

# REGULAR MEETING AGENDA OF THE VESTAL TOWN BOARD

July 25, 2018 6:00 PM

*We kindly request that you turn off all cell phones.*

1. **PLEDGE OF ALLEGIANCE**

2. **APPROVAL OF MINUTES**

2.1 Motion approving the **June 27, 2018** Minutes of the Regular Meeting of the Town Board.

3. **BID OPENINGS**

3.1 The following sealed bids for the **Route 434 Sanitary Sewer Replacement** were received by the Town Clerk and publicly opened at 2:00 pm on Tuesday July 3, 2018:

- **Vacri Construction**, 1 Brick Ave., Binghamton, NY **\$190,300.00**
- **Procon Contracting**, 100 Vestal Rd., Vestal, NY **\$ 84,700.00**
- **ZMK Construction**, 3430 Route 434, Apalachin, NY **\$192,689.20**

4. **PUBLIC HEARINGS**

5. **PRIVILEGE OF THE FLOOR**

6. **RESOLUTIONS & MOTIONS**

6.1 Motion to authorize the Town Supervisor to sign a *Memorandum of Understanding* (MOU) with the Vestal School District regarding the collection of school taxes subject to approval from the Town Attorney.

6.2 Motion to authorize the Town Supervisor to sign an agreement with Vestal Central Schools to add an additional **School Resource Officer** (SRO) to be placed at the Vestal Middle School.

6.3 Motion authorizing the Town Supervisor to sign an agreement with the NYS Department of Transportation for the **NYS Route 434/Vestal Parkway Pedestrian Mobility Enhancements** (PIN 903823). This agreement is for utility work associated with the NYSDOT project along the Vestal Parkway. The NYSDOT will be replacing three hydrants and valves in three separate locations at no cost to the Town, as they conflict with the sidewalk work being proposed. Other miscellaneous surface utility work may be performed such as manhole or valve adjustments as necessary.

7. **CONSENT AGENDA**

7.1 **PUBLIC WORKS: Fitzgerald/Majewski**

7.1-1 Authorize the Town Attorney to draw the paperwork awarding the **Route 434 Sanitary Sewer Replacement** to the low bidder Procon Contracting of Vestal, NY in the amount of \$84,700.00. The budget line for the project is S8120-4323.

7.1-2 Authorize the Town Attorney to advertise for **bids for Uniforms for Operating Engineers** on August 1, 2018 with bids to be opened August 7, 2018 at 2:00 PM.

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## 7.2 FINANCE: Messina/Fletcher

### 7.2-1 Receive and File:

- **Warrant Reports:** 2018- 26, 2018-26E, 2018-27, 2018-27E, 2018-28, 2018-28C, 201-28E, 2018-29, 2018-29E
- Town Clerk Monthly Report, June 2018 – Local Shares Remitted \$5,610.54

7.2-2 Adopt the **NYCLASS Municipal Cooperation Resolution** and authorize the Town Supervisor to execute and deliver the **Cooperative Investment Agreement**.

7.2-3 Approve the Business Office to pay \$150.00 to **Town Attorney David Berger** for June, 2018 billable hours.

7.2-4 Approve **budget transfers dated 6/26/18 to 7/24/18** as attached to a memo from Deputy Comptroller Nick Angeline dated July 19, 2018 **and as amended** in a memo from comptroller Laura McKane dated July 24, 2018.

7.2-5 Authorize the Business Office to reimburse **Amanda Alderfer**, Apalachin, NY in the amount of \$922.70 for auto repairs resulting from a rock expelled from a Town mower. The payment of this claim is contingent upon the applicant signing a full release agreement.

## 7.3 PERSONNEL: Majewski/Fitzgerald

## 7.4 PLANNING & ZONING: Fletcher/Fitzgerald

## 7.5 PUBLIC SAFETY: Messina/Majewski

7.5-1 Authorize Town Court Justices to increase their **petty cash to \$150** for each Judge to make it easier to make change for payment of fines at the counter.

7.5-2 Approval from the Board of Fire Commissioners for the Fire Department Membership and Auxiliaries to hold **Station 3's Mini Golf Tournament** on September 8, 2018, at the Chuckster's Family Fun Park. Coverage time will be from 7:00 am to 1:00 pm, to include time for set-up and clean-up. A sign in sheet will be used to track personnel at this event.

7.5-3 Adopt a Resolution of the Board of Fire Commissioners to, for reasons of economy and efficiency, **standardize the MSA Thermal Imaging Camera** as the Vestal Fire District's choice for thermal imaging cameras and enabling the Vestal Fire District to buy this equipment without going through the competitive bidding process.

7.5-4 Approval from the Board of Fire Commissioners to **transfer funds** from Training Site Reserve Fund (F1012 1012 R) not to exceed \$30,000 to Training Site

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(F3410 4611R) to cover costs of the Engineering Study and Rehabilitation/Repairs to the Burn Building at the training site.

## 7.6 ADMINISTRATION: Majewski/Messina

**7.6-1** Authorize Recreation Planner Sue Jastran to **hire 2018 summer recreation employees** as listed in her memos to the Town Board dated July 19, 2018. All employee pay rates are budgeted items in the 2018 budget and the background checks have been completed.

**7.6-2** Authorize Recreation Planner Sue Jastran to accept the following **Town Band donations**:

- UMH - NY - Corp - The Highlands Resident Association – Check # 269 for \$50.00
- \$100.00 Cash from Jerry Natoli.

**7.6-3** Authorize **Receiver of Taxes Debra Wallace to hire employees** pursuant to her memo of July, 2018 for the period August 20, 2018 through November 2, 2018. Such hiring to be conditional on the completion of successful background checks.

**7.6-4** Authorize the Town Supervisor to sign a letter supporting the Broome County proposal for updates and enhancements to the **Broome County Local Waterfront Access Plan** through the Local Waterfront Revitalization Program (LWRP).

## 7.7 SCHOOL/LIBRARY LIAISON: Fletcher/Majewski

## 7.8 RECEIVE AND FILE:

- Vestal Fire Advisory Board Meeting Minutes – June 18, 2018

## END OF CONSENT AGENDA

### 8. COMMITTEE CHAIR COMMENTS AND UPDATES

### 9. PETITIONS & PROTESTS

### 10. SUPERVISOR'S ANNOUNCEMENTS

### 11. OTHER NEW BUSINESS

### 12. OLD BUSINESS

### 13. ADJOURNMENT