

**REGULAR MEETING AGENDA OF THE VESTAL TOWN BOARD
MARCH 26, 2014**

We kindly request that you turn off all cell phones and pagers.

1. PLEDGE OF ALLEGIANCE:

2. APPROVAL OF MINUTES:

2.1 Motion approving the March 12, 2014 Minutes of the Regular Meeting of the Town Board.

3. BID OPENINGS:

3.1 The single bid received for SCADA Hardware from Turnkey Control Solutions of 101 East Main Street, Endicott, in the amount of \$15,415.08 was opened on March 25, 2014 at 2:00 pm in the Town Clerk's office and was forwarded to the Water Superintendent for review and recommendation. There was no bid received from MG Automation, Inc., North Aurora, IL who also received bidding information.

4. PUBLIC HEARINGS:

5. PRIVILEGE OF THE FLOOR – For Agenda Items Only:

6. RESOLUTIONS & MOTIONS:

6.1 Motion granting authorization for the Supervisor to sign a letter addressed to the Mayors of the City of Binghamton and the Village of Johnson City requesting the amending of the municipal cooperation agreement so as to allow the outside users of the Joint Sewage Treatment Plant to appoint a non-voting member to the Joint Sewage Treatment Plant Board. It is the hope and desire of the governing bodies of these outside users of the facility that the new administrations recently elected in the City of Binghamton and Village of Johnson City will recognize the inequity of such lack of representation on the Board and will, with the consent of their respective legislative bodies in the spirit of inter-municipal cooperation, amend the municipal cooperation agreement of July 14, 1965 to allow one non-voting representative of all the outside users to be chosen by the outside users to fully participate in all future meetings of the Board.

6.2 Motion to authorize the Town Attorney to draw the necessary paperwork awarding the single bid received for **Operating Engineer's Uniforms to Logowise, LLC** Binghamton, New York.

6.3 Motion authorizing the Town Supervisor to sign the SECTION 211 APPLICATION, Application for Pension Waiver to Section 211 of the New York State Retirement and Social Security Law (CSC-1 2/13L), as the Appointing Authority to certify the information provided is true and correct to the best of his knowledge.

6.4 Motion authorizing the Town Attorney to draw the necessary paperwork awarding the bid for **SCADA Hardware to: Turnkey Control Solutions, Inc.**, 101-109 East Main Street, Endicott, New York, for the bid price of \$15,415.08.

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7. CONSENT AGENDA

7.1 PUBLIC WORKS: Majewski/Fitzgerald

7.1-1 Authorization for the **Town Attorney to advertise** on Wednesday, April 2, 2014 for bids to be received and opened on April 11, 2014 at 2 pm for the following **Highway Materials**: Transit Mix Concrete, Bank Run Gravel, Type #4 Gravel -NYSDOT approved, Coarse & Fine Aggregates & Road Sanding Materials, Bituminous Concrete – Hot Mix Asphalt, Plow Blades, Grader Cutting Edges and Tire Chain Material, Crusher Run Sub-base Type #2 (Item #304), Light and Medium Stone Fill.

7.1-2 Authorization for the Supervisor to sign the NYSDOT Agreement for the **Two Rivers Greenway Signage Project**, PIN 9753.89. The State will reimburse the Town 80% with each involved municipality reimbursing the Town their 20% share.

The cost will be divided between each municipality and their 20% share will be figured as a function of the number of signs being installed within their jurisdiction. The Town of Vestal's design 20 % share will be approximately \$650.00.

7.2 FINANCE: Majewski/Messina

7.2-1 Receive and File: **Warrant Reports** – 2014 –11, 11E, 12, 12E, 12L

7.2-2 Authorization for the Business Office to **pay Town Attorney, David Berger** \$1075.00 for billable hours for the month of February 2014.

7.2-3 Authorization for John Schaffer, Town Supervisor to **sign an agreement with Myers Oakwood Properties** to renew the lease for 133 Front Street for a one year term to run from April 1, 2014 – March 31, 2015.

7.3 PERSONNEL: Fitzgerald/Majewski

7.3-1 Authorization to **adopt Section 807** of the Employee Handbook, as amended on March 24, 2014.

7.3-2 Authorization to **re-appoint Nina Versaggi** to a four (4) year term on the Town of Vestal Historic Preservation Commission. The re-appointment is to take effect immediately and end on December 31, 2017.

