

REGULAR MEETING AGENDA OF THE VESTAL TOWN BOARD

April 13, 2016

We kindly request that you turn off all cell phones.

1. **PLEDGE OF ALLEGIANCE:**

2. **APPROVAL OF MINUTES:**

2.1 Motion approving the **March 27, 2016 Minutes of the Regular Meeting of the Town Board.**

3. **BID OPENINGS:**

3.1 The bids for **Campus Booster Pump** were received in the Town Clerks Office on Wednesday March 29, 2016 until 2:00 pm and all sealed proposals thus received were publicly opened and read with the following results:

<u>NAME</u>	<u>ADDRESS</u>	<u>\$ BID</u>
Evans Mechanical	314 Maple St., Endicott, NY	\$109,000.00
Fluid Kinetics, Inc.	11 Barker Road, Whitney Point, NY	\$ 82,150.00
Siewert Equipment	175 Akron Street, Rochester, NY	\$ 66,415.00

4. **PUBLIC HEARINGS:**

5. **PRIVILEGE OF THE FLOOR – For Agenda Items Only:**

6. **RESOLUTIONS & MOTIONS:**

6.1 Motion to authorize the Town Attorney to draw the appropriate paperwork awarding the **Campus Drive Booster Pump** the lowest bidder meeting specifications:

Fluid Kinetics, Inc. \$82,150.00
11 Barker Road
Whitney Point, NY 13862

6.2 Motion to authorize the Town Attorney to sign a **Stipulation of Settlement for the following Article 7 Tax Certiorari** cases filed in Broome County entitled:

Vestal Parkway Plaza LLC v. The Assessor of the Town of Vestal, New York and the Town of Vestal, Broome County, New York, Index Nos.2011-1781, 2012-1644, 2013-1603, 2013-1604, 2014-1764, 2014-1765, 2015-1868, 2015-1869 as follows:

1. For tax years 2011/2012 the total assessment on 3124 Vestal Parkway East shall be reduced from \$4,332,000 to \$3,200,000
2. For tax years 2012/2013 the total assessment on 3124 Vestal Parkway East shall be reduced from \$4,332,000 to \$3,400,000
3. For tax year 2013/2014, the total assessment on 3124 Vestal Parkway East shall be reduced from \$4,332,000 to \$3,200,000
4. For tax years 2014/2015, the total assessment on 3124 Vestal Parkway East shall be reduced from \$4,332,000 to \$3,100,000
5. For tax years 2015/2016, the total assessment on 3124 Vestal Parkway East shall be reduced from \$4,332,000 to \$2,750,000

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Roll Year	Assessment	FMV	STIP AV	Change in AV From Prior Year	School Tax	Town*/County Tax	Town Refund
2015-16	\$4,332,000	\$4,332,000	\$2,750,000	-\$1,582,000	\$98,169.67	\$ 56,522.71	\$ 7,142.00
2014-15	\$4,332,000	\$4,332,000	\$3,100,000	-\$1,232,000	\$98,490.73	\$ 56,807.73	\$ 5,591.89
2013-14	\$4,332,000	\$4,332,000	\$3,200,000	-\$1,132,000	\$95,881.02	\$160,031.18	\$ 4,853.65
2012-13	\$4,332,000	\$4,332,000	\$3,400,000	-\$ 932,000	\$92,097.45	\$ 54,326.11	\$ 3,894.36
2011-12	\$4,332,000	\$4,332,000	\$3,200,000	-\$1,132,000	\$88,497.99	\$ 52,787.94	\$ 4,512.89

* Town = General and Highway

TOTALS **\$25,994.79**

The Town Attorney and Business Office are authorized and directed to take all necessary steps to implement this resolution.

6.3 Motion to adopt the following Resolution:

Whereas the unexpended proceeds from closing the 2011 Flood Project are sufficient to fund several necessary capital expenditures, the following budget amendments are hereby authorized transferring a total of **\$90,000 from fund balance of the general fund (A1011.1011)** to:

- A7310.2230 **Recreation Vehicle** not to exceed \$24,500
- A7140.2050 Parks and Playgrounds Sundry Capital Exp. (**repaving little league parking lot**) not to exceed \$42,000
- A1680.2100 Central Data Processing Operational Equipment - **Timekeeping System Hardware and Software** \$23,500

6.4 Authorize Town Comptroller Laura McKane to contract with Andrews Technology (through Software House International, the state contract reseller) to purchase new timeclocks and time and attendance software package (Novatime). The total cost of the project including implementation services and annual support is \$28,990. This project is expected to save the Town approximately \$18,000 over a 5 year period compared to our current time and attendance system.

6.5 Motion to grant a **Timber Harvesting Permit** applied for by **Carl Drake Sr. for the following named parcel in the Town of Vestal:**

BCTMP #175.10-1-13, 4225 Fuller Hollow Road owned by Mohamad Abdelazim and zoned RR and authorizing timber harvesting within the RR zoning district and within 300 feet of this district per the areas as shown in the attached maps of their application. Other than the harvest in the RR zoning district and within 300 feet of this district, all required buffers will be maintained and compliance with Chapter 6 Article V, Division 2, Section 6-168(c) of the Code of the Town of Vestal will be observed.

