

REGULAR MEETING MINUTES OF THE VESTAL TOWN BOARD
February 12, 2020

We kindly request that you turn off all cell phones and pagers.

The Regular Meeting of the Town Board of the Town of Vestal, County of Broome and the State of New York was held at the Town Hall, 605 Vestal Parkway West, Vestal, NY on February 12, 2019.

TOWN BOARD PRESENT:

Supervisor John Schaffer
Councilwoman Patty Fitzgerald
Councilman John Fletcher
Councilman Jason Ellis

Absent: Councilwoman Sue Messina

ALSO ATTENDING: Town Attorney David Berger, Town Clerk Debra Wallace, 1st Deputy Town Clerk Kelcy Wickman and 10 members of the general public.

Supervisor Schaffer called the Regular Meeting to order at **6:00 PM**, welcomed everyone and asked that all present join in the PLEDGE OF ALLEGIANCE.

APPROVAL OF MINUTES

On a motion by Councilman Fletcher, seconded by Councilwoman Fitzgerald, the following was

ADOPTED Ayes 4 Fitzgerald, Fletcher, Ellis, Schaffer
 Nays 0 Absent: Messina

Resolved the Minutes of the Regular Meeting on January 22, 2020 are approved.

BID OPENINGS

A single sealed bid for the Purchase and Installation of Emergency Equipment for the Fire Chief Vehicles was received by the Town Clerk from **BUSH Electronics Inc.**, Liverpool, NY and was publicly opened at 2:00 pm on February 11, 2020. The bid amount was \$51,320.00. The results were forwarded to the Fire Department for review and recommendation.

PRIVILEGE OF THE FLOOR

A member of the town informed the Board that NYS Energy Programs for the Southern Tier will be hosting an informational meeting on March 5, 2020 at 7pm at the Vestal Public Library. A flyer was given to the Town Clerk.

RESOLUTIONS & MOTIONS

Appointment of Carolyn Almy as Office Manager

R028-20 On a motion by Councilwoman Fitzgerald, seconded by Councilman Ellis, the following resolution was

ADOPTED Ayes 4 Fitzgerald, Fletcher, Ellis, Schaffer
 Nays 0 Absent: Messina

Resolved to appoint Carolyn Almy as Office Manager, Building Code and Engineering, CSEA grade 4 effective February 17, 2020 at the pay rate of \$19.13 per hour.

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Storming Crab Liquor License 30 Day Waiting Period Waiver

R029-20 On a motion by Councilman Ellis, seconded by Councilman Fletcher, the following resolution was

ADOPTED Ayes 4 Fitzgerald, Fletcher, Ellis, Schaffer
Nays 0 Absent: Messina

Resolved to waive the 30 day notice waiting period for a Liquor License application from Storming Crab Vestal Corporation, doing business as Storming Crab at 2505 Vestal Parkway East, Vestal NY 13850.

Public Hearing Date for Local Law A

R030-20 On a motion by Councilwoman Messina, seconded by Councilman Ellis, the following resolution was

ADOPTED Ayes 4 Fitzgerald, Fletcher, Ellis, Schaffer
Nays 0 Absent: Messina

Resolved to set the Public Hearing date for Local Law A - amending the code of the Town of Vestal, Chapter 5 Article 5 "Signs" for advertising on February 26, 2020 with public hearing on March 11, 2020.

OPRHP Grant for Vestal Museum

R043-20 On a motion by Councilman Fletcher, seconded by Councilwoman Fitzgerald, the following resolution was

ADOPTED Ayes 4 Fitzgerald, Fletcher, Ellis, Schaffer
Nays 0 Absent: Messina

Resolved to accept a grant from New York State Office of Parks, Recreation and Historic Preservation ("OPRHP") under the Title 9 of the Environmental Protection Act of 1993 for the purpose of funding the development of the relocation of the Vestal Depot Building/Museum to the Rail Trail.

Bid Awarded for Emergency Equipment on Fire Chief Vehicles

R044-20 On a motion by Councilman Ellis, seconded by Councilman Fletcher, the following resolution was

ADOPTED Ayes 4 Fitzgerald, Fletcher, Ellis, Schaffer
Nays 0 Absent: Messina

Resolved to award the bid for the Purchase and Installation of Emergency Equipment for the Fire Chief Vehicles to Bush Electronics Inc., Liverpool, NY.

Contract with Constellation for Energy Service

R042-20 On a motion from Councilman Fletcher, seconded by Councilman Ellis, the following resolution was

ADOPTED Ayes 4 Fitzgerald, Fletcher, Ellis, Schaffer
Nays 0 Absent: Messina

Resolved to contract with Constellation for electric service at the 32 month Fixed (Pass of CES) rate of \$40.07.

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CONSENT AGENDA

On a motion from Councilwoman Fitzgerald, seconded by Councilman Fletcher, the following resolution was

ADOPTED Ayes 4 Fitzgerald, Fletcher, Ellis, Schaffer
 Nays 0 Absent: Messina

Resolved the Consent Agenda is approved as follows:

PUBLIC WORKS (ELLIS/Messina)

Increase Budget Line to Purchase New Sewer Truck

R031 Authorization for Scott Groats, Water/Wastewater Superintendent to increase budget line S8120.2230 by \$100,000 to purchase a new sewer truck. The increase in the line will be funded by the revenue received from selling the existing truck.

