

Regular Meeting Minutes of the Vestal Town Board

February 24, 2021

The Regular Meeting of the Town Board of the Town of Vestal, County of Broome and the State of New York was held via Zoom and Twitch on the Town Website on February 24, 2021.

TOWN BOARD PRESENT:

Supervisor John Schaffer
Councilwoman Patty Fitzgerald
Councilwoman Sue Messina
Councilman John Fletcher
Councilman Jason Ellis

ALSO ATTENDING: Town Attorney David Berger, Secretary to Town Supervisor & Town Attorney Andria Kintner, Town Clerk Debra Wallace

Supervisor Schaffer convened the meeting at 6:14 PM due to technical issues.

APPROVAL OF MINUTES

On a motion by Councilwoman Messina, seconded by Councilwoman Fitzgerald the following was

ADOPTED Ayes 5 Fitzgerald, Messina, Fletcher, Ellis, Schaffer
 Nays 0

Resolved the Minutes of February 10, 2021 are approved.

BID OPENINGS

PUBLIC HEARINGS

RESOLUTIONS & MOTIONS

Advertise for Public Hearing for Local Law C

R045-21 On a motion by Councilman Ellis, seconded by Councilman Fletcher, the following was

ADOPTED Ayes 5 Fitzgerald, Messina, Fletcher, Ellis, Schaffer
 Nays 0

Resolved to advertise on March 3, 2021 for a Public Hearing regarding Proposed Local Law “C” to “Abolish the Elected Position of Receiver of Taxes”. The Public Hearing will be held on March 24, 2021.

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Pickett's Painting to Paint Coal House

R046-21 On a motion by Councilman Fletcher, seconded by Councilwoman Messina, the following was

ADOPTED Ayes 5 Fitzgerald, Messina, Fletcher, Ellis, Schaffer
Nays 0

Resolved to approve the painting of the interior of the Coal House to the sole bidder, Pickett's Painting in the amount of \$3700. The funds will be taken out of the budget line A1620.4080.

CONSENT AGENDA

On a motion by Councilwoman Messina, seconded by Councilwoman Fitzgerald, the following was

ADOPTED Ayes 5 Fitzgerald, Messina, Fletcher, Ellis, Schaffer
Nays 0

Resolved to adopt the Consent Agenda as follows:

PUBLIC WORKS (ELLIS/Messina)

Advertise for Water Meters

R047-21 Request from Scott Groats, Water/Wastewater Superintendent to advertise for bids for Water Meters on March 3, 2021 to be opened on Tuesday March 16, 2021 at 2:00pm.

Advertise for Uniforms

R048-21 Request from Craig Hiller, Town Superintendent of Highway/Parks on behalf of Operating Engineers to advertise for bids for Uniforms on March 3, 2021 to be opened on March 9, 2021 at 2:00pm.

FINANCE (MESSINA/Fletcher)

Signing of Lease Agreement for Senior Citizens Center

R049-21 Request for John Schaffer, Town Supervisor to sign a lease agreement with The Vestal Central School District for rental of space for the Senior Citizens Center from March 1, 2021 to February 28, 2022, rent will be \$844.08 per month.

Billable Hours for Town Attorney

R050-21 Authorization to pay Town Attorney, David Berger, \$1,375.00 for billable hours from 1/1/2021 – 1/31/2021.

2021 Broome County Association of Towns & Villages Dues

R051-21 Request from John Schaffer, Town Supervisor to pay \$50.00 for the 2021 Annual Membership Dues to the Broome County Association of Towns & Villages.

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PERSONNEL (FLETCHER/Fitzgerald)

Standard Work Day & Reporting Resolution for Elected & Appointed Officials

R052-21 Request from Nancy Olmstead, Director of Human Resources, to approve the Standard Work Day and Reporting Resolution for Elected and Appointed Officials. The resolution is included in the addendum.

PLANNING & ZONING (FITZGERALD/Fletcher)

PUBLIC SAFETY (MESSINA/Ellis)

Adoption of NYS Police Reform & Reinvention Collaborative Plan

R053-21 Request from John Butler, Chief of Police, for the Town Board to adopt the following resolution of the Police Department's plan regarding the Governor's Executive Order #203 on Police Reform.

WHEREAS, pursuant to Executive Order 203 the Town of Vestal formed a panel to examine the Town's approach to policing, including review of police policies, procedures, training and operations and as a result thereof, the report attached as part of the addendum contains conclusions and a plan for the future.

THEREFORE, the Vestal Town board herein adopts the report and its conclusions and plan for the future, and hereby authorizes the Town Supervisor to sign and submit The New York State Police Reform and Reinvention Collaborative Plan Certification Form.

Councilwoman Fitzgerald stated that there were 12 people from the Town that were part of the panel which met between July and mid September. She wanted to thank those that participated and stated that it went very well.

Purchase of Equipment, Furniture & Garage Door Opener for Police Department

R054-21 Request from John Butler, Chief of Police, for permission to purchase equipment and furniture in the amount of \$2261.86. Also, to purchase a garage door opener for the SWAT Van Bay at the cost of approximately \$800. The funds will be taken out of the asset forfeiture budget line A3120-2626R.

Fund Transfer

R055-21 Request from John Paffie, Fire Chief, for approval to transfer funds from the Special Foam District Reserve Fund not to exceed \$10,000 to the Special Foam District F3410 4034R to cover expenses to complete the build of two foam trailers to be operational ready.

ADMINISTRATION (FLETCHER/Ellis)

END OF CONSENT AGENDA

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RECEIVE AND FILE

- Warrants: 2021 – 06, 06A, 06C, 06E; 07, 07A, 07E
- Clerk’s Office Monthly Report – Jan
- Dept of Transportation Bridge Rehabilitation Project 434 over Choconut Creek
- Fire Advisory Board Meeting Minutes – Jan 18, 21
- Change of Tenant – Edible Arrangements – 140 Vestal Parkway E.
- Change of Tenant – Kay & Zales Jewelers – 2317 Vestal Parkway E.
- Change of Tenant – Knauf Optical – 1136 Front St
- Change of Tenant – Smith Brothers Insurance – 300 Plaza Dr.

COMMITTEE CHAIR COMMENTS & UPDATES

OLD BUSINESS

NEW BUSINESS

SUPERVISOR’S ANNOUNCEMENTS

- Winter Parking Hours are in effect from December 1 thru March 31. No parking of vehicles on any Town streets and roads from 2:00 am to 6:00 am.
- Please make sure sidewalks are cleared. According to the Code of the Town of Vestal, Chapter 20, Article I, Section 20-2, "All snow, ice and other obstructions upon any public sidewalk in the town, shall be removed by the owner or occupant of the adjoining land immediately after such snow, ice or other obstruction is deposited thereon." A ticket and fine will be issued to those in violation.
- Supervisor Schaffer stated that the Land Bank of Broome County will be demolishing two homes in Vestal. One was from the flood and the other has been abandoned.

EXECUTIVE SESSION

ADJOURNMENT

On a motion by Councilwoman Messina, seconded by Councilman Fletcher, the meeting was **adjourned at 6:25 pm.** Carried unanimously.

Approved by _____
Debra Wallace, Town Clerk