

REGULAR MEETING OF THE VESTAL TOWN BOARD
November 18, 2020

The Regular Meeting of the Town Board of the Town of Vestal, County of Broome and the State of New York was held at the Town Hall, 605 Vestal Parkway West, Vestal, NY on November 18, 2020.

TOWN BOARD PRESENT:

Supervisor John Schaffer
Councilwoman Patty Fitzgerald
Councilwoman Sue Messina
Councilman John Fletcher
Councilman Jason Ellis

ALSO ATTENDING: Town Engineer Vern Myers, Town Clerk Debra Wallace and 3 members of the community.

Supervisor Schaffer called the Regular Meeting to order at **6:00 PM**, welcomed everyone and asked that all present join in the PLEDGE OF ALLEGIANCE.

APPROVAL OF MINUTES

On a motion by Councilman Ellis, seconded by Councilman Fletcher, the following was

ADOPTED Ayes 5 Fitzgerald, Messina, Fletcher, Ellis, Schaffer
 Nays 0

Resolved the Minutes of the Regular Meeting on November 4, 2020 are approved.

BID OPENINGS

PUBLIC HEARINGS

Public Hearing for Local Law “C” Rezoning of 108 Sunset Ave

Adopt Local Law “C” Rezoning of 108 Sunset Ave.

Supervisor Schaffer opened the Public Hearing for comment. Town Engineer, Vern Myers, presented the Affidavit of Mailing the owners sent out to neighboring residents informing them of the changing in zoning from RA-2 to C-1. Myers stated that the County and State reports came back good.

Seeing or hearing no one wishing to speak, Supervisor Schaffer closed this Public Hearing.

Adopted Local Law “C” Rezoning of 108 Sunset Ave

R189-20 On a motion from Councilman Messina, seconded by Councilman Ellis, the following was

ADOPTED Ayes 5 Fitzgerald, Messina, Fletcher, Ellis, Schaffer
 Nays 0

Resolved to adopt proposed Local Law “C” of the Year 2020 entitled “Rezoning of 108 Sunset Ave” from RA-2 to C-1.

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PRIVILEGE OF THE FLOOR

RESOLUTIONS & MOTIONS

Public Hearing Scheduled for Upstate Tower

R190-20 On a motion from Councilman Ellis, second by Councilman Fletcher, the following was

ADOPTED Ayes 5 Fitzgerald, Messina, Fletcher, Ellis, Schaffer
Nays 0

Resolved to authorize Vern Myers, Town Engineer, to advertise on November 25, 2020 for a Public Hearing on December 9, 2020 to issue an Aquifer Permit to Upstate Tower to construct a 160 foot high communication tower at 420 Old Mill Road.

CONSENT AGENDA

On a motion from Councilwoman Fitzgerald, seconded by Councilwoman Messina, the following was

ADOPTED Ayes 5 Fitzgerald, Messina, Fletcher, Ellis, Schaffer
Nays 0

Resolved the Consent Agenda is approved as follows:

PUBLIC WORKS (ELLIS/Messina)



Change Orders for Rano Blvd Tank

R191-20 Authorize two change orders, a previous one in the amount of \$153,000 and the other in the amount of \$74,500 related to the Rano Blvd Tank refurbishing project. The change order is due to essential additional repairs needed.

FINANCE (MESSINA/Fletcher)

Billable Hours for Town Attorney

R192-20 Authorize to pay David Berger, Town Attorney, \$4625.00 for billable hours for July 1, 2020 – November 6, 2020.

LOSAP Services Changed to Firefly Admin Inc

R193-20 Approve to switch from Penflex Inc. to Firefly Admin Inc. for LOSAP administrative and actuarial services.

Fire District to use Fund Balance for Maintenance Costs

R194-20 Approve the Fire District's request to use Fund Balance of \$50,000 to cover anticipated 2020 vehicle maintenance costs.

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Budget Transfers

R195-20 Approve Budget Transfers dated 11/16/2020.

Winter Safety Jackets for Engineering

R196-20 Approve the purchase of two winter safety jackets for Town Engineer Vern Myers and Mark Johnson.

Renewal of PERMA

R197-20 Authorize the renewal of a two year option with PERMA for Workers Compensation and Employers Liability.

