

# REGULAR MEETING AGENDA OF THE VESTAL TOWN BOARD

June 13, 2018 6:00 PM

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*We kindly request that you turn off all cell phones.*

1. **PLEDGE OF ALLEGIANCE**

2. **APPROVAL OF MINUTES**

2.1 Motion approving the **May 23, 2018** Minutes of the Regular Meeting of the Town Board.

3. **BID OPENINGS**

4. **PUBLIC HEARINGS**

5. **PRIVILEGE OF THE FLOOR**

6. **RESOLUTIONS & MOTIONS**

6.1 Motion to accept **the donation from the Broome County Land Bank Corporation** of the property located at 349 Second Ave., Vestal NY, Broome County Tax Map #157.60-1-2. Said property was severely damaged in the flood of 2011 and was subsequently acquired by the Seller under the NY State Land Bank Program to control vacant or abandoned properties.

6.2 Motion authorizing the Town Supervisor to sign the *Statement of Donation* from the Broome County Project to replace **Juneberry Road Bridge over the Choconut Creek** PIN: BIN 3349940.

6.3 Motion to approve the tentative agreement between the Town of Vestal and **Operating Engineers Local 106** and to authorize the Town Supervisor to sign the resulting collective bargaining agreement. The duration of the agreement is from January 1, 2018 to December 31, 2020.

6.4 Motion to authorize the Town Attorney to advertise for bids for **Route 434 Sanitary Sewer Replacement** on June 20, 2018 to be opened on July 3, 2018 at 2:00 pm in the Town Clerk's Office.

6.5 Motion to authorize Water & Wastewater Superintendent Scott Groats to list and sell the W-14 - 2005 Chevy pick-up truck with 107,700 miles, VIN #1GCEC14X45Z248846 on the *Auction International* website.

7. **CONSENT AGENDA**

7.1 **PUBLIC WORKS: Fitzgerald/Majewski**

7.1-1 Authorization for Parks Superintendent Jim Bukowski to hire the following:

- **Zachary Cook** as a Seasonal Laborer effective June 4, 2018 at the rate of pay of \$10.40 per hour. The background check has been completed.
- **Troy Aikey** as a Seasonal Laborer effective June 4, 2018 at the rate of pay of \$10.40 per hour. The background check has been completed.

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## 7.2 FINANCE: Messina/Fletcher

### 7.2-1 Receive and File:

- **Warrant Reports:** 2018-21, 2018-21E, 2018-22, 2018-22E, 2018-23, 2018-23E
- **Town Clerk Monthly Report:** May, 2018 - Local Shares remitted: \$7,473.45

7.2-2 Approval for the Business Office to remit payment to **Town Attorney** David Berger \$900.00 for May 2018 billable hours.

7.2-3 Authorization for the Town Comptroller Laura McKane to transfer \$3,795 from contingency line A1990-4322 to the Central Data Processing software line A1680-4499 for the purchase of 50 additional licenses and 5 supervisor licenses for the **Novatime** timekeeping software.

7.2-4 Authorization for Deputy Comptroller Nick Angeline to make **budget transfers** dated from **4/30/2018 to 6/7/2018** as attached to his memo to the Town Board on June 11, 2018.

## 7.3 PERSONNEL: Majewski/Fitzgerald

## 7.4 PLANNING & ZONING: Fletcher/Fitzgerald

7.4-1 Authorization to re-appoint **Madeleine Cotts** to the Town's Planning Board effective July 8, 2018 through July 7, 2023.

## 7.5 PUBLIC SAFETY: Messina/Majewski

7.5-1 Approval for Police Chief John Butler to use \$542.72 from asset forfeiture line A3120-2626R to **purchase bike uniforms and equipment** for a new bike patrol for the Rail Trail.

7.5-2 Approval for Police Chief John Butler to remove the following 3 patrol vehicles from the police fleet:

#301 - 2013 Chevrolet Tahoe	150,000 miles	VIN# 1GNLC2E08DR293079
#303 - 2014 Ford Explorer	102,000 miles	VIN# 1FM5K8AR3EGC38401
#312 - 2013 Chevrolet Tahoe	175,000 miles	VIN# 1GNSK2E01DR306060

All 3 vehicles are tentatively slated to be repurposed internally by the IT Department, the Code Department and the Dog Control Officer.

7.5-3 Authorization for Police Chief John Butler to transfer a **2011 Chevrolet Impala**, VIN # 2G1WD5EMXB1234735 (99,521 miles) with an approximate value of \$3000 to the Vestal Emergency Squad in exchange for goods and services which are of equal or greater value as detailed in his memo to the Town Board dated June 6, 2018:

The services to be exchanged for the vehicle are as follows:

1. Replacement first aid supplies and Narcan.
2. Use of two classrooms at the current emergency squad for training and other

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Police business.

3. Approximately \$3,000 worth of exercise equipment for Officers.
4. Free Police training in CPR and Narcan administration for overdose victims.
5. The vehicle's current emergency equipment would be removed by Schultz's Service Center personnel thus saving the Town approximately \$500.

**7.5-4** Authorization from the Board of Fire Commissioners for the Vestal Fire Department Membership and Auxiliaries for **Fire Station 1 to hold a Chicken BBQ** (Phil's Chicken House) on June 16, 2018 at the Tractor Supply parking lot. The requested coverage time is from 9:00 am to 5:00 pm and a sign-in sheet will be used to track personnel at this event.

**7.6** **ADMINISTRATION: Majewski/Messina**

**7.6-1** Authorization for Recreation Planner Sue Jastran to hire **summer 2018 recreation employees** as listed to in her memos to the Town Board dated May 31, 2018 and June 11, 2018. All employee pay rates are budgeted items in the 2018 budget and the background checks have been completed.

**7.6-2** Approval for Vestal Museum Director Chereese Wiesner-Rosales to accept a grant from **The Community Foundation of South Central NY** in the amount of \$660 to pay for the *Native American Festival* planned for September.

**7.6-3** Approval for the Business Office to transfer an additional \$16,000 to the appropriate IT budget line to allow for the **purchase of additional computers** to keep the Town on a 4 year replacement plan.

**7.7** **SCHOOL/LIBRARY LIAISON: Fletcher/Majewski**

**7.8** **RECEIVE AND FILE:**

- **Vestal Volunteer Emergency Squad, Inc. - Financial Statements:**
  - Six Months Ended June 30, 2016 and 2015
  - Nine Months Ended September 30, 2016 and 2015
  - For the Years Ended December 31, 2016 and 2015

## **END OF CONSENT AGENDA**

**8.** **COMMITTEE CHAIR COMMENTS AND UPDATES**

**9.** **PETITIONS & PROTESTS**

**10.** **SUPERVISOR'S ANNOUNCEMENTS**

- *Vestal Voters Approve Land Purchase for New Fire Station*

In a mandatory referendum held on Tuesday, June 12, 2018, the Town of Vestal voters approved the acquisition of a parcel of land at 118 Jensen Road (former American

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Legion) for use as a site of a future fire station at a maximum estimated cost of \$612,500. The vote was 377 ayes and 88 nays.

- The Work Session of the Vestal Town Board on Monday, July 9<sup>th</sup> and the Regular Town Board Meeting on Wednesday, July 11<sup>th</sup> have been cancelled.

11. **OTHER NEW BUSINESS**

12. **OLD BUSINESS**

13. **ADJOURNMENT**

