

**REGULAR MEETING AGENDA OF THE VESTAL TOWN BOARD**  
**NOVEMBER 18, 2015**

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*We kindly request that you turn off all cell phones.*

1. **PLEDGE OF ALLEGIANCE:**

2. **APPROVAL OF MINUTES:**

2.1 Motion approving the **November 4<sup>th</sup>, 2015 Minutes of the Regular Meeting of the Town Board.**

3. **BID OPENINGS:**

4. **PUBLIC HEARINGS:**

4.1 Public Hearing regarding the Preliminary Budget of the Town of Vestal for the fiscal year beginning January 1, 2016.

4.2 Public Hearing regarding the **Proposed Local Law “C” of the Year 2015 - A local law to amend the Code of the Town of Vestal by amending Vestal Code Section 18-24 and 23-42 and 23-45.**

**Section 1.**

A local law to amend the Code of the Town of Vestal by amending Vestal Code Section 18-24 and 23-42 and 23-45.

Whereas previously the New York State Building Code required new residential homes within 100 feet or commercial buildings within 500 feet of a public utility to make such connection to the municipal water and/or sewer service and

Whereas the New York State Building Code has been amended to remove this requirement and

Whereas the Town of Vestal finds it to be in the best interest of the Town to have this requirement in place; therefore

**Be it enacted that:**

1. Section 18-24 of the Town of Vestal Code is amended to include a new paragraph (e) to read as follows:

All new residential structures within 100 feet and all new commercial structures within 500 feet of a public sewer shall extend the Town’s Utility across their frontage

2. Section 23-42 is amended to include a new paragraph (b) to read as follows:

All new residential structures within 100 feet of public water shall extend the Town’s Utility across their frontage

3. Section 23-45 is amended to include a new paragraph (b) to read as follows:

All new commercial structures within 500 feet of public water shall extend the Town’s Utility across their frontage

5. **PRIVILEGE OF THE FLOOR – For Agenda Items Only:**

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## 6. RESOLUTIONS & MOTIONS:

6.1 Motion to amend the 2016 Preliminary Budget as follows:

CHANGES PRELIMINARY BUDGET TO FINAL BUDGET 2016 AS OF 11-17-15					
Revenue:					
ORG	OBJ	DESCRIPTION	PRELIM	FINAL	Difference
A1001	1001	Real Property Taxes	\$ (5,212,176.00)	\$ (5,186,080.00)	\$ (26,096.00)
A2812	2812	Interfund Revenues	\$ (12,000.00)	\$ (21,900.00)	\$ 9,900.00
A3388	3388	State Aid - Misc.	\$ -	\$ (13,650.00)	\$ 13,650.00
					\$ (2,546.00)
D1001	1001	Real Property Taxes	\$ (2,483,970.00)	\$ (2,411,552.00)	\$ (72,418.00)
D3591	3593	SAM Grant	\$ -	\$ (74,000.00)	\$ 74,000.00
					\$ 1,582.00
L1001	1001	Real Property Taxes	\$ (570,702.00)	\$ (564,248.00)	\$ (6,454.00)
L1011	1011	Approp. Fund Balance	\$ -	\$ (8,050.00)	\$ 8,050.00
					\$ 1,596.00
W1011	1011	Approp. Fund Balance	(99,051.00)	(101,364.00)	2,313.00
MS1011	1011	Approp. Fund Balance	\$100,279.00	\$190,853.00	(90,574.00)
MS2801	2801	Interfund Revenues	\$7,845.00	\$7,885.00	(40.00)
MS5031	5031D	Dental Premiums	\$30,325.00	\$30,200.00	125.00
MS5031	5031M	Medical Premiums	\$3,225,560.00	\$3,198,500.00	27,060.00
					(63,429.00)