7.1-2 Removed from Consent Agenda at the recommendation of Dave Berger, Town Attorney, and moved to Resolutions & Motions as R043-20.

FINANCE (MESSINA/Fletcher)

Receive and File

Warrants: 2020 – 04, 04A, 04E, 05, 05A, 05E, 05E, 05M

Troy & Banks Inc. to do Audit on Charter

R032 Authorization for Laura McKane, Town Comptroller to hire Troy & Banks Inc. to do an audit on Charter communications franchise fee revenues.

Budget Transfers

R033 Authorization for Nick Angeline, Deputy Comptroller, to make 2019 and 2020 budget transfers as indicated in memos dated 2/6/2020.

PERSONNEL (FLETCHER/Fitzgerald)

Agreement with International Union of Operating Engineers

R034 Authorization to approve the January 28, 2020 Memorandum of Agreement between the Town of Vestal and International Union of Operating Engineers, Local 158 which expands the options for the payment of money owed by Operating Engineer employees to the Town of Vestal.

Agreement with CSEA

R035 Authorization to approve the January 28, 2020 Memorandum of Agreement between the Town of Vestal and CSEA, 1000 AFSCME, AFL-CIO Town of Vestal Administrative Unit #6170 which allows CSEA employees to continue to charge their earned paid leave time rather than collect disability benefits when out of work due to extended medical circumstances.

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Hiring of Maggie Murphy and Emma Lewis

R036 Authorization for Sue Jastran, Recreation Planner to hire Maggie Murphy as a recreation leader with a start date of February 26, 2020, and Emma Lewis as a basketball referee with a start date of January 4, 2020.

Appointment of Michon Stewart

R037 Authorization to approve the appointment of Michon M. Stuart to fill a vacant position as an alternate member of the planning board effective February 17, 2020, and the term will expire July 7, 2021.

Tax Collection Stipend

R038 Authorization to provide a stipend of \$5,000.00 to Deputy Receiver of Taxes, Debra Wallace for the collection of the 2020 Town/County taxes and 2020/2021 School taxes. In addition, authorization to provide a stipend of \$ 500.00 to 1st Deputy Town Clerk, Keley Wickman and \$ 500.00 to Deputy Town Clerk, Susan Bailey for the collection of the 2020 Town/County taxes and 2020/2021 School taxes. Such approval is for a 2020 stipend only.

PLANNING & ZONING (FITZGERALD/Messina)

PUBLIC SAFETY (MESSINA/Fletcher)

Advertise Bids for Police Vehicle Equipment

R039 Authorization to retro-approve the advertising of after-market equipment and labor on new police vehicles on February 12, 2020 with bid opening to be on February 18, 2020.

Ross Hill Rd School Zone

R040 Authorization to create a School Zone on Ross Hill Rd for Ross Corners Christian Academy.

Advertise Sale of Fire Tanker

R041 Authorization to advertise on the Fire Department Facebook page and website to accept sealed bids for the sale of Tanker 32-3 1989 Volvo GMC Saulsbury VIN #4V2BCBJF2KN612623 starting February 13, 2020 with an opening date of February 27, 2020 by the Town Clerk.

ADMINISTRATION (ELLIS/Fletcher)

RECEIVE AND FILE

Town Clerk Monthly Report – January 2020

END OF CONSENT AGENDA

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COMMITTEE CHAIR COMMENTS AND UPDATES

Personnel Committee: Councilwoman Fitzgerald stated that residents have approached her about changing the time of the Town Board Meetings from the current time 6pm to 7pm. Supervisor Schaffer stated that the time was changed about 14 years ago. He stated that the Town will look up those minutes for those that want to look at them.

PETITIONS & PROTESTS

SUPERVISOR'S ANNOUNCEMENTS

Winter parking hours are in effect until March 31, 2020
2:00am - 6:00am.

Father/Daughter Dance will be February 29, 2020 contact the Recreation Department to sign up 607-754-3368.

Supervisor Schaffer would like to remind the public that if there is an issue with plumbing that could be the Town's responsibility to please contact the town's Water Department before calling a plumber. The number for that is 607-748-1514 during business hours and 607-755-4911 after 3:30 pm.

County Executive Jason Garner will be sharing his State of the County Address on February 26, 2020 during our Town Board Meeting.

OTHER NEW BUSINESS

Boil Water Advisory: Councilman Ellis contacted Broome County Office of Emergency Services in regard to the Town's ability to use the reverse 911 call which would notify residents immediately of any advisories for their area.

OLD BUSINESS

PRIVILEGE OF THE FLOOR

Members of the Boy Scout Troop 225 stood up and told the Board what projects they were working on for their Eagle Award.

Their Scout Master was concerned about the annual Boy Scout Tree Sale after the move of the Vestal Museum. Supervisor Schaffer stated that there should be no issues after the move and they will be able to continue as they have in the past.

ADJOURNMENT

On a motion of Councilwoman Fitzgerald, second by Councilman Ellis, the meeting was **adjourned at 6:21 pm**. Carried unanimously.

Approved by *Debra Wallace*
Debra Wallace, Town Clerk