

VESTAL TOWN BOARD WORK SESSION AGENDA
MONDAY, JUNE 22, 2020

WORK SESSION

UPCOMING PUBLIC HEARINGS

COMMITTEES

7.1 PUBLIC WORKS (ELLIS/Messina)

1. Request from Rocco Turdo, Highway Superintendent to advertise for highway materials on July 8, 2020 with bids to be opened on July 21, 2020

7.2 FINANCE (MESSINA /Fletcher)

1. Warrants: 24, 24B, 24C, 24E, 25, 25E

2. Request to pay David Berger, Town Attorney \$525.00 for legal services for Washington Street Bridge

7.3 PERSONNEL (FLETCHER/Fitzgerald)

7.4 PLANNING & ZONING (FITZGERALD/Messina)

7.5 PUBLIC SAFETY (MESSINA/Fletcher)

7.6 ADMINISTRATION (ELLIS/Fletcher)

1. Discuss recreation closures and plans

RECEIVE AND FILE:

UNFINISHED BUSINESS:

A MOTION WILL BE MADE TO ENTER INTO AN EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING:

ADJOURNMENT

TOWN OF VESTAL

HIGHWAY DEPARTMENT

1801 GLENWOOD ROAD, RR #3
VESTAL, N.Y. 13850-9521

ROCCO A. TURDO, SUPT.
TELEPHONE (607) 785-4616
FAX (607) 786-7607

MEMORANDUM

TO: Tonya Pinney

FROM: Rocco Turdo – Highway Superintendent

RE: ADVERTISING FOR BIDS – HIGHWAY MATERIALS

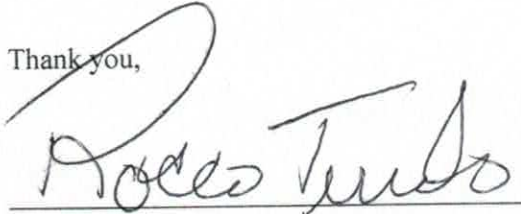
DATE: June 17, 2020

Please advertise in the Vestal Town Crier on Wednesday July 8, 2020 for bids to be received and opened on July 21, 2020 for the following Highway Materials:

Transit Mix Concrete
Plow Blades, Grader Cutting Edges, Tire Chain Material & Milling Bits
Manhole Adjustment Rings & Frame Assemblies
Tires and Retreading
Street Sweeping Brooms
Concrete Curb Installation

Our department will prepare the specs for these materials and will be available in the Town Clerk's Office, ~~June 30, 2020~~ July 8 2020

Thank you,



Rocco Turdo

RT/ddc

Voucher

Town of Vestal
605 Vestal Parkway West
Vestal, NY 13850

Department Approval

The above services or materials were rendered or furnished to the municipality on the dates stated and the charges are correct.

6/8/2020 *David Berger*

DATE: AUTHORIZED OFFICIAL

Department:

Vendor No.:

Name:

Address 1:

Address 2:

City, State Zip:

PO NUMBER

INVOICE NO

DATE	DATE RANGE	DESCRIPTION OF MATERIALS OR SERVICES	ACCOUNT	AMOUNT
04/02/20		CHARGES FOR WASHINGTON DR. OVER FULLER HOLLOW CREEK BRIDGE	H417.25100	\$ 525.00
CAPITAL PROJECTS				
			TOTAL	\$ 525.00

INSTRUCTIONS:

- DEPARTMENT - Indicate the department that received the service or supplies. Use a separate voucher for charges against each department.
- VENDOR'S NAME AND ADDRESS - All vendors must print or typewrite their names and address in the space provided for the purpose. The check will be drawn in that name and mailed to that address.
- PURCHASE ORDER NO. - If a purchase order has been issued for the item charged on this voucher, show the number thereof.
- INVOICE NO. - If the vendor requires an invoice number in order to identify the check in payment of this voucher, show each number.
- DESCRIPTION OF MATERIALS OR SERVICES - All charges must be itemized in the space provided in the body of the voucher where applicable: (1.) Dates of service or delivery; (2.) Quantities; (3.) Description of charge; (4.) Unit price; (5.) Amount. If more space is required than that provided, any sheet of paper this size may be used and attached. Bring the total to this voucher.
- DELIVERY RECEIPTS - Where applicable attach slips signed by the municipal employee receiving the materials.
- RETURN VOUCHER PROMPTLY - To the department purchasing goods, materials of service, 605 Vestal Parkway West, Vestal New York 13850-1495

RECEIVED
TOWN OF VESTAL

BUSINESS
OFFICE

PAID
TOWN OF VESTAL

CK# _____

FUND - APPROPRIATION	AMOUNT
CAPITAL PROJECTS H417.25100	\$ 525.00
	\$ -
	\$ -
	\$ -
	\$ -
	\$ -
	\$ -
	\$ -
	\$ -
TOTAL	\$ 525.00
APPROVED FOR WARRANT INITIALS:	

Law Office of David S. Berger, Esq.

RECEIVED
TOWN OF VESTAL

JUN - 3 2020

ENGINEERING DEPARTMENT

April 2, 2020
Invoice No.

INVOICE

Washington Street Bridge Project

DESCRIPTION OF WORK	QTY/HRS	UNIT PRICE	SUB TOTAL
Legal services in connection with the Washington Street Bridge Project, Vestal, NY including title searching; review of online documents and maps; preparation of easements for four properties and TP 584s; correspondence with appraiser and engineer about progress.	3.0 hrs	\$175/hr	\$525.00
GRAND TOTAL			\$525.00

PAYMENT TERMS

30 days

APPROVED BY