CHANGES PRELIMINARY BUDGET TO FINAL BUDGET 2016 - AS OF 11-17-2015					
APPROPRIATIONS:					
ORG	OBJ	DESCRIPTION	PRELIM	FINAL	DIFFERENCE
A1110	1060	Taxable Fringe Benefits	400.00	3,400.00	(3,000.00)
A1220	1010	Salaries	50,129.00	50,313.00	(184.00)
A1310	1010	Salaries	70,798.00	71,131.00	(333.00)
A1310	1030	PT Labor	28,664.00	28,924.00	(260.00)
A1315	1010	Salaries	130,344.00	131,156.00	(812.00)
A1355	1010	Salaries	135,570.00	136,189.00	(619.00)
A1410	1010	Salaries	131,433.00	132,024.00	(591.00)
A1420	1010	Salaries	64,827.00	65,467.00	(640.00)
A1430	1010	Salaries	32,035.00	32,352.00	(317.00)
A1440	1010	Salaries	233,997.00	234,890.00	(893.00)
A1450	4000	Contr. & Prof. Services	89,746.00	69,746.00	20,000.00
A1680	1010	Salaries	58,126.00	58,702.00	(576.00)
A1990	4322	Contingent Account	60,000.00	59,288.00	712.00
A3120	1060	Taxable Fringe Benefits	9,000.00	19,500.00	(10,500.00)
A3120	4051	Cellular Telephone Expense	4,900.00	5,500.00	(600.00)
A3510	8400	Fringe Benefits	7,865.00	7,905.00	(40.00)
A3620	1010	Salaries	251,145.00	251,762.00	(617.00)
A7140	1010	Salary (JB)	67,040.00	67,691.00	(651.00)
A7310	1010	Salaries (Full time)	151,732.00	152,313.00	(581.00)
A8010	1030	Part-Time Labor	4,162.00	4,204.00	(42.00)
A9901	9002	Transfer to Health Ins. Fund	2,108,000.00	2,104,910.00	3,090.00
					2,546.00
D5110	1020	Labor	1,217,749.00	1,201,331.00	16,418.00
D5130	2200	Purchase of Machinery etc	4,000.00	19,000.00	(15,000.00)
D5130	2201	Federal Surplus Equipment	4,000.00	-	4,000.00
D9901	9002	Transfer to Health Ins Fund	733,000.00	740,000.00	(7,000.00)
					(1,582.00)
L7410	1010	Salaries	156,298.00	156,919.00	(621.00)
L7410	1020	Labor & PT Assistance	237,200.00	238,000.00	(800.00)
L9901	9002	Transfer to Health Ins Fund	48,500.00	48,675.00	(175.00)
					(1,596.00)
W8310	1010	Salaries-Foreman (SG)(WP)(DS)	175,325.00	176,565.00	(1,240.00)
W9901	9002	Transfer to Health Ins Fund	317,000.00	318,073.00	(1,073.00)
					(2,313.00)
MS1710	4804	Reinsurance Contrib. Fees	30,000.00	18,304.00	11,696.00
MS1720	4805	Medicare B Reimb.	94,100.00	102,300.00	(8,200.00)
MS9060	8010	Medical Claims	2,600,000.00	2,645,000.00	(45,000.00)
MS9060	8020	Medicare Health Plan Premiums	388,175.00	401,200.00	(13,025.00)
MS9060	9000	Medical Premiums	0.00	8,900.00	(8,900.00)
					(63,429.00)

6.2 Motion to adopt the 2016 Preliminary Budget, including Special Districts, as amended on November 18, 2015, as the Final 2016 Town of Vestal Budget with a tax levy in the amount of \$10,458,137.00 and appropriations in the amount of \$25,990,499.00.

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**6.3** Motion for Police Chief John Butler to **promote Police Officer Jon Atkinson to the newly vacant position of Police Sergeant** effective November 28, 2015. Pursuant to the Vestal Police Supervisor's Association agreement his probationary rate of pay will be \$73,475.

**6.4** Motion to **hire Vernon Myers of Vestal as the Town Engineer** effective December 7, 2015. This position is non-union. Mr. Myers' annual salary will be \$89,365 and there will be no increase on January 1, 2016. Mr. Myers' benefits will be pursuant to the Employee Handbook with the exception that upon hire he will be eligible for 1 ¼ days per month of vacation accrual for a total of 15 days per year. After 5 years of employment he will be eligible for 1 2/3 days per month of vacation accrual for a total of 20 days per year. After 20 years of employment he will be eligible for 2 1/12 days per month of vacation accrual for a total of 25 days per year. Back ground and reference checks have been completed. This appointment is contingent upon receipt of a negative pre-employment drug screen.