The granting of the timber permit is conditional upon the Board's review of a report to be provided by the applicant showing the number and location of the trees slated to be cut within the buffer areas.

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The Board has reviewed the submitted Short Environmental Assessment Form under SEQRA as submitted by the applicant and finds it acceptable. This project will not result in any large and important environmental impacts, and, therefore, is one, which will not have a significant impact on the environment, and, therefore, a negative declaration is hereby adopted.

6.6 Authorization for the Town Comptroller Laura McKane to renew the **Administrative Services Contract with Excellus** for the contract period of 5/1/2016 – 4/30/2017 at a monthly administrative fee of \$59.06 per contract per month. This fee represents an increase of 3.5%, or roughly \$3,940 annually.

6.7 Resolution approving the Special Permit request from **Community Electronic Information Signage, LLC (CEIS)** pursuant to Vestal Town Code Section 5-127.2 for a Gateway Sign (2 panel monument style-LED digital) to be placed at 2401 Vestal Parkway East, Tax Map #158.13-1-27. The property is currently zoned C-2 (Community Business).

Said permit is expressly conditioned upon the Town and CEIS entering into an acceptable agreement that provides the Town the ability to submit Town-related messages for no fee and including any other provisions required of the Applicant under the Town Code and,

That the Town Board has reviewed the Short Environmental Assessment Form and other information provided by the applicant and the Determination of the Broome County Department of Planning and Economic Development indicating that there are not any significant county wide or inter-community impacts and has determined that the proposed action will not result in any significant adverse environmental impacts.

7. CONSENT AGENDA

7.1 PUBLIC WORKS: Fitzgerald/Majewski

7.1-1 Authorization for the Town Attorney to **advertise for bids** for the following sanitary sewer projects and laboratory services on Wednesday April 27, 2016.

Laboratory Services – To open on Tuesday May 17, 2016 at 2:00 pm.

Sanitary Sewer Projects – To open on Tuesday May 17, 2016 at 2:10 pm.

- ♦ Harvard Street Sanitary Sewer Replacement
- ♦ Maplecrest Drive Sanitary Sewer Replacement
- ♦ Belmont Avenue Sanitary Sewer Replacement
- ♦ Glenwood Sanitary Sewer Replacement

7.2 FINANCE: Agneshwar/Fitzgerald

7.2-1 Receive and File

- **Warrant Reports:** 2016-12, 2016-12E, 2016-13, 2016-13E, 2016-14, 2016-14E

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- Town Clerk Monthly Report – Local Shares Remitted: \$6,432.26

7.2-2 Authorization for the Business Office to remit payment to **Town Attorney David Berger for billable hours** for the month of March. Total time is 9 hours/40 minutes for a total amount of \$1,450.00.

7.3 **PERSONNEL: Messina/Majewski**

7.4 **PLANNING & ZONING: Messina/Agneshwar**

7.5 **PUBLIC SAFETY: Fitzgerald/Messina**

7.5-1 Authorization from the Board of Fire Commissioners to enter into the **Annual Lease agreements** for the *Fred Singer Training Site* with the following departments for a total of \$600 each:

**Apalachin Fire Department Town of Owego Fire District - Campville Fire
Endwell Fire Department Owego Fire Department
Susquehanna County Fireman's Association
Union Center Fire Department
West Endicott Fire Department**

as well as the following Department at a cost of \$100 per day:

Athens Township Fire Department - April 23rd

7.5-2 Approval to sell the retired police department vehicle as described below, via **Auction International**. Vehicle description:

Vehicle Year & Make	Miles	VIN
2006 Ford Taurus	73,246	1FAFP53076A124096

This vehicle, which is no longer in service, is rusting around all door frames and the rear wheel well. It also has engine/ transmission issues. Our past Ford vehicles of similar age and mileage have required entire new transmissions.

7.6 **ADMINISTRATION: Majewski/Messina**

7.6-1 Vestal Museum to accept a check for \$1000.00 from the **2016 UCF Project Grant** received for their *Musical Memories Series*.

7.7 **RECEIVE AND FILE:**

- 2016 02 15 - Fire Advisory Board Meeting Minutes
- 2016 04 13 - **2016-284 Agreement** for the Expenditure of Highway Moneys
- 2016 04 01 Broome County Legislature Resolution 2016-113: Modification of Broome County Agricultural Districts to include viable land in certified

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agricultural district pursuant to Section 303-b of the Agriculture and Markets law.

END OF CONSENT AGENDA

8. **COMMITTEE CHAIR COMMENTS AND UPDATES:**
9. **PETITIONS & PROTESTS:**
10. **SUPERVISOR'S ANNOUNCEMENTS:**
 - **Citizens Police Academy:** March 24th-May 26th, on Thursday nights from 6:30 pm-8:30 pm, in the Town Board room. Email skintner@vestalny.com to sign up.
11. **OTHER NEW BUSINESS:**
12. **OLD BUSINESS:**
13. **ADDITIONAL PUBLIC COMMENTS:**
14. **ADJOURNMENT:**

