

REGULAR MEETING AGENDA OF THE VESTAL TOWN BOARD
MAY 11, 2016

We kindly request that you turn off all cell phones.

1. **PLEDGE OF ALLEGIANCE:**

2. **APPROVAL OF MINUTES:**

2.1 Motion approving the **April 27, 2016 Minutes of the Regular Meeting of the Town Board.**

3. **BID OPENINGS:**

4. **PUBLIC HEARINGS:**

5. **PRIVILEGE OF THE FLOOR:**

6. **RESOLUTIONS & MOTIONS:**

6.1 Motion to approve a lease agreement with **Binghamton MSA Limited Partnership** d/b/a *Verizon Wireless* ("VZW") at 540-600 South Benita Boulevard, Vestal, NY for an initial term of 5 years at an annual rental of \$3,600 per year for 48 square feet to erect a 40 foot wooden utility pole in the Town's Right-of-Way.

The Board has reviewed the submitted Short Environmental Assessment Form under SEQRA as submitted by the applicant and finds it acceptable as no significant issues were presented.

6.2 Motion to authorize the Town Attorney to draw the appropriate paperwork awarding the *Construction Inspection Consultant Contract* for the **Two Rivers Greenway Sign Project - PIN 9753.89**, to **Delta Engineers, Architects & Land Surveyors, P.C. of Endwell New York** as recommended by the selection committee. Once awarded the Town Engineer shall request a scope of services and fee from the selected consultant in conformance with the Locally Administered Federal Aid Manual.

6.3 Motion to authorize **Harbor Freight**, 124 Sycamore Road, BCTMP #158.10-2-3 to use two "sea box" type and one tractor trailer type storage containers for 18 months (until December 2017) for a total of \$1800. One hand held 2 ½ pound fire extinguisher is to be mounted in each box.

6.4 Authorization from the Board of Fire Commissioners to direct the **Town Attorney to advertise for bids on the Tanker 32-2 Project** on Wednesday, May 25, 2015 to be opened on June 14, 2016 at 2pm in the Town Clerk's office.

7. **CONSENT AGENDA**

7.1 **PUBLIC WORKS: Fitzgerald/Majewski**

7.1-1 Authorization for the Town Attorney to draw the appropriate paperwork awarding the **Two Rivers Greenway Sign Project** to the low bidder, **Procon Contracting**, PO Box 1037, Vestal, NY 13850, who met all of the specifications of the bid with a bid amount of **\$388,000.00**.

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Vestal's portion of the cost is approximately \$12,500 plus a relatively small addition for inspection services. The funds for this project have been escrowed.

7.1-2 Authorization for the **Highway Superintendent to draw the appropriate paperwork** awarding the following bids for **Highway Materials**:

- **Barney & Dickinson** - Transit Mix
- **F.S. Lopke**: Bank Run Gravel, Type #4 NYSDOT Approved, Coarse & Fine Aggregates & Road Sanding Material, Crusher Run Sub-base Type #2 & Item #304, Light and Medium Stone Fill.
- **Chemung Supply** and **Northern Supply** and **Crossroads Highway Supply**: Plow Blades, Grader Cutting Edges, Tire Chain Material & Steel and Cast Iron Plow Shoes with the understanding that we buy from the lowest bidder when possible

7.2 **FINANCE: Agneshwar/Fitzgerald**

7.2-1 **Receive and File:**

- **Warrant Reports:** 2016-17, 2016-17E, 2016-18, 2016-18E
- **Town Clerk Monthly Report:** April 2016 - Total Local Shares Remitted: \$5,775.53

7.2-2 Authorization for Deputy Comptroller Nick Angeline to perform the **Budget Transfers** dated March 16, 2016 – March 31, 2016 as attached to his memo dated May 4, 2016.

7.2-3 Authorization to approve the following people to provide **maintenance for the abandoned cemeteries** in the Town of Vestal for the year 2016, and for the Town Attorney to prepare the contracts:

John Donlin

412 Delano Ave. Rounds Cemetery	\$325.00
Vestal, NY 13850 Crumm Rd. Cemetery	\$425.00
Vestal Rd. Cemetery	<u>\$325.00</u>
	\$1,075.00

Richard Chase

413 Torrance Ave. Jensen Rd. Cemetery	\$ 475.00
Vestal, NY 13850 Vestal Center Cemetery	<u>\$1,125.00</u>
	\$1,600.00

The amounts are unchanged from last year. The maintenance of abandoned cemeteries is a statutory obligation of the Town and this is a budgeted item under line A8810-4060.

7.2-4 Authorization for the Business Office to remit **\$279.00** to **Precision Reporters** for a deposition in the *Hicks v TOV* case – Invoice 26804.

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7.2-5 Authorization for the Supervisor to sign a contract renewal with Broome County for the *Department of Health Opioid Overdose Prevention Program* (CA 10-1043-6).

7.2-6 Authorization to **expend \$1,879.96 to cover the overage on the Angelo Field paving project** which ran over the approved amount due to the use of additional material. These monies are to be paid from the contingency account.

