

REGULAR MEETING AGENDA OF THE VESTAL TOWN BOARD
July 8, 2020

We kindly request that you turn off all cell phones.

1. PLEDGE OF ALLEGIANCE

2. APPROVAL OF MINUTES

2.1 Motion approving the **June 24, 2020 Minutes of the Regular Meeting of the Town Board.**

3. BID OPENINGS

3.1-1 Sealed bids for Belmont Ave Sanitary Sewer Replacement were received by the Town Clerk and were publicly opened and read at 2:00 pm on June 30, 2020 from the following vendors:

- Alberto Torto Construction Corp – 6 Belden St, Binghamton, NY 13903 - \$265,837.00
- Vacri Construction – 1 Brick Ave, Binghamton, NY 13901 - \$132,000.00
- Procon Contracting, LLC – PO Box 1037, Vestal, NY 13850 - \$182,600.00
- Chicago Construction Co, Inc – 1788 Union Ctr Hwy, Endicott, NY 13760 - \$110,000.00
- ZMK Construction Inc – 3430 Route 434, Apalachin, NY 13732 - \$215,600.00
- G. DeVincentis & Son – 7 Belden St, Binghamton, NY 13903 - \$178,750.00

The results were forwarded to the Water Department for review and recommendation.

3.1-2 Sealed bids for Water Chemicals were received by the Town Clerk and were publicly opened and read at 2:00 pm on June 30, 2020 from the following vendors:

- JCI Jones Chemicals, Inc – 1765 Ringling Blvd, Sarasota, FL 34236
Item 1: \$.833/lb Item 2: \$.475/lb Item 3: No bid Item 4: No bid
- Shannon Chemical Corporation – PO Box 376, Malvern, PA 19355
Item 1: No bid Item 2: No bid Item 3: No bid Item 4: \$6.17/gal
- Kuehne Chemical Co, Inc – 86 Hackensack Ave, South Kearny, NJ 07032
Item 1: No bid Item 2: \$1.50/lb or \$150.00/CWT Item 3: No Bid
Item 4: No bid

The results were forwarded to the Water Department for review and recommendation.

4. PUBLIC HEARINGS

5. PRIVILEGE OF THE FLOOR

6. RESOLUTIONS & MOTIONS

6.1 Motion to reject the bids received for Water Chemicals, opened on June 30, 2020, and to authorize the Town Attorney to re-advertise for Water Chemicals on July 22, 2020 with bids to be opened on Tuesday, August 4, 2020 at 2:00 pm.

7. COMMITTEES

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7.1 PUBLIC WORKS (ELLIS/Messina)

7.1-1 Authorization for the Water Department to award the Belmont Avenue Sanitary Sewer Replacement, opened on June 30, 2020, to Chicago Construction Co, Inc., Endicott, NY in the amount of \$110,000.00.

7.2 FINANCE (MESSINA/Fletcher)

7.2-1 Receive and File: Warrant Reports – 2020 – 26, 26E, 27, 27E

7.2-2 Request to pay David Berger, Town Attorney \$1237.50 for billable hours for the dates February 1, 2020 to June 30, 2020.

7.2-3 Accept a grant in the amount of \$1100.00 from the William G. Pomeroy Foundation for a historical marker for the Jones Farmstead.

7.3 PERSONNEL (FLETCHER/Fitzgerald)

7.3-1 Authorization to hire Justin Groats as a Laborer in the Parks Department effective July 13, 2020 at the Operating Engineer starting rate of \$15.90 per hour. Such appointment conditioned on the successful completion of background check and drug test.

7.4 PLANNING & ZONING (FITZGERALD/Messina)

7.4-1 Effective July 8, 2020 the Town Board makes the following changes to the Planning Board:

Chair:	Madeleine Cotts	term expires:	7/7/2023
Member:	Edward Zimmer	term expires:	7/7/2021
Member:	Robert Warner	term expires:	7/7/2022
Member:	Thomas Gorman	term expires:	7/7/2024
Member:	Michon Stuart	term expires:	7/7/2025
Alternate:	Joyce Majewski	term expires:	7/7/2024
Alternate:	George Bezama	term expires:	7/7/2022

7.5 PUBLIC SAFETY (MESSINA/Fletcher)

7.6 ADMINISTRATION (ELLIS/Fletcher)

7.6-1 Discuss pavilion usages, signs for pavilions, bathrooms and public access.

7.6-2 Approve John Schaffer, Town Supervisor, to sign an agreement to accept a \$360,000 grant from New York State to move the Vestal Museum to the Rail Trail.

