

REGULAR MEETING AGENDA OF THE VESTAL TOWN BOARD

May 9, 2018 6:00 PM

We kindly request that you turn off all cell phones.

1. **PLEDGE OF ALLEGIANCE**

2. **APPROVAL OF MINUTES**

2.1 Motion approving the **April 25, 2018** Minutes of the Regular Meeting of the Town Board.

3. **BID OPENINGS**

4. **PUBLIC HEARINGS**

5. **PRIVILEGE OF THE FLOOR**

6. **RESOLUTIONS & MOTIONS**

6.1 Authorization for Police Chief John Butler to accept a \$40,000 grant from **NYS Senator Fred Akshar** for the purchase of body cameras and seven tasers.

6.2 Motion to authorize the procurement of a body camera system from **Axon Enterprise, Inc.**, as a sole source provider, over a five year program as submitted in a quote that was attached to the memo from Police Chief John Butler to the Town Board dated April 20, 2018. The sole source justification was provided to the Board and a copy is included as part of the backup material to the minutes.

6.3 Motion to approve the tentative agreement between the **Town of Vestal and CSEA Unit 6170** and authorize the Town Supervisor to sign the resulting collective bargaining agreement.

6.4 Motion to adopt the following **SEQRA** Resolution:

WHEREAS, in consideration of the land acquisition of the property located at 118 Jensen Road, Vestal, NY; and

WHEREAS, this is an unlisted action for which the Board of Fire Commissioners is acting in this uncoordinated environmental review with respect to the land acquisition; and

WHEREAS, the Board of Fire Commissioners has reviewed and accepted as adequate a short Environmental Assessment Form (EAF) prepared by the Town Engineer, NOW, THEREFORE,

BE IT RESOLVED, that the Board of Fire Commissioners hereby makes a negative determination of environmental significance for the reasons set forth in the EAF in accordance with the SEQRA Act and therefore no Environmental Impact Statement is required.

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6.5 Motion to adopt the following Bond Resolution Dated May 9, 2018:

A RESOLUTION AUTHORIZING THE ACQUISITION OF A PARCEL OF LAND LOCATED AT 118 JENSEN ROAD IN AND FOR THE VESTAL FIRE DISTRICT IN THE TOWN OF VESTAL, BROOME COUNTY, NEW YORK, AT A MAXIMUM ESTIMATED COST OF \$612,500, AND AUTHORIZING THE ISSUANCE OF NOT EXCEEDING \$612,500 SERIAL BONDS OF SAID FIRE DISTRICT TO PAY THE COST THEREOF.

6.6 Motion by the Board of Fire Commissioners to adopt a resolution calling for a **Special Election** of the qualified voters of Vestal Fire District in the Town of Vestal, to be held on the 12th day of June 2018, at the Town Hall located at 605 Vestal Parkway W, Vestal NY, in said Fire District, between the hours of 2:00 o'clock P.M. and 9:00 o'clock P.M., Prevailing Time, to vote by paper ballot upon the adoption or rejection of the bond resolution heretofore adopted at this meeting. The full text of this resolution shall be included in of the minutes of this meeting.

7. CONSENT AGENDA

7.1 PUBLIC WORKS: Fitzgerald/Majewski

7.1-1 Authorization for the Town Attorney to draw the paperwork awarding the following bids for **Highway Materials** that were opened on April 4, 2018. The low bidders will be utilized when possible.

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| <p>2018 Bank Run Gravel - F.S. Lopke - REJECT 2018 Bituminous Concrete - Hot Mix Asphalt - Broome Bituminous Products - REJECT 2018 Coarse and Fine Aggregates & Road Sanding Materials - F.S. Lopke - REJECT 2018 Crusher Run Sub-Base Type #2 Item #304 - F.S. Lopke - ACCEPT 2018 Light and Medium Stone Fill - F.S. Lopke - ACCEPT 2018 Manhole Covers and Frame Assemblies – Crossroads - ACCEPT 2018 NYS DOT Approved Type 4 Gravel - F.S. Lopke - ACCEPT 2018 Snow Plow Blades etc. - Chemung Supply Corp - ACCEPT 2018 Snow Plow Blades etc. - Northern Supply - ACCEPT 2018 Street Sweeping Brooms - Northern Supply - ACCEPT 2018 Tires and Retreading - Tallmadge Tire Service - ACCEPT 2018 Transit Mix Concrete - Barney & Dickenson, Inc. - ACCEPT 2018 Transit Mix Concrete - C&C Ready Mix Corp - ACCEPT</p> |
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7.1-2 Authorization for the Town Supervisor to sign the architectural agreement for Architectural/Engineering Services with **Bergmann Associates, Architects, Engineers, Landscape Architects & Surveyors, D.P.C.** for the **Vestal EMS Relocation Project** (NY Rising Community Reconstruction Program) pending final review and approval by the Governor's Office of Storm Recovery (GOSR). The agreement with the Architect includes: Schematic Design Phase, Design Development Phase, Construction Document Phase, Bidding & Award Phase, Construction

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Administration Phase and Building Commissioning per the requirement of the funding agency. The contract fee for all services is \$457,348.00.