7.2-7 Authorization for the renewal of the expired **Fire District Provident Accident Insurance Policy** with enhanced coverage identified as Plan 5 on the quote dated May 1, 2016 at a two-year rate guarantee of \$3,579 per year. The savings of \$255 per year over the one year rate saved 6.65% which was deemed significant and justified staying with the vendor the additional year.

7.3 **PERSONNEL: Messina/Majewski**

7.3-1 Motion to adopt the following Resolution:

BE IT RESOLVED, that the **Town of Vestal** hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body:

TITLE	Standard Work Day (Hours/day) Min. 6 Hours Max. 8 Hours	NAME	TERM BEGINS/ ENDS	Check Only if Official did not submit their Record of Activities	Record of Activities Result*
ELECTED OFFICIALS					
Town Supervisor	6	W. John Schaffer	01/01/16 - 12/31/19		31.69
Councilperson	6	Patricia A Fitzgerald	01/01/16 - 12/31/19		4.99
Highway Superintendent	8	Rocco Turdo	01/01/16 - 12/31/17		23.07
Town Clerk	8	Emil Bielecki	01/01/16 - 12/31/19		22.28
Town Justice	6	Joseph B. Meagher	01/01/16 - 12/31/19	✓	N/A
APPOINTED OFFICIALS					
Town Attorney	6	David Berger	01/01/16 - 12/31/17		4.01
1 st Deputy Town Clerk	7.5	Kathie S. Young	01/01/16 - 12/31/19		21.67
Town Comptroller	7.5	Laura McKane	01/01/16 - 12/31/17		21.67
Director of Human Resources	6	Nancy Olmstead Berger	01/01/16 - 12/31/2019		13.59

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7.4 PLANNING & ZONING: Messina/Agneshwar

7.4-1 Authorization for the **Town Attorney to draft a local law** to rezone property that **Vestal Veterinary Hospital** is seeking to purchase from the Town (portion of African Road Park) from Residential Single Family (RA-1) to Community Business District (C-2) and to **advertise for a Public Hearing** on May 25, 2016 to be held on June 8, 2016 at 6:00 PM.

7.5 PUBLIC SAFETY: Fitzgerald/Messina

7.5-1 Retroactive authorization from the Board of Fire Commissioners for the approval to accept the following Department for usage at the Fred Singer Training Site at a cost of \$100 per day: **Chenango Bridge Fire Department - April 30th**.

7.5-2 Authorization from the Board of Fire Commissioners to accept a payment of \$600 and Annual Lease agreements for use of the Fred Singer Training Site: **West Corner Fire Department**

7.5-3 Authorization from the Board of Fire Commissioners to approve **Sean Fitzpatrick as a member** of the Vestal Fire Department at Company No.1.

7.6 ADMINISTRATION: Majewski/Messina

7.6-1 Authorization for the Recreation Director to hire the following staff. All employee pay rates are budgeted items in the 2016 budget and the background checks have been completed.

A7310.1021 Labor – Playground Instructors

Timbray Shafer - Vestal as Summer Office Assistant at Pay rate \$10.25/hr.

A7180.1010 Labor – Labor Swimming Pool Directors

Anthony Michaels - Apalachin as Instructional Pool Director at Pay rate \$11.50/hr.

Hannah Mieczkowski - Vestal as Instructional Assistant Pool Director at Pay rate \$11.00/hr.

Samuel Schwartz - Vestal as Outdoor Pool Director at Pay rate \$11.50/hr.

Steven Wendell - Vestal as Assistant Outdoor Pool Director at Pay rate \$11.00/hr.

A7180.1020 Labor – Labor Lifeguards & Swimming Instructors

Note – there are seven Lifeguards who are working as Part Time Lifeguards and they are also certified in WSI and may substitute in the swimming Instruction program, so they have two pay rates.

Cassandra Canino - Vestal as Part Time Lifeguard at Pay rate \$9.00/hr. & \$10.00/hr.

Madison Card - Apalachin as Part Time Lifeguard at Pay rate \$9.00/hr. & \$10.00/hr.

Kelsey Cherevko - Vestal as Full Time Lifeguard at Pay rate \$10.00/hr.

Jenny Comency - Vestal as Full Time Lifeguard at Pay rate \$10.00/hr.

Cameron Cook - Vestal as Part Time Lifeguard at Pay rate \$9.00/hr.

Luke DeHart - Vestal as Part Time Lifeguard at Pay rate \$9.00/hr.

Chad Economides - Vestal as Part Time Lifeguard at Pay rate \$9.00/hr.

Emily Fox - Vestal as Part Time Lifeguard at Pay rate \$9.00/hr. & \$10.00/hr.

Chris Gardner - Vestal as Part Time Lifeguard at Pay rate \$9.00/hr.

