

VESTAL TOWN BOARD WORK SESSION MINUTES
MONDAY, JUNE 10, 2013

In Attendance: Supervisor Schaffer, Board Members Marnicki, Fitzgerald, Milkovich and Majewski

Also Attending: Town Attorney David Berger, Human Resource Director Nancy Olmstead, Town Clerk Emil Bielecki, and several members of the community.

WORK SESSION – Supervisor Schaffer convened the meeting at 6:00 PM.

COMMITTEES

7.1 PUBLIC WORKS

1. Request to advertise for bids for the replacement of the storm pipe on Campus Road on June 19 with bid opening to be on July 8, 2013

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

2. Request from Brock Leonard, Highway Superintendent, to award highway material bids to all vendors with the understanding that we buy from the low bidder when possible.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

3. Request for approval for Gary Campo, Town Engineering to apply for the permit from NYSDOT, for a 20K race

Town Attorney David Berger stated that he does not know any of the details about this, but it appears that the Town is being asked to take on a big obligation.

Supervisor Schaffer noted that this race has been going on for over 40 years and wasn't sure what has changed this year. Since the race is scheduled for Saturday, June 15th, he asked the Public Works Committee (Majewski/Milkovich) to quickly look into this to try to resolve any of the issues prior to the Regular Meeting on Wednesday, June 12th.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

4. Request for Scott Groats, Water & Wastewater Superintendent to submit the remaining \$1,760 owed to the Susquehanna River Basin Commission, Harrisburg, PA regarding Town of Vestal (SRBC# 2011-072) Well 4-4 Withdrawal Application and to authorize the Town Attorney to advertise in the *Press and Sun-Bulletin* the legal notice pertaining to Well 4-4 withdrawal application. The notice will be paid for from W8310-4140. Aquifer test balance of \$1,760.00 will be from line W8310-4061.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

7.2 FINANCE

1. **Warrants** -22, 22E, 23, 23E

OK - This item will be placed on the Agenda as a Receive and File item at the next Regular Meeting.

2. Request to pay \$1200 to the Town Attorney for billable hours of May 2013

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

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7.3 PERSONNEL

1. Request authorization to re-appoint Mark Minoia as Assessor of the Town of Vestal pursuant to RPTL Section 310 for a 6 year term beginning October 1, 2013, the 2013 base salary for this position is \$58,083 per year.

Councilman Marnicki praised Assessor Minoia for doing a good job at keeping the Town's assessment roll at 100% of market value and recommended that he be reappointed.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

2. Request to authorize Mark A. Minoia, Town Assessor to hire Carolyn Almy to the vacant part-time clerk position in the Assessor's Office at no more than 19.75 hours per week at the CSEA starting rate of \$8.75 per hour with a start date of July 8, 2013.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

3. Request per Sue Jastran, Recreation Department, to hire summer employees per memo dated June 6, 2013.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

7.4 PLANNING & ZONING

1. Request from Kimble Road to hold a block party on June 28, 2013 from 6pm-9pm in honor of John Palmiter, who recently passed away.

Councilwoman Fitzgerald praised the neighborhood for honoring a respected and loved neighbor.

Supervisor Schaffer stated that he spoke to the Police Chief who indicated that closing off that part of Kimble Rd. would not be a problem because there are various alternate routes in that neighborhood.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

2. Request for a permit to harvest timber on 269 Ross Hill Road.

Town Attorney Berger noted that the applicant needs to complete short Environmental Assessment Form (EIF).

Councilman Majewski stated that he wanted more detailed information about how far the logging operation would encroach inside the 300 foot buffer. Councilwoman Fitzgerald promised to get the additional information from the Code Department.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

7.5 PUBLIC SAFETY

1. Request for Commissioner's approval to accept the following leases for the Fred Singer Training Site: Owego Fire Department, and the Plastisol Composites North America, they shall be for a period of 3 years at the amount of \$600 per year.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

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2. Request to approve the Vestal Fire Department Membership and Auxiliaries for Station 1's Chicken BBQ being held on Saturday June 15, 2013 from noon till sold out at the Tractor Supply Parking Lot.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

7.6 **ADMINISTRATION** - no items were brought for consideration

RECEIVE AND FILE

NEW BUSINESS

1. Councilman Milkovich announced that he and several other Board members attended the 75th Anniversary Celebration for Fire Station 2. The event was well received.
2. Councilman Marnicki stated that he and Town Engineer Campo met with the architect concerning the Our Lady of Sorrows Church property and is waiting for some numbers to be able to present to the Board.
3. Supervisor Schaffer stated that he was asked by Assemblywoman Donna Lupardo to provide a list of needs for grant money that may be available to the Town. He informed the Board that he would seek financial assistance to offset the cost incurred by our Fire Department in responding to the increasing volume of false alarms at Binghamton University.
4. Supervisor Schaffer stated that he has received an updated version of Broome County's Road Use Agreement which he will make available to the Board for review. Town Engineer Gary Campo is also reviewing it and his preliminary response is generally positive. The Board will need to decide if the Town of Vestal wants to sign on to a Countywide road use agreement.

UNFINISHED BUSINESS

1. Procurement Policy – on hold

2. Hazard Mitigation Plan – on hold

3. Review changes to Scrap Metal Policy – on hold

4. Museum request to fill Curator Position - Supervisor Schaffer stated that this item would need to be addressed at the next Work Session because the Museum Director has not yet been able to meet with the Comptroller (as requested by the Board). He reiterated that the Museum is over budget and the anticipated grant has not yet been awarded.

5. South Jensen Road Sewer Hook Up – Supervisor Schaffer indicated that he has looked into this item and the bedrock in that location would make it too costly to extend the sewer lines across the full frontage of the property. The applicant is scheduled to go to the Zoning Board of Appeals (ZBA) and the Town Board should postpone further discussion of this item until after that hearing.

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SUPERVISOR'S ANNOUNCEMENTS:

Library Events

- Friends Yoga – every Friday at 5:00 -6:00pm Chair yoga 6:00-7:30pm at the library Yoga class - \$5.00

Museum Events

- Kids summer garden projects planned; July 13, Aug 10. Free

EXECUTIVE SESSION

On a motion of Councilman Majewski, seconded by Councilman Marnicki, the following was

ADOPTED Ayes 5 Majewski, Fitzgerald, Milkovich, Marnicki, Schaffer
Nays 0

Resolved the Board enter into Executive Session for the purpose of discussing a potential case of litigation and two Article 7 cases. The time was 6:53 PM.

On a motion of Councilwoman Fitzgerald, seconded by Councilman Majewski, the following was

ADOPTED Ayes 5 Majewski, Fitzgerald, Milkovich, Marnicki, Schaffer
Nays 0

Resolved the Board leave the Executive Session and adjourn the Work Session. The time was 7:44 PM.

Respectfully submitted,
Emil Bielecki, Town Clerk