Regular Meeting Minutes of the Vestal Town Board
February 10, 2021

The Regular Meeting of the Town Board of the Town of Vestal, County of Broome and the State of New York was held via Zoom and Twitch on the Town Website on February 10, 2021.

TOWN BOARD PRESENT:

Supervisor John Schaffer
Councilwoman Patty Fitzgerald
Councilwoman Sue Messina
Councilman John Fletcher
Councilman Jason Ellis

ALSO ATTENDING: Town Attorney David Berger, Town Engineer Vern Myers, Secretary to Town Supervisor & Town Attorney Andria Kintner, Town Clerk Debra Wallace

Supervisor Schaffer convened the meeting at 6:00 PM.

APPROVAL OF MINUTES

On a motion by Councilman Fletcher, seconded by Councilwoman Messina the following was

ADOPTED Ayes 5 Fitzgerald, Messina, Fletcher, Ellis, Schaffer
Nays 0

Resolved the Minutes of January 27, 2021 are approved.

BID OPENINGS

Sealed Bids for River Road Pump Package were received by the Town Clerk and were publicly opened and read at 2:00 pm on February 2, 2021 with the results forwarded to the Water Superintendent for recommendation.

PUBLIC HEARINGS

RESOLUTIONS & MOTIONS

Signing of Utility Agreement for Clayton Ave Intersection

R029-21 On a motion by Councilwoman Messina, seconded by Councilwoman Fitzgerald, the following was

ADOPTED Ayes 5 Fitzgerald, Messina, Fletcher, Ellis, Schaffer
Nays 0

Resolved for Vernon Myers, Town Engineer to sign the agreement to allow the NYSDOT to relocate and replace the Town water line and water appurtenances (valves, hydrants) and to adjust the sanitation sewer manhole covers for the Clayton Avenue/Route 434 intersection project.

Signing of Streetlight Request Form for Greenway Trail Project

R030-21 On a motion by Councilman Fletcher, seconded by Councilwoman Messina, the following was

ADOPTED Ayes 5 Fitzgerald, Messina, Fletcher, Ellis, Schaffer
Nays 0

Resolved for Vernon Myers, Town Engineer to sign the Streetlight Request Form with NYSEG for the Greenway Trail Project to relocate the streetlights and to replace the current lighting with flood lights.

BridgeNY & CulvertNY Requests

R031-21 On a motion by Councilwoman Messina, seconded by Councilwoman Fitzgerald, the following was

ADOPTED Ayes 5 Fitzgerald, Messina, Fletcher, Ellis, Schaffer
Nays 0

Resolved for Vernon Myers, Town Engineer to submit a request to the State's BridgeNY and CulvertNY programs the following projects:

Bridge Funding:
1) Owego Road over Tracy Creek: Replace Bridge. One of the lowest ranked bridges in Broome County. Was submitted in last round and not funded.

2) Main Street over Choconut Creek: Replace Bridge. Truss is showing signs of deterioration. It has been Yellow Flagged by the NYSDOT with conditions that need to be addressed.

Culvert Funding:
1) Fuller Hollow Road over Fuller Hollow Creek: Severe deterioration of corrugated metal pipe under deep roadway embankment. Was submitted in last round and not funded.

Advertise for Public Hearing

R032-21 On a motion by Councilwoman Messina, seconded by Councilwoman Fitzgerald, the following was

ADOPTED Ayes 5 Fitzgerald, Messina, Fletcher, Ellis, Schaffer
Nays 0

Resolved to advertise for a Public Hearing regarding the project and authorization to issue tax exempt debt for the Ambulance Facility, with the publication date of February 24, 2021 and the Public Hearing to be held on March 10, 2021.

CONSENT AGENDA

On a motion by Councilman Fletcher, seconded by Councilwoman Fitzgerald, the following was

ADOPTED Ayes 5 Fitzgerald, Messina, Fletcher, Ellis, Schaffer
Nays 0

Resolved to adopt the Consent Agenda as follows:

PUBLIC WORKS (**ELLIS**/Messina)

River Road Pump Package Bid Awarded to W2O
R033-21 Request from Scott Groats, Water/Wastewater Superintendent to award the River Road pump package to the single bid, W2O, 131 Port Watson St., Cortland, N.Y. 13045. Bid Price $ 41,756.00. Project is budgeted under Line item S8120-2130.

Advertise for Water Appurtenances
R034-21 Request from Scott Groats, Water/Wastewater Superintendent to advertise requesting bids for Water Appurtenances on February 17, 2021 to be opened on Tuesday, March 2, 2021 at 3:00pm.

Mini Wheel Loader Bid Awarded to ADMAR
R035-21 Request form Craig Hiller, Town Highway/Parks Superintendent to award the bid for a MINI WHEEL LOADER, for the Vestal Parks Department to ADMAR Construction Equipment & Supplies, Vestal NY.

