

REGULAR MEETING AGENDA OF THE VESTAL TOWN BOARD

May 20, 2020

The Regular Meeting of the Town Board of the Town of Vestal, County of Broome and the State of New York was held at the Town Hall, 605 Vestal Parkway West, Vestal, NY on May 20, 2020.

TOWN BOARD PRESENT:

Supervisor John Schaffer
Councilwoman Patty Fitzgerald
Councilwoman Sue Messina
Councilman John Fletcher
Councilman Jason Ellis

ALSO ATTENDING: Town Engineer Vern Meyers, Town Attorney David Berger, Town Comptroller Laura McKane, Director of Human Resources Nancy Olmstead, Town Clerk Debra Wallace

Supervisor Schaffer called the Regular Meeting to order at **6:00 PM**, welcomed everyone and asked that all present join in the PLEDGE OF ALLEGIANCE.

APPROVAL OF MINUTES

On a motion by Councilwoman Messina, seconded by Councilwoman Fitzgerald, the following was **ADOPTED** Ayes 5 Fitzgerald, Messina, Fletcher, Ellis, Schaffer
Nays 0

Resolved the Minutes of the Regular Meeting on March 11, 2020 and April 22, 2020 are approved.

RESOLUTIONS & MOTIONS

PUBLIC WORKS (ELLIS/Messina)

Village of Endicott Flow Management Plan

R074-20 On a motion by Councilwoman Messina, seconded by Councilman Ellis, the following was

ADOPTED Ayes 5 Fitzgerald, Messina, Fletcher, Ellis, Schaffer
Nays 0

Resolved to authorize Supervisor John Schaffer to sign the Village of Endicott Flow Management Plan for the Villages Service Area Agreement.



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Approval of Town Engineer to sign for Greenway Trail Project

R075-20 On a motion by Councilwoman Messina, seconded by Councilman Fletcher, the following was

ADOPTED Ayes 5 Fitzgerald, Messina, Fletcher, Ellis, Schaffer
Nays 0

Resolved to authorize Town Engineer Vern Myers to sign any resulting contracts for the Town in regards to the final design of the Greenway Trail Project and to table for another Town Board meeting discussions in regards to further plans for the project.

Vern Myers briefed the Board about future plans for the project that are not finalized yet. He will present them at a later date.

Eagle Scout Project for Jones Park

R076-20 On a motion by Councilwoman Fitzgerald, seconded by Councilwoman Messina, the following was

ADOPTED Ayes 5 Fitzgerald, Messina, Fletcher, Ellis, Schaffer
Nays 0

Resolved to approve Boy Scout Ben Olson to work with Town Engineer Vern Myers to put up directional signs in Jones Park to complete his Eagle Scout project.

A presentation by Olson will be presented to the Town Board with the exact plans at a later date.

Signing of SEQR for Moving of Museum

R077-20 On a motion by Councilwoman Messina, seconded by Councilman Ellis, the following was

ADOPTED Ayes 5 Fitzgerald, Messina, Fletcher, Ellis, Schaffer
Nays 0

Resolved to authorize Supervisor John Schaffer to sign SEQR parts 2 and 3 for the State of New York Parks and Recreation for grant money to the move the Vestal Museum.

The move will be planned for next summer.

FINANCE (MESSINA/Fletcher)

Approval of Sale of Police Vehicle

R078-20 On a motion by Councilman Ellis, seconded by Councilman Fletcher, the following was

ADOPTED Ayes 5 Fitzgerald, Messina, Fletcher, Ellis, Schaffer
Nays 0

Resolved to authorize the Police Department to sell the 2007 Hyundai (VIN# 5NHET46C97H262649) to the Village of Owego for \$125.00.

Supervisor Schaffer stated that it could be sold for scrap metal for a higher price, but the consensus of the Board was that they would rather sell it to the Village of Owego where they would put it to good use.

PERSONNEL (FLETCHER/Fitzgerald)

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PLANNING & ZONING (FITZGERALD/Messina)

Boy Scout Troop 225 Christmas Tree Sales

R079-20 On a motion by Councilwoman Fitzgerald, seconded by Councilman Ellis, the following was

ADOPTED Ayes 5 Fitzgerald, Messina, Fletcher, Ellis, Schaffer
Nays 0

Resolved to approve the use of the Library Parking lot or similar like location, for the Christmas Tree Sales for Boy Scout Troop 225 from November 21, 2020 to December 30, 2020.

Town Engineer Vern Myers reminded the Board that there may be construction going on during that time and their usual space may not be available. Motion was changed to reflect that other locations would be available if that was the case.