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Morgan Gaylord - Vestal as Part Time Lifeguard at Pay rate \$9.00/hr.
Jordan Gresham - Apalachin as Full Time Lifeguard at Pay rate \$10.00/hr.
Joseph Haefner - Apalachin as Part Time Lifeguard at Pay rate \$9.00/hr.
Cherri Hanakovic - Vestal as Part Time Lifeguard at Pay rate \$9.00/hr.
Megan Horbey - Endicott as Full Time Lifeguard at Pay rate \$10.00/hr.
Lexie Johnson - Apalachin as Full Time Lifeguard at Pay rate \$10.00/hr.
Rachel Kosty - Vestal as Full Time Lifeguard at Pay rate \$10.00/hr.
Ben Krauss - Vestal as Part Time Lifeguard at Pay rate \$9.00/hr.
Jana Loso - Vestal as Full Time Lifeguard at Pay Rate \$10.00/hr.
Jessica Luo - Vestal as Part Time Lifeguard at Pay Rate \$9.00/hr.
Sarah Mieczkowski - Vestal as Part Time Lifeguard at Pay rate \$9.00/hr.
Emma Milligan - Vestal as Part Time Lifeguard at Pay rate \$9.00/hr. & \$10.00/hr.
Logan Murdock - Vestal as Part Time Lifeguard at Pay rate \$9.00/hr. & \$10.00/hr.
Shane Murdock - Vestal as Part Time Lifeguard at Pay rate \$9.00/hr.
Hanna O'Donnell - Apalachin as Part Time Lifeguard at Pay rate \$9.00/hr.
Angelo Petrilli - Vestal as Part Time Lifeguard at Pay rate \$9.00/hr.
Alex Pinney - Binghamton as Part Time Lifeguard at Pay rate \$9.00/hr.
Joseph Pirc - Vestal as Part Time Lifeguard at Pay rate \$9.00/hr.
Danielle Pittari - Vestal as Part Time Lifeguard at Pay rate \$9.00/hr. & \$10.00/hr.
Jacob Pompeii - Apalachin as Part Time Lifeguard at Pay rate \$9.00/hr.
Jaclyn Ruhl - Vestal as Full Time Lifeguard at Pay rate \$10.00/hr.
Michael Spivak - Vestal as Full Time Lifeguard at Pay rate \$10.00/hr.
Andi Marie Stack - Vestal as Full Time Lifeguard at Pay rate \$9.00/hr. & \$10.00/hr.
Katrina Tibensky - Vestal as Part Time Lifeguard at Pay rate \$9.00/hr.
Stephen Tibensky - Vestal as Part Time Lifeguard at Pay rate \$9.00/hr.
Jeffrey Washington - Vestal as Full Time Lifeguard at Pay rate \$10.00/hr.
Sara Wendell - Vestal as Full Time Lifeguard at Pay rate \$10.00/hr.
Kalina Yadlosky - Vestal as Part Time Lifeguard at Pay rate \$9.00/hr.

A7310.1021 Labor – Playground Instructors - Note we are still interviewing for openings.

Lyndsey Ackerman - Vestal, as Playground Instructor at Pay rate \$9.50/hr.
Mira Agneshwar - Vestal as Playground Instructor at Pay rate \$9.50/hr.
Jennifer Almy - Vestal, as Playground Instructor at Pay rate \$9.50/hr.
Emily Brennan - Vestal as Playground Instructor at Pay rate \$9.50/hr.
Patrick Commerford - Vestal as Playground Instructor at Pay rate \$9.50/hr.
Thomas Commerford - Vestal as Playground Instructor at Pay rate \$9.50/hr.
Julia Ferrante - Vestal as Playground Instructor at Pay rate \$9.50/hr.
Kelsie Lane - Vestal as Playground Instructor at Pay rate \$9.50/hr.
Johauna Morlando - Vestal as Playground Instructor at Pay rate \$9.50/hr.
Annie Murphy - Vestal as Playground Instructor at Pay rate \$9.50/hr.
Abby Silverman - Hrubes - Vestal as Playground Instructor at Pay rate \$9.50/hr.
Swako Suzuki - Vestal as Playground Instructor at Pay rate \$9.50/hr.
Ashley Tabuntschikow - Vestal, as Playground Instructor at Pay rate \$9.50/hr.
Cheyne Teed - Vestal as Playground Instructor at Pay rate \$9.50/hr.
Spencer Teed - Vestal as Playground Instructor at Pay rate \$9.50/hr.
Erin Willis - Vestal as Playground Instructor at Pay rate \$9.50/hr.

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7.7 RECEIVE AND FILE:

- 2016 06 01 - NYS DOT: Public Meeting, June 1, 2016 re: NYS Route 434 Greenway: South Washington Street Bridge to Rush Avenue City of Binghamton, Broome County – 7:00 PM – MacArthur Elementary School, 11234 Vestal Avenue, Binghamton, NY

END OF CONSENT AGENDA

8. COMMITTEE CHAIR COMMENTS AND UPDATES:

9. PETITIONS & PROTESTS:

10. SUPERVISOR’S ANNOUNCEMENTS:

- **Citizens Police Academy:** Classes end May 26th and are held on Thursday nights from 6:30 PM - 8:30 PM, in the Town Board room. Email skintner@vestalny.com to sign up.
- Department of Environmental Conservation (DEC) has an **OPEN BURNING BAN** policy in place from March 16th to May 14th. Burn Permits will not be issued during this time.

11. OTHER NEW BUSINESS:

12. OLD BUSINESS:

13. ADJOURNMENT:

