

REGULAR MEETING AGENDA OF THE VESTAL TOWN BOARD

November 9, 2016

We kindly request that you turn off all cell phones.

1. **PLEDGE OF ALLEGIANCE**

2. **APPROVAL OF MINUTES**

2.1 Motion approving the **October 26, 2016 Minutes of the Regular Meeting of the Town Board.**

3. **BID OPENINGS**

4. **PUBLIC HEARINGS**

4.1 Public Hearing regarding the **2017 Preliminary Budget** of the Town of Vestal for the fiscal year beginning January 1, 2017 which has been completed and filed in the office of the Town Clerk, 605 Vestal Parkway West, Vestal, New York.

4.2 Public Hearing regarding the **2017 Special District Budget** for the purpose of hearing and considering any objections which might be made to said assessment rolls, including maintenance and bond charges related thereto.

- (1) Consolidated Water District No. 1.
- (2) Central Light District.
- (3) Drainage Districts
- (4) Consolidated Sewer District No. 1.

4.3 Public Hearing regarding proposed **Local Law “F” of the year 2016** entitled: “A Local Law to Override the Tax Levy Limit Established in General Municipal Law 3-c”:

5. **PRIVILEGE OF THE FLOOR**

6. **RESOLUTIONS & MOTIONS**

6.1 A RESOLUTION ADOPTING THE FOLLOWING PROCEDURES AND POLICIES FOR THE TOWN OF VESTAL FOR THE PROCUREMENT OF GOODS AND SERVICES NECESSARY FOR THE IMPLEMENTATION OF PROJECTS FUNDED BY THE GOVERNOR’S OFFICE OF STORM RECOVERY OF THE NEW YORK STATE HOUSING TRUST FUND CORPORATION

WHEREAS, the Town of Vestal has entered into a subrecipient agreement with the Governor’s Office of Storm Recovery, an office of the New York State Housing Trust Fund Corporation, that provides funds for eligible Community Development Block Grant – Disaster Recovery (CDBG-DR) expenditures; and

WHEREAS, the subrecipient agreement requires procurement activities funded in whole or in part with CDBG-DR funds to be conducted in compliance with applicable United States Department of Housing and Urban Development (HUD) procurement regulations as well as applicable state and local law; and

WHEREAS, on December 26, 2013, the Office of Management and Budget (OMB) published (at 78 Federal Register 78608) the “2 CFR Part 200 Uniform Administrative

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Requirements, Cost Principles, and Audit Requirements for Federal Awards” that superseded the HUD procurement provisions of 24 CFR Parts 84 and 85; and **WHEREAS**, HUD has issued new procurement standards as set forth in Notice: SD-2015-01: Transition to 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, Final Guidance and in Notice: CPD-16-04 Additional Transition and Implementation Guidance for Recipients of Community Planning and Development (CPD) Funds for 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; and

WHEREAS, the Town of Vestal desires to revise and amend its procurement procedures to be consistent with the HUD Notices on 2 CFR Part 200; and

WHEREAS, the Town of Vestal desires to apply the amended and revised procurement procedures to future CDBG-DR procurements.

NOW, THEREFORE BE IT RESOLVED by the Vestal Town Board, on behalf of the Town of Vestal that for CDBG-DR procurement actions undertaken on or after January 1, 2017, the Town of Vestal shall comply with the procurement standards as set forth in 2 CFR Parts 200.317 through 200.326. In the event of a conflict between State or local laws and regulations and the procurement requirements of 2 CFR Part 200, the more stringent requirements will apply.

6.2 Motion to adopt a resolution authorizing Town Engineer Vern Myers to sign and join the **NYSDOT Equitable Business Opportunities (EBO)** system for project reporting for the *Two Rivers Greenway Sign Project (PIN 9753.89)*.

6.3 Authorization approving the following appointments:

- Re-appoint Stephen Appel and Philip Grayson to the **Conservation Advisory Committee** effective January 1, 2017. These terms are to expire December 31, 2018.
- Appoint Kathleen M. Konen to the **Conservation Advisory Committee** effective January 1, 2017. This term is to expire December 31, 2018.
- Re-appoint Margaret Hadsell to the **Historic Preservation Commission** effective January 1, 2017. This term is to expire December 31, 2020.
- Re-appoint Sue Hoyt to the **Recreation Commission** effective January 1, 2017. This term is to expire on December 31, 2023.

