

**REGULAR MEETING AGENDA OF THE VESTAL TOWN BOARD
JULY 24, 2013**

We kindly request that you turn off all cell phones and pagers.

1. **PLEDGE OF ALLEGIANCE:**

2. **APPROVAL OF MINUTES:**

2.1 Motion approving the **Minutes of the July 10, 2013 Regular Town Board Meeting.**

3. **BID OPENINGS:**

4. **PUBLIC HEARINGS:**

5. **PRIVILEGE OF THE FLOOR – For Agenda Items Only:**

6. **RESOLUTIONS & MOTIONS:**

6.1 Motion to authorize the Town Engineer to hire **Woidt Engineering** to design the last three of the five NRCS (Natural Resources Conservation Services) creek projects at a cost of \$31,500.00 to be covered under our contract with NRCS in which we are allowed up to \$56,450 for engineering costs.

6.2 Motion authorizing the Town Attorney to **advertise for bids on August 7th, 2013 for Section 2a of the Rail Trail** for the work originally to be done by Town of Vestal, but now will be done by contractor. Bids to be **received and opened on September 4th, at 2PM** in the Town Clerk's Office. (These dates are subject to change by the Town Engineer if necessary.) There are no additional funding requirements.

7. **CONSENT AGENDA**

7.1 **PUBLIC WORKS: Milkovich/Majewski**

7.1-1 Retroactive approval authorizing the payment of **\$13,982.35 to Keystone Associates** for a **Flood Wall Feasibility Study** required by SEMO/FEMA as we seek their approval to build a flood wall to protect Town Hall. The study has been done and has been forwarded to SEMO/FEMA for their review.

Should the project move ahead as a mitigation project for Town Hall, then the \$13,982.35 shall be reimbursed by FEMA.

7.1-2 Authorization for the **Town Attorney to draw** the necessary paper work awarding the bid for the replacement of the **storm pipe on Campus Drive**, to the lowest bidder:

ZMK Construction, Inc.
3430 SR 434
Apalachin, NY 13732

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at the quoted price of **\$76,956**. This project was identified and funded in the 2010 capital budget (due to a January storm event).

7.2 FINANCE: Marnicki/Fitzgerald

7.2-1 Receive and File: Warrant Reports – 2013 – 29, 29E, 29L

7.2-2 Authorization for the Business Office to pay **\$1485.00** to the **Town Attorney for billable hours** for the month of June, 2013.

7.2-3 Authorization for Police Chief John Butler to use **\$300 out of budget line CM0301.43120** to pay for various items associated with the yearly Vestal Police sponsored *National Night Out*. This line is funded by Target Company to be used for various programs such as this.

7.3 PERSONNEL: Majewski/Marnicki

7.3-1 Authorization for Sue Jastran, **Recreation Planner to hire** the following employees per her memo dated July 15, 2013. The pay rates are budgeted items in the 2013 budget and the background checks has been completed.

A7810.1020 Labor – Lifeguards

Cassie Canino - Vestal as Part Time Lifeguard at Pay rate \$7.75/hr.

Michelle Chisdak - Vestal as Part Time Lifeguard at Pay rate \$7.75/hr.

Samantha Lee - Vestal as Part Time Lifeguard at Pay rate \$7.75/hr.

Jana Loso - Vestal as Part Time Lifeguard at Pay rate \$7.75/hr.

A7310.1128 Girls Lacrosse Camp Labor

Heidi Lott - Apalachin as Girl's Lacrosse Camp Director at pay rate \$450.00 Salary

Dave Williams - Vestal as Girl's Lacrosse Camp Director at pay rate \$460.00 Salary

Meghan Taylor - Vestal as Girl's Lacrosse Camp Instructor at pay rate \$140.00 Salary

A7310.1123 - Basketball Camp Labor

Rob Carr - Apalachin as Basketball Camp Director at \$650.00 Salary

Frank D'Esti - Vestal as Basketball Camp Instructor at pay rate \$150.00 Salary

Joe D'Esti - Vestal as Basketball Camp Instructor at pay rate \$150.00 Salary

Kevin Franz - Vestal as Basketball Camp Instructor at pay rate \$150.00 Salary

Ryan Franz - Vestal as Basketball Camp Instructor at pay rate \$150.00 Salary

Ben Kerns - Apalachin as Basketball Camp Instructor at pay rate \$150.00 Salary

Nick Mushalla - Vestal as Basketball Camp Instructor at pay rate \$150.00 Salary

Luke Riesbeck - Vestal as Basketball Camp Instructor at pay rate \$150.00 Salary

Itika Sebuharara - Vestal as Basketball Camp Instructor at pay rate \$150.00 Salary

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Jake Spellane - Vestal as Basketball Camp Instructor at pay rate \$150.00 Salary

7.3-2 Authorization for Sue Jastran, **Recreation Planner to hire** the following employees per her memo dated July 16, 2013. The pay rates are budgeted items in the 2013 budget and the background checks has been completed.

