foam District) of \$1,632,738 and to approve the Fire District 5 year Capital Plan as follows:

Whereas the Vestal Fire District needs a plan for the future replacement of vehicles and apparatus, and

Whereas the Board of Fire Commissions of the Vestal Fire District has the financial goal to increase capital reserves in order to finance, in whole or part the replacement of vehicles and apparatus and to reduce the dependency on issuing debt, and

Whereas the Board of Fire Commissions intends to establish a Building and Improvements Reserve in 2021 to further fund future needs without issuing debt, and

Whereas the Vestal Fire District has developed a plan to achieve this goal with planned annual increases in the tax levy of approximately \$.05-\$.055 per \$1,000 of taxable assessed value, and

Whereas the provision of this plan were discussed at the Public Hearing on the district’s 2021 budget,

Now therefore be it resolved that the following be adopted to represent the district’s 5 year capital plan which modifies the previous 5 year plan adopted on October 24, 2018. Material modifications to this plan may only be made by the affirmative vote of two-thirds of the Board of Fire Commissioners:

VESTAL FIRE DISTRICT 5 YEAR CAPITAL PLAN

Project Description	Station #	Purchase Date	Current Age	Project Year	Age at Replacement	Funding Method	Estimated Cost
Concrete Repairs	2,3			2021		Building Reserve	\$78,000
Replace Door Access System	1,2,3			2021		Building Reserve	\$19,000
Engine 4	4	1998	22	2021	23	Equipment Reserve	\$740,000
Engine 1	1	1998	22	2021	23	Equipment Reserve	\$740,000
Engine 2	2	1998	22	2022	24	Bond	\$790,000
Engine 3	3	1998	22	2022	24	Bond	\$790,000
Command Vehicle	1	2000	20	2022	22	Equipment Reserve	\$336,000
SCBAs		2007	13	2022	15	Bond	\$810,000
New BC Radio System				2022		Equipment Reserve	\$200,000
Station 4 Building	4			2023		Bond	\$6,000,000
Emergency Generators	1,2,3			2023		Building Reserve	\$275,000
Relocate ATV Building	2			2023		Building Reserve	\$20,000
Tower 1	1	2002	18	2023	21	Bond	\$2,000,000
Midi 2	2	2004	16	2024	20	Equipment Reserve	\$275,000
Midi 3	3	2004	16	2024	20	Equipment Reserve	\$275,000
Foam 4	4	2005	15	2025	20	Foam District	\$800,000
Brush 1	1	2005	15	2025	20	Equipment Reserve	\$75,000
Utility 3	3	2005	15	2025	20	Equipment Reserve	\$70,000

All expenditures from reserves are nevertheless subject to referendum requirements as provided in the New York State General Municipal Law. Nothing in this plan shall be construed to authorize the Vestal Fire District to incur indebtedness as obligations may be issued only upon satisfaction of the provision of New York State Local Finance Law.

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Purchase of Clothing for Police officers

R184-20 Authorize payment to Starr Uniform Center in the amount of \$15,940.05 and to exempt the associated purchases from the Town's procurement policy requiring solicitation of quotes. The invoices associated with the payment are for a variety of initial issue clothing and accessory items purchased for 6 Police Officers hired in 2020. The Police Department will evaluate the ability to add a competitive element to the purchasing process going forward.

ADMINISTRATION (ELLIS/Fletcher)

Signing of Division for Youth Grant Application

R185-20 Retro-approve John Schaffer, Town Supervisor, to sign the Division for Youth Grant application.

COMMITTEE CHAIR COMMENTS AND UPDATES

RECEIVE AND FILE

- Warrants: 2020 – 42, 42E, 43, 43E

PETITIONS & PROTESTS

SUPERVISOR'S ANNOUNCEMENTS

- Reminder: No person shall ride horseback in a park or other public lands except on the trails which may be designated for that purpose at Jones Park. That can be found in the Town Code Book, Sec. 16-40 – Horseback Riding.
- Leaf pickup is underway. Please rake your leaves to the curb. Do not place in the road. No garden/plant waste, ornamental grasses, sticks or foreign objects. Call the Highway Department at 607-785-4616 for any questions. Brush and limb pick up is over for the season but still may be dropped off at the Highway Department. No contractor dumping.

OTHER NEW BUSINESS

OLD BUSINESS

PRIVILEGE OF THE FLOOR

Boy Scout, Cameron Kretzmer, introduced himself and stated he was in attendance so he can earn his Merit Badge for Citizenship in Community.

ADJOURNMENT

On a motion by Councilman Ellis, seconded by Councilman Fletcher, the meeting was **adjourned at 6:34 pm**. Carried unanimously.

Approved by _____
Debra Wallace, Town Clerk