7.7 RECEIVE AND FILE

- Town Clerk's Monthly Report
- 2019 Annual Financial Report with Notes

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- Village of Endicott Notice of Public Hearing for Local Law Repealing the Local Law Making Recycling Facilities a Permitted Use in Industrial Zones.
- Village of Endicott Notice of Public Hearing for Local Law Governing the Membership of the Zoning Board of Appeals.
- Village of Endicott Notice of Public Hearing for Local Law Governing the Membership of the Planning Board
- Broome County Agricultural and Farmland Protection Board Notice of Public Hearing regarding 7 properties to be added to Agricultural District

8. **COMMITTEE CHAIR COMMENTS AND UPDATES**

9. **PETITIONS & PROTESTS**

10. **SUPERVISOR'S ANNOUNCEMENTS**

11. **OTHER NEW BUSINESS**

12. **OLD BUSINESS**

13. **ADJOURNMENT**



**TOWN OF VESTAL
WATER & SEWER DEPARTMENT**

To: Jason Ellis, Public Works Chairman

CC: Sue Messina, Public Works Committee, Debra Wallace Town Clerk,
Tonya Pinney, Supervisor's Office, Vernon Myers, Town Engineer,
Laura McKane, Town Comptroller

From: Scott Groats

Date: 7/2/2020

Re: Belmont Avenue Sanitary Sewer

Jason,

I have reviewed the bids and recommend awarding to the low bidder as follows.

Chicago Construction Co. Inc.
1788 Union Center Highway
Endicott, N.Y. 13760

Bid Price \$110,000.00

Project is budgeted under Line item S8120-2060.

Please call me with any questions.

**TOWN OF VESTAL
WATER & SEWER DEPARTMENT**

To: Jason Ellis, Public Works Chairman

CC: Sue Messina, Public Works Committee, Debra Wallace Town Clerk,
Tonya Pinney, Supervisor's Office

From: Scott Groats

Date: 7/7/2020

Re: Chemical Bids

Jason,

I have reviewed the chemical bid and recommend rebidding due to not all of the chemical items were bid by the vendor bid received. Please have the board approve re-advertising for water chemicals on June 22, 2020. Bids to be open on Tuesday August 4, 2020 at 2:00pm.

Please call me with any questions.

Detailed report

PUBLIC



2020-02-01 - 2020-06-30

Total 8 h 15 min

Date	Description	Duration	User
03-09	email from Atty Sheppard and to M Minoia	05:00 min	dbergerattorney@gmail.com
03-24	email from Barclay Damon, to & from M Minoia	10:00 min	dbergerattorney@gmail.com
04-29	3 emails to & from M Minoia	15:00 min	dbergerattorney@gmail.com
05-01	2 emails to and from C Zube	10:00 min	dbergerattorney@gmail.com
05-04	email from P Sheppard	10:00 min	dbergerattorney@gmail.com
05-05	email to & from P Sheppard	10:00 min	dbergerattorney@gmail.com
05-07	email from P Sheppard	05:00 min	dbergerattorney@gmail.com
05-12	3 emails from P Sheppard with docs	20:00 min	dbergerattorney@gmail.com
05-19	letter & order from Court	05:00 min	dbergerattorney@gmail.com
05-19	letter & order from Court	05:00 min	dbergerattorney@gmail.com
06-02	order & judgment from court and email to M Minoia	20:00 min	dbergerattorney@gmail.com
06-09	6 emails to and from C Zube & legal research	02:50:00	dbergerattorney@gmail.com
06-10	Prepare motion response	02:00:00	dbergerattorney@gmail.com
06-19	filed Answer, Memo of Law, Affidavit & Exhibits	15:00 min	dbergerattorney@gmail.com
06-25	Prepare for court	30:00 min	dbergerattorney@gmail.com
06-26	Court - motions	45:00 min	dbergerattorney@gmail.com

$\$150/\text{hr}$ $\$2.50/\text{min}$
 $\times 8 \text{ hr}$ $\times 15 \text{ min}$
 $\$1200 + \$37.50 = \$1237.50$

All tax cases

Tonya Pinney

From: Margaret Hadsell
Sent: Thursday, June 25, 2020 10:43 AM
To: John Schaffer; Jason Ellis; Patty Fitzgerald; Suzanne Messina
Cc: Nicholas Angeline; Tonya Pinney
Subject: Board Acceptance of Grant Award from William G. Pomeroy Foundation
Attachments: Acceptance of WGPf Grant Award.pdf

Greetings,

Attached is letter requesting your approval to accept a grant in the amount of \$1100 from the WGP Foundation for a historic marker.