A7310.1024 Cheerleading Camp Labor

Renee Anderson –Vestal as Cheerleading Camp Instructor at pay rare \$160.00 salary

Lindsay Barrett –Vestal as Cheerleading Camp Instructor at pay rare \$150.00 salary

Katie Donlin –Vestal as Cheerleading Camp Director at pay rate \$600.00 salary

Shanel Ginyard –Vestal as Cheerleading Camp Instructor at pay rate \$160.00 salary

Maggie Sullivan –Vestal as Cheerleading Camp Instructor at pay rate \$\$160.00 salary

Taylor VanNostrand –Vestal as Cheerleading Camp Instructor at pay rate \$120.00 salary

7.3-3 Authorization for Highway Superintendent, Brock Leonard, to promote **Bradley Scovell** to the vacant position of **Foreman** effective July 29, 2013 at the 2013 Operating Engineer rate of \$25.37.

7.3-4 Authorization for the Highway Superintendent, Brock Leonard to pay **Out of Class** pay as follows.

Eric Van Fossen	- \$ 448.96	04/26/2013 – 06/11/2013
John Angelo	- \$ 717.36	04/22/2013 – 06/28/2013
Greg Burd	- \$1,096.80	02/11/2013 – 03/28/2013
	- \$ 804.32	04/2013 – 06/2013
Todd Ingersoll	- \$ 300.36	05/07/2013 – 06/06/2013
	- \$ 362.59	06/07/2013 – 07/10/2013
Bill Gary	- \$ 195.20	05/10/2013 – 06/03/2013

7.3-5 Authorization to adopt the revisions to the **Workplace Violence Prevention Program** (originally adopted on July 22, 2009) per the Human Resources memo dated July 18, 2013.

7.4 **PLANNING & ZONING: Fitzgerald/ Milkovich**

7.4-1 Authorization for the **Town Attorney to advertise on July 31, 2013** for a **Public Hearing on August 14th, 2013** regarding a **Special Permit for a Vehicle Service Station for Superior Shine Auto Spa**, an auto detailing business, to occupy the basement of 2401 Vestal Parkway East.

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7.4-2 Authorization for **Congressman Richard Hanna's office** to use the Town Board Room to conduct office hours on August 21, 2013 from 1:30-2:30 pm.

7.5 **PUBLIC SAFETY: Marnicki/Fitzgerald**

7.5-1 Authorization from the Board of Fire Commissioners to approving the following training requests:

1. Fire Fighters Paul Goon and Jason Stupski to the Town of Binghamton Fire department for NYS Outreach Course Rescue Tech Basic start September 7th. No cost for this course.
2. Lieutenant Charles Paffie to attend the NYS Fire Academy 8/22-23 Emergency Response to Ethanol Incidents. The Cost of this course is \$25 and commuter fee of \$16 and will come from Line 3410 4030.

7.6 **ADMINISTRATION: Majewski/Milkovich**

7.6-1 Authorization for Garet Bleir (Vestal High Senior) to organize a C.H.O.W. Festival on September 29, 2013 at Arnold Park and for the pavilion rental fee to be waived. An Indemnification Agreement is to be signed.

7.7 **RECEIVE AND FILE:**

- Fire Advisory Board Meeting Minutes – June 17, 2013

END OF CONSENT AGENDA

8. COMMITTEE CHAIR COMMENTS AND UPDATES:

9. PETITIONS & PROTESTS:

10. ADDITIONAL PUBLIC COMMENTS:

11. SUPERVISOR'S ANNOUNCEMENTS:

Museum Events

- Kids summer garden projects planned; Aug 10. Free

12. OTHER NEW BUSINESS:

13. OLD BUSINESS:

14. ADJOURNMENT: