

REGULAR MEETING AGENDA OF THE VESTAL TOWN BOARD

July 10, 2019 6:00 PM

We kindly request that you turn off all cell phones.

1. **PLEDGE OF ALLEGIANCE**

2. **APPROVAL OF MINUTES**

2.1 Motion approving the **June 26, 2019** Minutes of the Regular Meeting of the Town Board.

3. **BID OPENINGS**

4. **PUBLIC HEARINGS**

5. **PRIVILEGE OF THE FLOOR**

6. **RESOLUTIONS & MOTIONS**

6.1 Motion to adopt the **Town of Vestal Hiring Policy** as discussed on July 8, 2019 (dated June 13, 2019). This policy will replace the Town of Vestal Employment Policy and Procedure (R099-06) adopted March 8, 2006. The Town Board also adopts the Town of Vestal Policy and Procedure on Pre-Employment Background Checks as discussed on July 8, 2019 (dated July 8, 2019). This policy will replace the Town of Vestal Policy and Procedure on Pre-Employment Background Checks (R129-05) adopted on April 13, 2005.

6.2 Motion to adopt the following resolution:

Resolved, that the Town Board of the Town of Vestal has found the following structures to be dangerous or unsafe to the public health, safety, and welfare:

1725 Vestal Rd., BCTM#157.52-1-18.1, Owner of Record: Bank of America
1625 Vestal Rd., BCTM#157.52-1-43, Owner of Record: HSBC Bank USA
385 First Ave., BCTM#157.52-3-14, Owner of Record: Mastronardi, Angelo
1944 North Rd., BCTM#172.11-1-29, Owner of Record: KECA Corp.

Resolved, that the Town Board of the Town of Vestal further directs the Town Engineer to serve notice on the owner or someone of the owner's executors, legal representatives, agents, lessees or any other person having a vested or contingent interest in same, per the Code of the Town of Vestal Section 5-93.

Resolved, that the Town Board of the Town of Vestal shall set a date, time and place for a hearing before the town board in relation to such dangerous or unsafe building, which hearing shall be scheduled not less than five (5) business days from the date of service of the notice.

Resolved, that the Town Board of the Town of Vestal, upon refusal or neglect of the person so notified to comply with an order of the Town Board made pursuant to this article, and after the hearing, the Town Board shall provide for the demolition and removal of such building or structure, either by town employees or by contract.

Resolved, to assess all expenses thereof against the land on which it is located and to institute a special proceeding to collect the cost of demolition, including legal expenses.

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6.3 Motion to authorize the Town Court to hire **Sabrina Scelsi** as Clerk to Justice, CSEA, Grade 3 at the hourly rate of \$15.07 effective July 22, 2019.

7. CONSENT AGENDA

7.1 PUBLIC WORKS: Fitzgerald/Fletcher

7.2 FINANCE: Messina/Majewski

7.2-1 Receive and File

- **Warrant Reports:** 2019-26, 2019-26E, 2019-27, 2019-27E
- **Town Clerk Monthly Report, June 2019 - Local Shares Remitted:** \$5958.79

7.3 PERSONNEL: Majewski/Fitzgerald

7.4 PLANNING & ZONING: Fletcher/Fitzgerald

7.5 PUBLIC SAFETY: Messina/Fletcher

7.6 ADMINISTRATION: Fitzgerald/Messina

7.6-1 Authorization for the Recreation Planner to accept a \$50.00 donation from **The Highlands Resident Association** for the Town Band to go into budget line A7310.4345 (music).

7.6-2 Authorization for the Recreation Planner to hire **volleyball and basketball camp labor** as indicated in her memo to the Town Board dated July 3, 2019.

7.7 SCHOOL/LIBRARY LIAISON: Majewski/Fletcher

7.8 RECEIVE AND FILE

END OF CONSENT AGENDA

8. COMMITTEE CHAIR COMMENTS AND UPDATES

9. PETITIONS & PROTESTS

10. SUPERVISOR'S ANNOUNCEMENTS

11. OTHER NEW BUSINESS

12. OLD BUSINESS

13. ADJOURNMENT