

VESTAL TOWN BOARD WORK SESSION AGENDA
MONDAY, JULY 21, 2014

WORK SESSION

6:00 Town Engineer Gary Campo to discuss NYSDOT review on the request to surplus the land next to the Library for the possible new E Squad Building.

6:15 IT Director Dan Williams to discuss request for contract with Eastern360 and to provide the Board with an update on the Kopernik Tower Agreement.

COMMITTEES

7.1 PUBLIC WORKS

1. Request from Town Engineer Gary Campo to advertise for bids with regards to the widening of Dodd Road and guide rail replacements on July 30, 2014 with opening on August 11, 2014.

2. Request from Town Engineer Gary Campo to auction 1996 Generator. This is the old Town Hall generator. It has overheating problems is not worth repairing.

3. Request from Water Superintendent Scott Groats to award HD Supply, as the low bidder, for water appurtenances with the bid price of \$78,246.00. Bid is for one year from date of contract and it is not anticipated that the whole amount will be used.

4. Request from Water Superintendent Scott Groats to award to Carus Corporation the bid for Liquid Polymeric Phosphate at \$8.32 per gallon. The bid will be for one year from the date of the contract with an additional 2 one year extensions if requested.

7.2 FINANCE

1. **Warrants** – 2014-28, 2014-28E, 2014-29, 2014-29L, 2014-29E

7.3 PERSONNEL

7.4 PLANNING & ZONING

1. Request from Matthews Auto Group to hold “American Muscle Cruise In” on August 9, 2014 at 3721 Old Vestal Road.

2. Request from Mike Blasko of South Central Forest Products LLC for a permit to harvest timber from 931 Cherry Lane and 498 Skyline Drive.

3. Request from Kimble Road area residents to hold a block party on August 1, 2014.

7.5 PUBLIC SAFETY

7.6 ADMINISTRATION

1. Request from Recreation Planner Sue Jastran to hire camp labor as outlined in a memo dated 7/17/14. All employee pay rates are budgeted items in the 2014 budget and the background checks has been completed.

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2. Request from IT Director Dan Williams to dispose of items listed in memo dated 6/23/14. They are no longer needed for operations in the Town.

UNFINISHED BUSINESS

1. Town of Vestal FOG Control Program (Fats, Oils and Grease)

The Town Attorney is working on this item.

2. Kopernik Tower

The Board is waiting for additional details from Broome County concerning their plan to install a larger tower at the Observatory location

3. Gateway Sign Application

Applicant requested to provide the following: drawings to scale, elevation drawings and drawings showing a perspective view.

4. Construction of Pavilion at Arnold Park

The board is interested in exploring other ways to get the project done within the budget. The board is gathering more information from Town Engineer Gary Campo and Park Superintendent Jim Bukowski

5. Replacement of Fire Station 4

A trip will be scheduled for the board to visit a fire station in East Syracuse. This facility was identified as the most representative of the kind of station Vestal is planning

6. Replacement of existing Chase Credit Cards

Comptroller Laura McKane is doing additional research on a new contract and will report back to the board.

7. Amendments to Employee handbook

The board wanted to review the proposals that were presented by Human Resource Officer Nancy Olmstead.

8. Agreement with Eastern 360

The board requested that IT Director Dan William attend the next Work Session to give additional information about the proposed contract.

SUPERVISOR'S ANNOUNCEMENTS:

August 2, 2014 - Summer Festival at the Vestal Museum

Archaeology demonstrations & exhibits; historic games & kids crafts; folk art demonstrations: blacksmithing, pine needle, felting. Also includes: music, barbeque, ice cream truck, bake sale, book sale, flea market and the Vestal Farmers Market.

A MOTION WILL BE MADE TO ENTER INTO AN EXECUTIVE SESSION FOR THE PURPOSE OF: Labor negotiations

ADJOURNMENT