**7. CONSENT AGENDA**

**7.1 PUBLIC WORKS: Majewski/Fitzgerald**

**7.1-1** Authorization for Water Superintendent Scott Groats to award the Water Meter bid to **Ti-Sales Inc.**, the sole bidder. The Ti-Sales bid meets all specifications for water meters and supplemental companion hardware. This company has held this contract in the recent past and has proven to be a reliable vendor. The various components are to be purchased on an as needed basis from budget line W8240-4304.

**7.2 FINANCE: Agneshwar/Messina**

**7.2-1 Receive and File:**

**Warrant Reports:** 2015-45, 2015-45E, 2015-46, 2015-46B, 2015-46E

**7.2-2** Authorization for the Business Office to submit payment of \$1,005 to **Town Attorney David Berger** for his October 2015 billable hours (6 hrs. and 42 min.).

**7.2-3** Authorization for the Business Office to submit payment to **Greene, Hershendorfer & Sharpe** in the amount of \$2,266.04 for legal services rendered from September 1, 2015 to October 31, 2015 in the **Hicks vs. Town of Vestal** case.

**7.2-4** Authorization for the Town Supervisor to sign an agreement renewing our contract with the **Vestal Veterinary Hospital** for the period of January 1, 2016 through December 31, 2016 with the same terms as the current 2015 contract.

**7.3 PERSONNEL: Fitzgerald/Majewski**

**7.4 PLANNING & ZONING: Messina/Fitzgerald**

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**7.5 PUBLIC SAFETY: Majewski/Agneshwar**

**7.5-1** Approval by the Board of Fire Commissioners to grant approval for the advertising on November 25, 2015 with the bid opening on December 9, 2015 at 2:00 pm seeking bids for the paving of Fire Stations 1, 2 and 3 parking lots.

**7.5-2** Approval by the Board of Fire Commissioners to approve the **Station #2 Firemen Breakfast** to be held on December 13, 2015 at 7:30 until 11:30 am. Coverage time for the day includes personnel to set up, the event itself and clean up. A sign in sheet is to be used to track personnel at this event.

**7.5-3** Approval by the Board of Fire Commissioners to accept **Andrew Underwood** to Station 2 and **Irving Soden** to Station 4 as new members.

**7.6 ADMINISTRATION: Messina/Agneshwar**

**7.6-1** Approval to reimburse Ramona Kacyvenski, Museum Director the total of \$166.41 from donation funds for items purchased for Night at the Museum event.

**7.6-2** Authorization for the release of funds from the approved Phone Upgrade Capitals project to **partially pay in advance for the new phone system** as requested from the vendor, All-Mode communications. They require a deposit of \$34,061.60.

**7.7 RECEIVE AND FILE:**

- Minutes of the Fire Advisory Board Meeting on September 21, 2015

**END OF CONSENT AGENDA**

**8. COMMITTEE CHAIR COMMENTS AND UPDATES:**

**9. PETITIONS & PROTESTS:**

**10. SUPERVISOR'S ANNOUNCEMENTS:**

- **Winter Parking Notice:** Parking of vehicles is prohibited on all town and county roads in the Town of Vestal between the hours of 2:00 AM to 6:00 AM from December 1<sup>st</sup> through March 31<sup>st</sup>.

- **Christmas Tree Lighting & Family Sing- A-Long**

**Friday, December 4th at 6:30 PM - Vestal Memorial Park Gazebo**



Have fun singing with the Vestal Community Chorus and the Vestal High School Band. The Vestal Service Organization will be serving free hot cocoa, cider and doughnuts. The evening will end with a special visit from Mr. and Mrs. Santa Claus at 7:00 PM.

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- **THE VESTAL COMMUNITY CHORUS** - Presents its annual winter concert:  
**Holiday Harmony 2015 - Saturday, December 12 at 7:00 PM**  
**Vestal United Methodist Church, 328 Main St., Vestal**  
Director: Barbara Press, Emcees: Wally and Mary Roper,  
Pianist: Gail Jones      **Donations Appreciated!**
- **Station #2 Firemen Breakfast - December 13, 2015 at 7:30 until 11:30 am**

11. **OTHER NEW BUSINESS:**
12. **OLD BUSINESS:**
13. **ADDITIONAL PUBLIC COMMENTS:**
14. **ADJOURNMENT:**