7.2 FINANCE: Messina/Fletcher

7.2-1 Receive and File:

- **Warrant Reports:** 2018-17, 2018-17B, 2018-17E, 2018-18, 2018-18E, 2018-18S
- **Town Clerk Monthly Report** – April 2018: Total Local Shares Remitted - **\$6,187.95**

7.2-2 Authorization to pay \$1,250.00 to **Town Attorney David Berger** for April 2018 billable hours.

7.3 PERSONNEL: Majewski/Fitzgerald

7.3-1 Authorization to adopt the following resolution as required by the State retirement system to make the agreed change in the tentative agreement with CSEA to provide the additional pension benefits of *section 41-j*:

Be it Resolved that the Town Board of the Town of Vestal does hereby elect to provide the additional pension benefits of **section 41-j** of the retirement and Social Security Law as presently or hereafter amended, and;

Be it Further Resolved that the effective date of such shall be the 10th day of May, 2018.

7.3-2 Authorizations to amend **Sections 805** and **807** of the Employee Handbook as presented to the Town Board at the Work Session on May 7, 2018.

7.4 PLANNING & ZONING: Fletcher/Fitzgerald

7.4-1 Approval for the **Hampton Inn**, located at 3708 Vestal Parkway East to have up to 10 storage containers from March 1 – September 1, 2018 for construction materials as shown on the site plan attached to the memo from Code Officer Lincoln Ellis dated April 30, 2018.

7.5 PUBLIC SAFETY: Messina/Majewski

7.5-1 Approval for Town Supervisor John Schaffer to purchase for \$1.00, a **surplus used metal detector**, as authorized by the Village of Johnson City Board of Trustees.

7.5-2 Authorization for part-time clerk **Heather Webster** to attend the NYSAMCC, Inc. Annual Fall Conference in Lake Placid from September 16 through September 19, 2018. The cost of this conference will be approximately \$800.

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7.5-3 Motion by the Board of Fire Commissioners to adopt a resolution designating election personnel and their compensation for the Special Election of the Vestal Fire District to be held on June 12, 2018. The full text of this resolution shall be included in of the minutes of this meeting.

6.6 Motion by the Board of Fire Commissioners to adopt a resolution setting the time and place of a meeting of the inspectors of election of the Vestal Fire District for the purpose of preparing the election register to be used for the Special Election on June 12,2018. The full text of this resolution shall be included in the minutes of this meeting.

7.6 **ADMINISTRATION: Majewski/Messina**

7.6-1 Authorization for Recreation Planner Sue Jastran to hire Pool Directors, lifeguards, swim instructors and playground labor as indicated in a memo to the Town Board dated May 1, 2018.

7.6-2 Authorization for the Recreation Department to accept a \$1,737.01 donation from the *Vestal Elks* for the Easter Egg Hunt supplies - line item A7310.4333, the for reimbursement for the purchases made for the community Easter Egg Hunt on March 24, 2018.

7.6-3 Authorization for the following people to provide maintenance of abandoned cemeteries in the Town of Vestal for the year 2018, and for the Town Attorney to prepare the contracts:

John Donlin

| | | |
|------------------|---------------------|-------------------|
| 412 Delano Ave. | Rounds Cemetery | \$325.00 |
| Vestal, NY 13850 | Crumm Rd. Cemetery | \$425.00 |
| | Vestal Rd. Cemetery | \$325.00 |
| | | \$1,075.00 |

Richard Chase

| | | |
|-------------------|------------------------|-------------------|
| 413 Torrance Ave. | Jensen Rd. Cemetery | \$ 475.00 |
| Vestal, NY 13850 | Vestal Center Cemetery | \$1,525.00 |
| | | \$2,000.00 |

Total for all abandoned cemeteries **\$3,075.00**

The maintenance of abandoned cemeteries is a statutory obligation of the Town and is budgeted under line item A8810-4060.

7.7 **SCHOOL/LIBRARY LIAISON: Fletcher/Majewski**

7.8 **RECEIVE AND FILE**

END OF CONSENT AGENDA

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8. **COMMITTEE CHAIR COMMENTS AND UPDATES**

9. **PETITIONS & PROTESTS**

10. **SUPERVISOR'S ANNOUNCEMENTS**

- The Highway Department is picking up brush in the first week of each month from May to September.
 - ✓ Branches must be piled neatly at curb/roadside all in one direction *parallel* with the road, **not in the street**.
 - ✓ Leave branches as long as possible. Branch diameter limit is 6"
 - ✓ NOT ACCEPTABLE: Tree trunks, vines (they plug our chippers), lot clearings, or work done from a contractor.
 - ✓ ABSOLUTELY NO LAWN CLIPPINGS OR THORNY BRUSH
 - ✓ **Please** - No vines - No thorns - We recycle our wood chips to residents of Vestal, who often use them in play areas for children.
- There will be a Public Information Meeting regarding the purchase of 118 Jensen Road (American Legion) for the Vestal Fire District. The meeting will be in the Town Hall Boardroom on Tuesday, May 22nd at 6:30 PM.

11. **OTHER NEW BUSINESS**

12. **OLD BUSINESS**

13. **ADJOURNMENT**

