

VESTAL TOWN BOARD WORK SESSION AGENDA
MONDAY, FEBRUARY 23, 2015

WORK SESSION

PUBLIC HEARINGS

February 25, 2015 – Vehicle Service Station Permit: 1214 Tracy Creek Road

UPCOMING BID OPENINGS

1. Flood Wall – February 23, 2015
2. Operator Engineer Uniforms – March 12, 2015

COMMITTEES

7.1 PUBLIC WORKS (MAJEWSKI/Fitzgerald)

1. Request from Town Engineer Gary Campo to advertise on February 25, 2015 (to be returned by 3 PM on 3/25/15) for Request for Qualifications (RFQ) for design services at Roberts Street Pump Station, a selected project for NY Rising Funds. NY Rising requires advertisement in both the Town Crier and the Binghamton Press.

7.2 FINANCE (AGNESHWAR/Messina)

1. **Warrants:** 2015-06, 2015-06A, 2015-06E, 2015-06P, 2015-07, 2015-07A, 2015-07E, 2015-07R, 2015-08, 2015-08A, 2015-08L, 2015-08E

2. Request from Comptroller Laura McKane to review and approve the Municipal Finance Disclosure and Continuing Disclosure Policies and Procedures required as part of the voluntary compliance with the Municipalities Continuing Disclosure Cooperative (MCDC) Initiative of the US Securities and Exchange Commission.

3. Request from Museum Director Ramona Kacyvenski to accept a \$549 Travel Grant from the Museum Association of New York to attend the 2015 Museums in Action Conference.

4. Request authorization for Town Supervisor John Schaffer to sign lease agreement with Vestal Central School District for the area occupied by the Vestal Senior Citizens Center. The lease will be from March 1, 2015 thru February 28, 2016. The base rent during the lease term shall be \$770.00 per month (3517 square feet multiplied by \$2.63 per square foot).

5. Request from Comptroller Laura McKane for authorization to hold a Defensive Driving Course on March 18, 2015 and establish the cost to participants.

7.3 PERSONNEL (FITZGERALD/Majewski)

1. Request authorization to promote Ed Hildebrand to the vacant position of Sr. Account Clerk effective March 2, 2015 at the CSEA rate of \$18.87. The position is a civil service competitive position in the Business Office.

7.4 PLANNING & ZONING (MESSINA/Fitzgerald)

7.5 PUBLIC SAFETY (MAJEWSKI/Agneshwar)

1. Request from the Fire Department for the Board of Fire Commissioners to approve the appointment of Richard Devine as the Station 4 representative to the Length of Service Award Program (LOSAP) Committee, effective January 7, 2015 (replaces Hugh Reynolds).

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2. Request from Fire Chief David Harrington to send one piece of fire apparatus and personnel to the following parades in 2015:

Parade	Location	Month	Station Apparatus
St. Patrick's	Binghamton	March	Station 4
Memorial Day	Endicott	May	Station 1
Apalachin Firemen's Field Day	Apalachin	June	Station 3
Owego Strawberry Festival	Owego	June	Station 3
Halloween Parade	West Endicott	October	Station 1
Veteran's Day	Endicott	November	Station 1
Johnson City Holiday	Johnson City	December	Station 4
Endicott Holiday	Endicott	December	Station 1

7.6 ADMINISTRATION (MESSINA/Agneshwar)

UNFINISHED BUSINESS

1. Kopernik Tower

In a meeting with the Broome County Emergency Services Director Brett Chellis (1/19/15), it was agreed that if the Town builds a tower at Andrews Road to County specifications, the County would proceed with the construction of a tower at the Kopernik Observatory location. The Town Engineer was instructed to proceed with the preparation of the specs for the Andrews Road tower.

2. Purchase of Town parks land by Vestal Veterinary Hospital

The Town Attorney stated that the negotiations concerning this sale are ongoing.

3. Coal House Lease

Finance Committee (Agneshwar/Messina) to meet with Mark Mushalla, the managing member of M Squared, to explore the issues and to report back to the Town Board. Meeting scheduled for 2/19/15.

4. Fees for Outside Storage Containers and ZBA applications

The Board is continuing to explore various fee options.

5. Lease Renewal for 133 Front Street

The current lease expires March 31, 2015. The Board agreed that the best course of action at this time is to renew the lease for one year with a 3 month back-out provision and continue to explore alternate locations, preferably on Town owned property.

SUPERVISOR'S ANNOUNCEMENTS:

- Winter Parking Reminder – Parking of vehicles is prohibited on all Town and County roads in Vestal between the hours of 2:00 AM to 6:00 AM, from December 1 thru March 31.
- The Vestal Police Department is inviting community members to attend the first annual 2015 Citizens Police Academy (CPA). This program will hold weekly 2 hour meetings (March 5 thru May 7) that will cover topics relevant to law enforcement and emergency services. Those interested can contact Sgt. Stace Kintner via email at skintner@vestalny.com

ADJOURNMENT