

VESTAL TOWN BOARD WORK SESSION AGENDA
MONDAY, MARCH 23, 2015

WORK SESSION

6:00 PM –Conservation Advisory Committee Chairman Curt Pueschel – Conservation Management Plan for Vestal Town Parks

6:15 PM – Town Engineer Gary Campo – Town Hall Flood Wall

UPCOMING BID OPENINGS

Monday, March 23rd at 2:00 PM – Curb Installation on High Avenue and Evergreen Street

COMMITTEES

7.1 PUBLIC WORKS (MAJEWSKI/Fitzgerald)

1. Request from Kevin Hiller to award the bid for Uniforms for the Operating Engineers to Logo Wise, the sole bidder.

2. Request from Highway Superintendent Brock Leonard to advertise for the Highway Materials listed below on April 8, 2015, with the bid opening to be on May 11, 2015.

- Transit Mix Concrete
- Bank Run Gravel
- Type #4 Gravel – NYSDOT approved
- Coarse & Fine Aggregates & Road Sanding Materials
- Bituminous Concrete – Hot Mix Asphalt
- Tire Chain Material
- Plow Blades and Grader Cutting Edges
- Crusher Run Sub-base Type #2 (Item #304)
- Light and Medium Stone Fill

3. Request from Water Superintendent Scott Groats to advertise for a dump body to be installed on existing department vehicle on April 1, 2015, with bid opening to be on April 13, 2015.

7.2 FINANCE (AGNESHWAR/Messina)

1.Warrants: 2015-10, 2015-10A, 2015-10E, 2015-11, 2015-11E, 2015-12, 2015-12E, 2015-12L

2. Request to pay \$2,836.90 to Green, Hershdorfer, & Sharpe for legal services (12/19/2014 thru 3/10/2015) for the Hicks vs. Town of Vestal litigation.

3. Request from Town Comptroller Laura McKane to retroactively authorize the renewal of the Excellus Stop Loss Insurance Contract with \$120,000 specific deductible effective 4/1/2015-3/31/2016 at a rate of \$100.94 per contract month. The renewal is with no increase to the rate.

4. Request from Town Comptroller Laura McKane to retroactively authorize renewal of the Administrative Services Contract with Excellus for the contract period of 5/1/2015 – 4/30/2016 at a monthly administrative fee of \$57.07 per contract per month. This fee represents an increase of 6%, or roughly \$6,260 annually.

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5. Request from Town Comptroller Laura McKane to authorize the Town Supervisor to sign an agreement with Fiscal Advisors for professional services.

7.3 PERSONNEL (FITZGERALD/Majewski)

1. Request from Police Chief John Butler to fill a vacancy by hiring Vincent F. Stavola as a Police Officer, effective March 30, 2015, pending approval from Broome County Department of Personnel. Per the collective bargaining agreement, his rate of pay will be \$63,906.

7.4 PLANNING & ZONING (MESSINA/Fitzgerald)

1. Request from Vestal Historical Society to use the library parking lot for a Dougs' Fish Fry Fundraiser on June 17, 2015 and September 4, 2015.

2. Request from the Vestal High School German Club to use the library parking lot for a Doug's Fish Fry Fundraiser on May 9, 2015.

3. Request from Michael Del Santo, representing Nirchi's Pizza, to place one storage unit off the west rear corner of the building on 3916 Vestal Parkway East.

4. Request from President of Refabulous Furnishings Julie Monaco to place one outside storage container at 2231 Vestal Parkway West until July 2016.

5. Request from Park Outdoor Advertising for a Gateway Sign to be located at 3101 Stewart Road on property owned by NNJ LLC.

6. Request from Park Outdoor Advertising for a gateway sign to be located at 232 Vestal Parkway West on property owned by McMead Realty.

7.5 PUBLIC SAFETY (MAJEWSKI/Agneshwar)

1. Request from Police Chief John Butler to purchase 2 Lenovo laptops for a total of \$700.00. The money will come from asset forfeiture line A3120-2626R.

2. Request from Police Chief John Butler to sell a 2003 BMW 5 Series (VIN # WBADT43453G023104) and 2008 Dodge Charger (VIN # 2B3KA43H28H280219) via Auction International.

3. Request from Police Chief John Butler (as per memo dated 3/20/15) to purchase training equipment from Amchar Wholesale for a total of \$10,102.58. The money will come from forfeiture line A3120-2626R.

7.6 ADMINISTRATION (MESSINA/Agneshwar)

1. Request from Museum Director Ramona Kacyvenski for authorization to apply for a grant to the Community Foundation for South Central New York.

2. Discuss request from Broome County Election Board to use Vestal Town Hall for a polling site for the Primary and General Election.

3. Request from Museum Director Ramona Kacyvenski to use museum donation funds (CM0308-47450) in the amount of \$80 to purchase linoleum for the museum bathroom.

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UNFINISHED BUSINESS

1. Kopernik Tower

If the Town builds a tower at Andrews Road to County specifications, the County will proceed with the construction of a tower at the Kopernik Observatory location. The Town Engineer was instructed to proceed with the preparation of the specs for the Andrews Road tower.

2. Purchase of Town parks land by Vestal Veterinary Hospital

The Town Attorney is waiting for some documents from the applicant.

3. Coal House Lease

Mark Mushalla, the managing member of M Squared, met with the Town Board at the Work Session on Monday, March 2nd to resolve the issues connected with the opening and maintenance of the public bathroom at the Coal House location. Town Attorney to draft an amendment to the Coal House agreement.

4. Fees for Outside Storage Containers and ZBA applications

The Board is continuing to explore various fee options and has asked the Code Department to submit recommendations.

5. Lease Renewal for 133 Front Street

The current lease expires March 31, 2015. The Board agreed that the best course of action at this time is to renew the lease for one year with a 3 month back-out provision and continue to explore alternate locations, preferably on Town owned property. The Town Attorney is working on the lease renewal.

6. Municipal Finance Disclosure and Continuing Disclosure Policies and Procedures

Town Comptroller Laura McKane is working with bond counsel Orrick to make necessary changes to the Municipal Finance Disclosure and Continuing Disclosure Policies and Procedures required as part of the voluntary compliance with the Municipalities Continuing Disclosure Cooperative (MCDC) Initiative of the US Securities and Exchange Commission. Comptroller McKane is working with Orrick and Fiscal Advisors to make the appropriate amendments. She wants this completed before we go out for the May borrowing.

SUPERVISOR'S ANNOUNCEMENTS:

- Winter Parking Reminder – Parking of vehicles is prohibited on all Town and County roads in Vestal between the hours of 2:00 AM to 6:00 AM, from December 1 thru March 31.

ADJOURNMENT