Thank you,
Margaret

Margaret Hadsell
Town of Vestal Historian
607-321-6038
Office: Vestal Public Library
Hours: Tues 1-7p, Wed & Thu 9-2p



Vestal Historic Preservation Commission

605 Vestal Parkway West
Vestal • New York • 13850-1486
Telephone (607) 748-1514 / Fax (607) 429-0032

25 June 2020

John Schaffer, Supervisor
Jason Ellis
Patty Fitzgerald
John Fletcher
Sue Messina

Re: Acceptance of Grant from the William G. Pomeroy Foundation

I am pleased to inform you that the William G. Pomeroy Foundation has awarded the Town of Vestal, represented by the Historic Preservation Commission, a grant in the amount of \$1100.00 to cover the cost and delivery of a historical marker for the Jones Farmstead at 466 Jones Road.

We are pleased to be able to recognize Vestal's history through the 17 markers the William G. Pomeroy Foundation has awarded the town.

Sincerely,

Margaret Hadsell
(for the Vestal Historical Preservation Commission)

Tonya Pinney

From: Nancy Olmstead
Sent: Tuesday, June 30, 2020 1:28 PM
To: Tonya Pinney
Cc: Craig Hiller
Subject: Item for 7/6 work session - parks dept hire

Tonya,

Please put the following on the 7/6 work session agenda:

Authorization to hire Justin Groats as a Laborer in the Parks Department effective July 6, 2020 at the Operating Engineer starting rate of \$15.90 per hour. Such appointment conditioned on the successful completion of background check and drug test.

Nancy

Nancy Olmstead
Director of Human Resources
Town of Vestal

605 Vestal Parkway W
Vestal, New York 13850

Phone: 607-748-1514 x 330
Fax: 607-786-3630

Tonya Pinney

From: Nancy Olmstead
Sent: Tuesday, June 30, 2020 1:43 PM
To: Tonya Pinney
Subject: Item for 7/6 work session agenda - planning board

Tonya,

Please put the attached on the 7/6 work session agenda:

Effective July 8, 2020 the Town Board makes the following changes to the Planning Board:

<i>Chair:</i>	<i>Madeleine Cotts</i>	<i>term expires:</i>	<i>7/7/2023</i>
<i>Member:</i>	<i>Edward Zimmer</i>	<i>term expires:</i>	<i>7/7/2021</i>
<i>Member:</i>	<i>Robert Warner</i>	<i>term expires:</i>	<i>7/7/2022</i>
<i>Member:</i>	<i>Thomas Gorman</i>	<i>term expires:</i>	<i>7/7/2024</i>
<i>Member:</i>	<i>Michon Stuart:</i>	<i>term expires:</i>	<i>7/7/2025</i>
<i>Alternate:</i>	<i>Joyce Majewski</i>	<i>term expires:</i>	<i>7/7/2024</i>
<i>Alternate:</i>	<i>George Bezama</i>	<i>term expires:</i>	<i>7/7/2022</i>

Nancy

Nancy Olmstead
Director of Human Resources
Town of Vestal

605 Vestal Parkway W
Vestal, New York 13850

Phone: 607-748-1514 x 330
Fax: 607-786-3630

Tonya Pinney

From: Cherese Rosales
Sent: Tuesday, June 30, 2020 2:52 PM
To: Tonya Pinney
Subject: For Agenda

Please add to the agenda:

To vote in favor of the Supervisor signing the contract from the state for a grant of \$360,000 to move the Vestal Museum to the Rail Trail.

Thank you, thank you, thank you!

Account#	Account Description	Fee Description	Qty	Local Share	
A1255	Clerk Fees	Certified Copies	140	1,400.00	
		Dog Redemption	5	163.00	
		Farmers Market	3	75.00	
		Conservation	Conservation	12	24.57
		Marriage License Fee	Marriage License Fee	15	262.50
		Permit Fees	Peddler's Permit	6	600.00
		Sub-Total:			\$2,525.07
A1593	Vehicle Impound Fee	Vehicle Impound	20	500.00	
			Sub-Total:	\$500.00	
A1670.4020	Postage Reimbursement	Postage Reimbursement	1	80.00	
			Sub-Total:	\$80.00	
A2544	Dog Licensing	Female, Spayed	83	1,148.00	
		Female, Unspayed	9	176.00	
		Male, Neutered	73	1,022.00	
		Male, Unneutered	8	176.00	
		Replacement Tags	5	15.00	
		Late Fee	Late Fee	9	45.00
					Sub-Total:
Total Local Shares Remitted:				\$5,687.07	

Amount paid to: New York State Department of Health _____ 337.50
Amount paid to: NYS Ag. & Markets for spay/neuter program _____ 203.00
Amount paid to: NYS Environmental Conservation _____ 420.43

Total State, County & Local Revenues: \$6,648.00

Total Non-Local Revenues: \$960.93

*NOA
7/1/2020*

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Debra Wallace, Town Clerk, Town of Vestal during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

7/1/2020

Supervisor

Date

Town Clerk

Date