FINANCE (**MESSINA/**Fletcher**)**

Payment for Court Reporting Services
R036-21 Request from David Berger, Town Attorney, to pay $429.30 to Susan A. Watt, RPR, Senior Court Reporter, for court reporting services on 11/05/2020 and 11/06/2020, RE: Sheedy Road, LLC vs. Mark Minoia and Town of Vestal.

PERSONNEL (**FLETCHER**/Fitzgerald)

Hiring of Chad Harding
R037-21 Request from Nancy Olmstead, Director of Human Resources for authorization for Craig Hiller, Highway Superintendent to hire Chad Harding as an Equipment Mechanic for the Parks Department effective Monday, February 15, 2021 at the Operating Engineer rate of $23.53.

Hiring of Sean White
R038-21 Request from Nancy Olmstead, Director of Human Resources for authorization for Craig Hiller, Highway Superintendent to hire Sean White as a Laborer for the Parks Department effective Monday, February 15, 2021 at the Operating Engineer rate of $16.34.

PLANNING & ZONING (**FITZGERALD**/Fletcher)

Advertise for Special Use Permit
R039-21 Request from Vernon Myers, Town Engineer, to advertise a Public Hearing for a Special Use Permit for Parlor City Furniture and Cubed Naturals residing at 4301 Vestal Road. Applicant(s) wishes to have a special permit for Retail Purposes (Furniture Show room) (retail sales of CBD products) in an Industrial District.

PUBLIC SAFETY (**MESSINA**/Ellis**)**

Advertise for Police Vehicle Parts and Service Bid
R040-21 Request from Stace Kintner, Police Captain, to advertise for aftermarket equipment and labor bid for Vehicle Parts and Service on February 17, 2021 to be opened on Tuesday, March 2, 2021 at 2:00pm.

Selling of 3 Retired Police Vehicles
R041-21 Request from Stace Kintner, Police Captain, for approval to sell three retired police vehicles, which are no longer in service, via Auctions International. The vehicles are a 2014 Ford Interceptor, and a 2008 Chevrolet Impala and a 2017 Chevrolet Tahoe. Vehicles will be sold in "as is" condition.

Reimbursement for Attorney Fees for Fire Department
R042-21 Request from John Paffie, Fire Chief, for the Board of Fire Commissioner to approve reimbursement to the Vestal Fire Department Inc. in the amount of $862.50 in attorney fees regarding to the establishment of the Fire District Capital Reserve Fund for Building and Grounds. As established by Chief David Harrington in the 2020 Budget to cover any attorney fees in regards to Fire District.

Approve Supplement Agreement for Fire Burn Building
R043-21 Request to formally approve supplement agreement with William H. Lane in the amount of $76,720 to complete additional work on the Vestal Fire Department burn building.

ADMINISTRATION **(FLETCHER**/Ellis**)**

Historic Preservation Commission to Advertise for Public Hearing
R044-21 Request from Nina Versaggi, Chair of the Vestal Historic Preservation Commission to advertise on February 17, 2021 for a Virtual Public Hearing to be held on March 10, 2021 at 7:00pm via Zoom. Re: The Town of Vestal Historic Preservation Commission's proposal to designate 466 Jones Road (the Leland Jones/Sandra Roth farmstead) as a Local Historic Landmark.

END OF CONSENT AGENDA

RECEIVE AND FILE

- Warrants: 2021 – 04, 04A, 04E, 04M; 05, 05A, 05E, 05M
- Change of Tenant – 4301 Vestal Road – CBD Supply Store, FMP Binghamton, CUBED Naturals, Caselle Italian Imports, Qinside
- Change of Tenant – 4301 Vestal Rd – Parlor City Furniture
- Change of Tenant – 955 Main St – Kidventures at the Clubhouse
- Change of Tenant – 4109 Vestal Pkwy E – Quality Inn & Suites
- Change of Tenant – 3799-3801 Vestal Pkwy E – Realty Solutions Group

COMMITTEEE CHAIR COMMENTS & UPDATES

OLD BUSINESS

SUPERVISOR'S ANNOUNCEMENTS

- Winter Parking Hours are in effect from December 1 thru March 31. No parking of vehicles on any Town streets and roads from 2:00 am to 6:00 am.

- Please make sure sidewalks are cleared. According to the Code of the Town of Vestal, Chapter 20, Article I, Section 20-2, "All snow, ice and other obstructions upon any public sidewalk in the town, shall be removed by the owner or occupant of the adjoining land immediately after such snow, ice or other obstruction is deposited thereon." A ticket and fine will be issued to those in violation.

EXECUTIVE SESSION

ADJOURNMENT

On a motion by Councilwoman Messina, seconded by Councilman Ellis, the meeting was **adjourned at 6:09 pm.** Carried unanimously.

Approved by _____
Debra Wallace, Town Clerk