7. CONSENT AGENDA

7.1 PUBLIC WORKS: Fitzgerald/Majewski

7.1-1 Authorization for payment of **\$7,480.00** to **Evans Mechanical** for specialty work performed at the new Campus Water Booster Station.

7.1-2 Authorization for Town Engineer Vern Myers to contract with **Constellation Energy** for electric service and **Direct Energy** for natural gas service to Town facilities at rates based on the MEGA Energy Consortium

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bidding. The Town is a member of the MEGA Energy Consortium.

7.2 **FINANCE: Agneshwar/Fitzgerald**

7.2-1 **Receive and File:**

- **Warrant Reports:** 2016- 43, 2016-43L, 2016-43E, 2016-44, 2016-44E
- **Town Clerk Monthly Report** – October 2016 – Total Local Shares Remitted: **\$4,544.67**

7.2-2 Authorization to pay \$349.85 to **Accurate Court Reporting** for Deposition in the **Hicks vs. Town** of Vestal case.

7.2-3 Authorization to pay \$14,851.78 to **Pappas, Cox, Kimpel, Dodd & Levine, PC** for legal services incurred in the Hick vs. Town of Vestal case.

7.2-4 Authorization to pay \$1,650 to the **Association of Towns of the State of New York** for the annual membership dues.

7.2-5 Authorization to pay \$625.00 to **Town Attorney David Berger** for October 2016 billable hours.

7.2-6 Retro-active approval for Town Comptroller Laura McKane to sign a renewal agreement with **Lifetime Benefit Solutions** for dental claim administration services. A minimum fee of \$175.00 per month will apply.

7.2-7 Authorization for the Business Office to perform the **Budget Transfers for the Highway Department:**

- \$10,000 from line D5130-4230 to line D5130-2220 for new equipment purchase
- \$13,000 from line D5142-4211 to line D5130-2200 for new equipment purchase
- \$20,000 from line D5110-4318 to line D5130-2200 for new equipment purchase
- \$8,000 from line D51421-1033 (snow overtime) to line D5110-1033 (leaf pickup overtime)

7.3 **PERSONNEL: Messina/Majewski**

7.4 **PLANNING & ZONING: Messina/Agneshwar**

7.5 **PUBLIC SAFETY: Fitzgerald/Messina**

7.5-1 Authorization for Police Chief John Butler to purchase seven 40 caliber handguns and six holsters from **Atlantic Tactical** for a total of \$2,148.91. The funds will be taken from line A3120-2626R (asset forfeiture).

7.5-2 Authorization for the Fire Department to accept the following payments

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for usage of the Fred Singer Training Center:

- A \$100 payment from the **Wysox Fire Company** for one day usage on November 6, 2016.
- A \$600 payment from **Plastisol Composites LLC** for an annual lease.

7.5-3 Approval for the Vestal Fire Department Station 2 Membership to hold the **Fireman Breakfast** at Station 2 on December 11, 2016, 7:30 AM until 11:30 AM. A sign in sheet will be used to track personnel at this event.

7.6 **ADMINISTRATION: Majewski/Messina**

7.7 **RECEIVE AND FILE**

- **NYS Ag and Markets** – Municipal Shelter Inspection Report 2016 10 28
- US Army Corps of Engineers and NYDEC will hold Public Scoping Meetings concerning the **Upper Susquehanna River Basin Comprehensive Flood Damage Reduction Study**. For time and place of the meetings go to <http://www.nab.usace.army.mil/USRB>

END OF CONSENT AGENDA

8. **COMMITTEE CHAIR COMMENTS AND UPDATES**

9. **PETITIONS & PROTESTS:**

10. **SUPERVISOR'S ANNOUNCEMENTS**

- A public meeting will be held by the **Zoning Board of Appeals** in the Clayton Avenue Elementary School Auditorium, 209 Clayton Avenue, Vestal, NY at 6:00 PM Thursday, November 10, 2016 to consider requests for an interpretation and/or variance and/or special permit regarding 500 Plaza Drive, Vestal NY, and 600 Country Club Road, Vestal NY.
- **WINTER PARKING HOURS** - 2:00 AM to 6:00 AM - December 1st – March 31st

11. **OTHER NEW BUSINESS**

12. **OLD BUSINESS**

13. **ADJOURNMENT**