PUBLIC SAFETY (MESSINA/Fletcher)

Acceptance of PERMA/NYSAFC Mini Grant

R080-20 On a motion by Councilwoman Fitzgerald, seconded by Councilman Fletcher, the follow was

ADOPTED Ayes 5 Fitzgerald, Messina, Fletcher, Ellis, Schaffer
Nays 0

Resolved to allow Fire Chief David Harrington to accept a mini grant from PERMA/NYSAFC in the amount of \$5000.00 to be used toward the purchase of a new turnout gear washer.

ADMINISTRATION (ELLIS/Fletcher)

Cemetery Maintenance Contracts

R081-20 On a motion by Councilwoman Messina, second by Councilman Ellis, the following was

ADOPTED Ayes 5 Fitzgerald, Messina, Fletcher, Ellis, Schaffer
Nays 0

Resolved to hire Matthew Husband to maintain the abandoned cemeteries in the Town of Vestal for the year 2020, in the amount of \$3775.00 with the following breakdowns:

Bunn Hill Cemetery (Jensen Rd)	\$475.00
Vestal Center Cemetery	\$1575.00
Lower Tracy Creek Cemetery	\$700.00
Rounds Cemetery (Front St.)	\$325.00
Crumm Rd Cemetery	\$425.00
Vestal Rd. Cemetery	\$325.00

RECEIVE AND FILE

- Warrants: 17, 17E, 18, 18B, 18B1, 18E, 19, 19B, 19E, 20, 20B, 20C, 20E
- March and April 2020 Town Clerk Monthly Report
- 2020 Moghul Fine Indian Cuisine Liquor License
- Memo from Village of Endicott on Public Hearing for Recycling Facilities in Industrial Zones Local Law
- Vestal Justice Court Final AUP 2019

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EXECUTIVE SESSION

On a motion by Councilwoman Messina, seconded by Councilman Ellis, the following was

ADOPTED Ayes 5 Fitzgerald, Messina, Fletcher, Ellis, Schaffer
Nays 0

Resolved for the Board to enter into Executive Session to discuss the following items:

- Contract Negotiations
- Confidential Employee Medical Situation (Not COVID-19 related)

The time was 6:30 PM.

Retirement Incentives to All Non-Union Employees who are Eligible to Retire

R082-20 On a motion by Councilman Ellis, seconded by Councilwoman Messina, the following was

ADOPTED Ayes 5 Fitzgerald, Messina, Fletcher, Ellis, Schaffer
Nays 0

Resolved the following action:

The Town Board authorizes a retirement incentive be offered to full-time non-union employees. Such incentive to be:

This retirement incentive is offered to all non-union employees with the Town of Vestal who are eligible to retire and maintain health insurance in retirement as defined in the Employee Handbook.

This incentive is NOT available to elected officials.

This retirement incentive, if accepted by an employee is entirely voluntary on the part of the individual.

To receive this incentive the individual must file papers with the NYS Retirement System, notify the Comptroller in writing of this action and have his or her retirement date be no later than 7/1/2020.

If the individual qualifies for retiree health insurance, the Town agrees to:

*Maintain the individual's health insurance premium cost at the current 15% of premium at least until the individual becomes Medicare eligible. Once the individual becomes Medicare eligible his/her share of the premium will be as stated in the Employee Handbook for retirees (currently 15%). In the event the Town amends the Employee Handbook to require retirees to contribute more than 15% of the premium any individuals who have retired with this incentive will remain at the 15% contribution level until becoming Medicare eligible.

*Maintain the individual's level of coverage at the same level the individual had upon retirement. For example, if upon retirement the individual has individual coverage this level of coverage will continue to be available until becoming Medicare eligible. If upon retirement the individual has family coverage this level of coverage will continue to be available until becoming Medicare eligible.

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*Maintain the benefits at least at the level in place at retirement until the individual becomes Medicare eligible. For example, if in the future a plan change were made to remove or decrease the level of a benefit said benefit would remain intact for the individual retiring with this incentive until the individual becomes Medicare eligible.

*Waive the individual's health insurance contribution for the months of July, August, September, October, November and December 2020. The individual will begin making retiree health insurance contributions beginning with January 2021.

In addition the Town agrees to:

*Waive the requirement that an employee with 25 years of service retire after July 1 to receive a full year of vacation time payout. Currently employees with 25 years of service who retire after July 1 in any year may receive cash payment for the full years' worth of vacation time. Employees with 25 years of service who retire under this incentive will receive the full years' worth of vacation time.

On a motion by Councilman Ellis, seconded by Councilwoman Fitzgerald, the following was

ADOPTED Ayes 5 Fitzgerald, Messina, Fletcher, Ellis, Schaffer

 Nays 0

Resolved the Board to leave the Executive Session and adjourn the Board Meeting. The time was 7:30 PM.



Approved by _____
Debra Wallace, Town Clerk