Amend 2021 Preliminary Budget & Adopt 2021 Final Budget

R198-20 Authorize to amend the 2021 Preliminary Budget and to adopt the 2021 Preliminary Town of Vestal Budget including Special Districts, as amended on November 18, 2020, as the Final 2021 Town of Vestal Budget with a tax levy in the amount of \$11,246,397 and appropriations in the amount of \$29,355,964.

GENERAL FUND - APPROPRIATIONS						
DEPT	ORG	OBJ	DESCRIPTION	PRELIM	FINAL	CHANGE
JUSTICE	A1110	1010	Salaries	\$ 147,320	\$ 147,755	\$ 435
SUPERVISOR	A1220	1010	Salaries	\$ 76,813	\$ 76,388	\$ (425)
FINANCE	A1310	1010	Salaries	\$ 92,271	\$ 92,434	\$ 163
FINANCE	A1310	1030	PT Labor	\$ 24,666	\$ 24,507	\$ (159)
ASSESSOR	A1355	1030	Part-Time Labor	\$ 11,869	\$ 11,872	\$ 3
TOWN CLERK	A1410	1010	Salaries	\$ 144,283	\$ 144,286	\$ 3
TOWN ATTORNEY	A1420	1010	Salaries	\$ 79,002	\$ 78,577	\$ (425)
TOWN ENGINEER	A1440	1010	Salaries	\$ 282,282	\$ 282,295	\$ 13
GENERAL TOWN	A1620	1010	Salaries	\$ 49,420	\$ 49,424	\$ 4
GENERAL TOWN	A1620	1030	Part-Time Labor	\$ 35,775	\$ 35,975	\$ 200
IT	A1680	1010	Salaries	\$ 120,736	\$ 120,740	\$ 4
POLICE	A3120	1010	Salaries	\$ 3,233,918	\$ 3,236,170	\$ 2,252
POLICE	A3120	1020	Labor - Shared Mechanic	\$ -	\$ 31,802	\$ 31,802
POLICE	A3120	1030	Part-Time Labor	\$ 41,000	\$ 35,000	\$ (6,000)
CODE ENFORCEMENT	A3620	1010	Salaries	\$ 314,252	\$ 314,290	\$ 38
HIGHWAY ADMINISTRATION	A5010	1010	Salaries (Administration)	\$ 202,533	\$ 202,527	\$ (6)
PARKS	A7140	1010	Salary (Management)	\$ 69,151	\$ 1	\$ (69,150)
PARKS	A7140	1020	Labor	\$ 317,883	\$ 357,614	\$ 39,731
EMPLOYEE BENEFITS	A9040	8404	Workers Compensation	\$ 115,000	\$ 123,500	\$ 8,500
TRANSFERS	A9901	9002	Transfer to Health Ins. Fund	\$ 2,525,865	\$ 2,527,382	\$ 1,517
			TOTAL CHANGE			\$ 8,500
GENERAL FUND - ESTIMATED REVENUES						
	ORG	OBJ	DESCRIPTION	PRELIM	FINAL	CHANGE
	A1001	1001	Real Property Taxes	\$ 5,670,530	\$ 5,679,030	\$ 8,500
			TOTAL CHANGE			\$ 8,500
HIGHWAY FUND - APPROPRIATIONS						
DEPT	ORG	OBJ	DESCRIPTION	PRELIM	FINAL	CHANGE
HIGHWAY REPAIR	D5110	1020	Labor	\$ 1,362,869	\$ 1,352,000	\$ (10,869)
HIGHWAY MACHINERY EQUIP	D5130	1020	Labor	\$ 267,065	\$ 259,626	\$ (7,439)
EMPLOYEE BENEFITS	D9040	8404	Workers Compensation	\$ 120,000	\$ 102,000	\$ (18,000)
TRANSFERS	D9901	9002	Transfer to Health Ins Fund	\$ 847,400	\$ 843,200	\$ (4,200)
			TOTAL CHANGE			\$ (40,508)
HIGHWAY FUND - ESTIMATED REVENUES						
	ORG	OBJ	DESCRIPTION	PRELIM	FINAL	CHANGE
	D1001	1001	Real Property Taxes	\$ (2,838,385)	\$ (2,820,385)	\$ (18,000)
	D1011	1011	Approp. Fund Balance	\$ (335,040)	\$ (312,532)	\$ (22,508)
						\$ (40,508)
SEWER DISTRICT - ESTIMATED REVENUES						
	ORG	OBJ	DESCRIPTION	PRELIM	FINAL	CHANGE
	S1004	1004	Bond Assessments	\$ (58,479)	\$ (58,092)	\$ 387
	S1011	1011	Approp. Fund Balance	\$ (381,674)	\$ (382,061)	\$ (387)
						\$ -