7.4 PLANNING & ZONING: Messina/Fitzgerald

7.4-1 Authorization for **Wendy's Walk for Kids** to hold a fundraiser on April 25, 2013 at the Vestal Library parking lot. An Indemnification Agreement is to be signed.

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7.4-1 Authorization for the *Vestal Marching Band “Band Aides”* to hold a fundraiser on May 25, 2014 at the Vestal Library parking lot. An Indemnification Agreement is to be signed.

7.5 **PUBLIC SAFETY: Majewski/Messina**

7.5-1 Authorization **granting an unpaid internship** in the Vestal Police Department for the summer of 2014. **Samuel Warner** of Apalachin New York, currently a student at SUNY Cortland in the Criminology Program, will begin in mid to late May of 2014 and will complete the internship in August 2014. Mr. Warner will be riding with patrols, assisting with records retention, work with detectives, observe K-9 and SWAT training, and learn other aspects of Law Enforcement. A Town’s *Volunteer Participation Waiver* is to be signed.

7.5-2 Authorization to approve the following as members of the Vestal Volunteer Fire Department:

Jason Atkinson - Company Number 3

Jeffrey Arnott - Company Number 4

7.5-3 Authorization for the Police Department to expend \$749.30 to replace five **SWAT Handguns** using Asset Forfeiture Line 3120-2626R.

7.6 **ADMINISTRATION: Fitzgerald/Messina**

7.6-1 Authorization for the **Town Attorney to advertise** on April 2, 2014 to receive bids for the IT Department for their **Wireless PTP Upgrade Project** with bids to be opened at 2:00 pm in the Town Clerk’s Office on Monday April 21, 2014.

7.7 **RECEIVE AND FILE:**

- **Vestal Volunteer Emergency Squad, Inc.** - Financial Statements for the Periods Ended – March 31, 2013 and 2012
- Email from **Walt Niehoff**, Thursday, March 13, 2014, concerning Proposed Local Law No. “B” of the Year 2014
- Letter dated March 21, 2014 from the Vestal Police Supervisors Association concerning a 211 Pension Waivers
- **Vestal Fire Advisory Board Minutes** – February 17, 2014
- Letter dated March 27, 2014 from **Cannon Heyman & Weiss, LLP** concerning a Notice of Claim from 117-121 Rano Boulevard regarding the municipal sewer line.
- **Annual Water Quality Report – 2013**
- Letters of Resignation from the **Vestal Volunteer Emergency Squad** dated March 21, 2014 received from Robert B. Weiner and Vickie L. Potochniak-Weiner.

END OF CONSENT AGENDA

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8. **COMMITTEE CHAIR COMMENTS AND UPDATES:**

9. **PETITIONS & PROTESTS:**

10. **ADDITIONAL PUBLIC COMMENTS:**

11. **SUPERVISOR'S ANNOUNCEMENTS:**

- **Please Take Notice** that the Town Board of the Town of Vestal adopted a resolution (**R069-14**) at its regular meeting on March 12, 2014 pursuant to the authority granted by §1660 of the Vehicle and Traffic Law of the State of New York, authorizing the Town Highway Superintendent to designate weight limits on certain Town roads. Accordingly, the Highway Superintendent has given notice that the following Town roads shall be posted prohibiting vehicles in excess of 5 tons, until such time as the roads are no longer posted:

**State Line Road, Hogan Road, Baker Hill Road,
Crumm Road, Collins Hill Road**

- **Winter Parking Hours** ends on **March 31st**. (No parking on Town and County streets and highways between the hours of 2:00 AM and 6:00 AM.)
- There will be a meeting of the **Board of Fire Commissioners** in the Vestal Town Board Room on Monday April 7, 2014 at 5:30 pm – Topic: Presentation on Station 4



Free Easter Egg Hunt!

**Co-sponsored by the Vestal Elks
Saturday, April 12, 2014 - 11:00 AM
Arnold Park, Andrews Rd.
Ages 10 and Under**

Enjoy hunting for eggs by age group and visiting with the Easter bunny. Bags are provided. In case of inclement weather check the [Town of Vestal Recreation site](#) for any updates or call the Recreation department at 607-754-3368. Be sure to dress warm and wear boots! The park is always very wet and windy at this time of year.

12. **OTHER NEW BUSINESS:**

13. **OLD BUSINESS:**

14. **ADJOURNMENT:**