

REGULAR MEETING AGENDA OF THE VESTAL TOWN BOARD

August 8, 2018 6:00 PM

We kindly request that you turn off all cell phones.

1. **PLEDGE OF ALLEGIANCE**

2. **APPROVAL OF MINUTES**

2.1 Motion approving the **July 25, 2018** Minutes of the Regular Meeting of the Town Board.

3. **BID OPENINGS**

3.1 The bid opening for **Uniforms for Operating Engineers** was scheduled for August 7, 2018 at 2:00 PM. There were no bids received at the scheduled opening time.

4. **PUBLIC HEARINGS**

5. **PRIVILEGE OF THE FLOOR**

6. **RESOLUTIONS & MOTIONS**

6.1 Motion to authorize the Town Supervisor to sign the NYSDOT standard form of agreement with **McFarland Johnson** to provide engineering and consultant services for the ***Vestal High School Pedestrian Improvements Project (PIN 9009.43)***. The agreement has a negotiated a fee of \$124,286.00 which includes Preliminary Design, Final Design, Right-of-Way Incidentals and Acquisition. The estimate for these services is within the funding that was estimated at \$127,000.

6.2 Motion authorizing the Town Attorney to draft **Local Law “E” of the Year 2018** (amending Section 24-206 through Section 24-208 of the Vestal Town Code) concerning off-street parking and loading requirements and to publish the proposed Local Law “E” of the Year 2018 on August 22, 2018 with a Public Hearing on September 12, 2018.

6.3 Motion to adopt the **Town of Vestal Emergency Plan** as revised on August 8, 2018. A review of the Plan, which was finalized in December 2016 and adopted by the Town Board on March 22, 2017 (R066-17) resulted in no policy change recommendations. The only needed update is the revision date and several name changes.

7. **CONSENT AGENDA**

7.1 **PUBLIC WORKS: Fitzgerald/Majewski**

7.1-1 Authorize Water/Wastewater Superintendent to fill a vacancy by hiring Philip Malarkey as a Laborer effective August 13, 2018 at the Operating Engineer rate of \$15.09/hour. Successful background check has been conducted. This employment is conditioned on a successful pre-employment drug test. The budget line for this hire will be W8340-1020.

7.2 **FINANCE: Messina/Fletcher**

7.2-1 **Receive and File:**

- **Warrant Reports:** 2018- 30, 2018-30E, 2018-30S, 2018-31, 2018-31E
- **Town Clerk Monthly Report:** July 2018 – Total Shares Remitted: \$6,889.42

REGULAR MEETING AGENDA OF THE VESTAL TOWN BOARD

August 8, 2018 6:00 PM

We kindly request that you turn off all cell phones.

7.2-2 Authorize Deputy Comptroller Nick Angeline to perform the **budget transfers** as attached to his memo dated August 2, 2018 and shown below:

Department	Org. Obj.	DESCRIPTION	COMMENT	DR/CR	AMT
Police	A3120 1000	Wages- New Emp. & Increases	Transfer out for new hire 2018 to put funds into proper line for wage payments	C	30,004.00
Police	A3120 1010	Salaries	Transfer out for new hire 2018 to put funds into proper line for wage payments	D	30,004.00
Water	W8340 4312	Water Maint.	Materials unexpected hydrant repairs	D	30,000.00
Water	W8340 2100	Operational Equip & Cap Outlay	Unexpected hydrant repairs	C	30,000.00
Human Res.	A1430 4010	Office Exp. & Supplies	Purchase glare screen for computer	D	100.00
Human Res.	A1430 4030	Education & Travel	Purchase glare screen for computer	C	100.00
Courts	A1110 4490	Books Periodicals Dues & Sub.	3rd court clk dues for Broome County and State + price increase on MaGills Books	D	100.00
Courts	A1110 4000	Contr. Prof. Services	3rd court clk dues for Broome County and State + price increase on MaGills Books	C	100.00
Police	A3120 4040	Vehicle Maintenance	Police commercial automobile DOL 6/27/2018, NYMIR insurance recovery	I	330.39
Police	A2680 2680	Insurance Recoveries	Police commercial automobile DOL 6/27/2018, NYMIR insurance recovery	I	**330.39

D = Increase appropriation

C = Decrease appropriation

I= Increase Revenue for increase to budget**

7.2-3 Authorize Police Chief John Butler to accept a \$75.00 donation from **G&E Therapies** to be put into the Departmental bike line.

7.2-4 Authorize the Business Office to submit payment in the amount of \$762.50 to **Town Attorney David Berger** for July 2018 billable hours.

7.3 **PERSONNEL: Majewski/Fitzgerald**

7.4 **PLANNING & ZONING: Fletcher/Fitzgerald**

7.4-1 Authorize Code Enforcement Officer Lincoln Ellis to approve the replacement of the **Prestige Portrait sign**, situated in the Town right-of-way at 2 Pumphouse Road, and as illustrated in the site map and sign rendering provided.

7.5 **PUBLIC SAFETY: Messina/Majewski**

7.5-1 Authorize the **transfer of funds** in the Fire District Budget from *Appropriated Fund Balance* (F1011.1011) not to exceed \$45,000 to *Building Capital Improvement* (F3410.2255) to cover cost of the Engineering Study and modification to Station 4 to house the new Tower Apparatus.

7.5-2 Authorize **budget transfers** in the Fire District Budget due to unplanned expenses as detailed in a memo from Fire Chief David Harrington dated August 3, 2018 and shown below:

- \$28,797 from Vehicle Maintenance (F3410.4040) to Operational Fire Equipment (F3410.2100)
- \$1,000 from Vehicle Maintenance (F3410.4040) and \$1,100 from Operation Materials, Supplies & Expenses (F3410.4060) to Building & Grounds (F3410.4080).
- \$5,700 from F3410.4070 to F3410.4080
- \$3,600 from F3410.4070 to F3410.4210

7.6 **ADMINISTRATION: Majewski/Messina**

7.6-1 Approve Recreation Planner to hire labor for soccer and field hockey camps as listed in her memos to the Town Board dated July 19 and July 27, 2018. All employee pay rates are budgeted items in the 2018 budget and the background check has been completed.

REGULAR MEETING AGENDA OF THE VESTAL TOWN BOARD

August 8, 2018 6:00 PM

We kindly request that you turn off all cell phones.

7.7 **SCHOOL/LIBRARY LIAISON: Fletcher/Majewski**

7.8 **RECEIVE AND FILE**

END OF CONSENT AGENDA

8. **COMMITTEE CHAIR COMMENTS AND UPDATES**

9. **PETITIONS & PROTESTS**

10. **SUPERVISOR'S ANNOUNCEMENTS**

- The Broome County Highway Department will begin a milling and paving project on Vestal Road (from Elm Street to Main Street) beginning August 9th thru August 15th, weather permitting. A message board has been placed near the intersection of African Road to inform the public in advance of the project.
- **Last Brush Pick Up is the week of September 4th, 2018!**

11. **OTHER NEW BUSINESS**

12. **OLD BUSINESS**

13. **ADJOURNMENT**

