

# REGULAR MEETING AGENDA OF THE VESTAL TOWN BOARD

October 10, 2018 6:00 PM

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*We kindly request that you turn off all cell phones.*

1. **PLEDGE OF ALLEGIANCE**

2. **APPROVAL OF MINUTES**

2.1 Motion approving the **September 26, 2018** Minutes of the Regular Meeting of the Town Board.

3. **BID OPENINGS**

4. **PUBLIC HEARINGS**

5. **PRIVILEGE OF THE FLOOR**

6. **RESOLUTIONS & MOTIONS**

6.1 Motion to adopt the **Town of Vestal Sexual Harassment Policy** as presented to the Town Board on October 8, 2018.

6.2 Motion to authorize the Town Attorney to draw a Local Law and advertise on October 24, 2018 for a Public Hearing on November 7, 2018 regarding the **rezoning of 119 Earl Road** (requested by the DiFrancesco Development Group Jensen Road LLC) from RA-1 (Single Family Residential) to CD (Commercial Development).

7. **CONSENT AGENDA**

7.1 **PUBLIC WORKS: Fitzgerald/Majewski**

7.1-1 Authorization to issue a \$44.08 refund to the **Estate of Ginny Rober** due to a credit on the final utility bill at 1640 Glenwood Road.

7.1-2 Authorization for the Parks Superintendent to hire **Jason Katsares** as a laborer effective October 22, 2018 at the rate of pay of \$15.09 per hour.

7.2 **FINANCE: Messina/Fletcher**

7.2-1 **Receive and File:**

- **Warrant Reports:** 2018-39, 2018-39E, 2018-40, 2-18-40E
- **Town clerk Monthly Report:** September 2018 – Total Local Share Remitted \$4,629.50

7.2-2 Authorization for the Town Comptroller to renew the **Penflex Service Fee Agreement** for administering the Fire District Length of Service Award Program (LOSAP). The agreement is effective from November 1, 2018 to October 31, 2019. The total estimated standard and distribution services fee is \$7,100.

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## 7.3 PERSONNEL: Majewski/Fitzgerald

**7.3-1** Approval to adopt amendments to the **Employee Handbook** as submitted to the Town Board on October 8, 2018 and summarized as follows:

**Section 701** – Update future non-union longevity to be consistent with other employees

**Section 703** – Clarify and amend language for non-union employee call-ins

**Section 705** – Amend language to be consistent with union contracts

**Section 805** – Amend Premium Contributions to be consistent with union contracts; Address impact of employee death on surviving dependents

**Section 807** – Address premiums for Deputy Highway Superintendent and Assistant Water/Wastewater Superintendent; Address impact of employee death on surviving dependents

**Section 812** – Include language about previously adopted Section 41-j of the NYS Retirement and Social Security Law and impact upon retirement; Union Employees paragraph correct title of the Section

**Section 816** -- Include language about previously adopted Section 41-j of the NYS Retirement and Social Security Law

**Section 1002** - Amend because Material Safety Data Sheets are now called *Safety Data Sheets*

## 7.4 PLANNING & ZONING: Fletcher/Fitzgerald

## 7.5 PUBLIC SAFETY: Messina/Majewski

**7.5-1** Approval from the Board of Fire Commissioner to accept **Ann-Marie Fitzpatrick** as a member of the Vestal Fire Department at Company No. 1.

## 7.6 ADMINISTRATION: Majewski/Messina

**7.6-1** Authorization for Town Justices Meagher and Sherwood to submit for a grant from the **Justice Court Assistance Program** for up to \$30,000 for a Court Room renovation project.

## 7.7 SCHOOL/LIBRARY LIAISON: Fletcher/Majewski

## 7.8 RECEIVE AND FILE

## END OF CONSENT AGENDA

## 8. COMMITTEE CHAIR COMMENTS AND UPDATES

## 9. PETITIONS & PROTESTS

## 10. SUPERVISOR'S ANNOUNCEMENTS

## 11. OTHER NEW BUSINESS

## 12. OLD BUSINESS

## 13. ADJOURNMENT