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PERSONNEL (FLETCHER/Fitzgerald)

Appointment of Conservation Advisory Committee Members

R199-20 Authorize to re-appoint Stephen Appel, Carl Lipo, and Philip Grayson as members of the Conservation Advisory Committee effective January 1, 2021 for a term to expire December 31, 2022. Authorize to re-appoint Jeffrey J. Merrill as an alternate member of the Conservation Advisory Committee effective January 1, 2021 for a term to expire December 31, 2022.

Hiring of Eckert in Parks Department

R200-20 Authorize Samuel Eckert to be hired to fill a vacant Laborer position in the Parks Department effective November 30, 2020 at the Operating Engineer starting rate of \$15.90 per hour. Such appointment conditioned on the successful completion of background check and drug test.

Highway Superintendent to Oversee Parks Department

R201-20 Authorize to assign responsibility for the supervision of the Parks Department to the Highway Superintendent effective immediately. This assignment is to remain in place until further notice and is intended to streamline operations and efficiencies. Such assignment is to include the supervision of the Parks Department employees. As of the date of this resolution, those employees are:

Kevin Hiller	Head Automotive Mechanic
Jeremiah Barnard	Park Technician
Jeffrey M. Battaglini	Park Technician
Mark Decker	Park Technician
Adisen Harden	Park Technician
Leonard P. Sullivan	Park Technician
Jason Katsares	Park Technician
VACANT	Laborer

PLANNING & ZONING (FITZGERALD/Messina)

Public Hearing Set for Rezoning of 1430 NYS Route 26

R202-20 Authorize to advertise the Rezoning of 1430 NYS Route 26 from RR (rural residential) to C-2 (commercial business) on December 2, 2020 with a Public Hearing held on December 9, 2020.

PUBLIC SAFETY (MESSINA/Fletcher)

Steen as New Member of Fire Station 2

R203-20 Approve Allyson Steen as a new member of Fire Station 2.

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ADMINISTRATION (ELLIS/Fletcher)

Disposal of Unused Computer Equipment

R204-20 Approve the disposal of computer equipment that is no longer in service or needed for Town operations.

Cancellation of Town Board Meetings

R205-20 Approve to cancel the December 14, 2020 Work Session and December 16, 2020 Board Meeting.

COMMITTEE CHAIR COMMENTS AND UPDATES

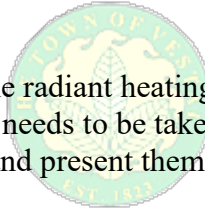
RECEIVE AND FILE

- Warrants: 2020 – 45, 45E, 46, 46B, 46C, 46E
- Fire Advisory Board Minutes – October 19, 2020

PETITIONS & PROTESTS

OTHER NEW BUSINESS

Town Engineer, Vern Myers, stated that the radiant heating is failing in the Highway Garage. Given the season we are in, he feels that it needs to be taken care of immediately. Supervisor Schaffer requested Myers to get 3 quotes and present them to the Board.



OLD BUSINESS

SUPERVISOR'S ANNOUNCEMENTS

- Winter Parking Hours are in effect from December 1 thru March 31. No parking of vehicles on any town streets and roads from 2:00 AM to 6:00 AM. There will be fines for those cars found parked on the roads during Winter Parking hours.
- Leaf pick up is still continuing. No yard waste. Questions, call the Highway Department at 607-785-4616.

AJOURNMENT

On a motion by Councilwoman Messina, seconded by Councilman Fletcher, the meeting was adjourned at 6:17 PM.

Approved by _____
Debra Wallace, Town Clerk