

VESTAL TOWN BOARD WORK SESSION AGENDA

MONDAY, MAY 04, 2015

WORK SESSION

COMMITTEES

7.1 PUBLIC WORKS (MAJEWSKI/Fitzgerald)

1. Discuss request from Ruben Manso for reimbursement from a sewage back up in his home.
2. Request from Town Engineer Gary Campo to approve and file the street deed for Pine Meadow Road.
3. Request from Town Engineer Gary Campo to remove structure at 2300 Old Owego Road which has been deemed unsafe.
4. Request from Town Engineer Gary Campo to remove structure at 349 Second Ave which has been deemed unsafe.

7.2 FINANCE (AGNESHWAR/Messina)

1. **Warrants:** 2015-17, 2015-17E, 2015-17L, 2015-18, 2015-18E
2. Request to pay \$1,620.89 to The Law Office of Alfred Paniccia for work from February 2015 through March 2015 on the Town of Vestal vs. Tyrell case.
3. Request to pay \$6,804.62 to Kenny, Shelton, Liptak & Nowak, LLP for work from January 2015 through March 2015 on the Town of Vestal vs. UHS case.
4. Request to pay \$689.75 to U. S. Legal Support for deposition in Wayne Hicks vs. Town of Vestal case.
5. Request from Deputy Comptroller Pam Fitzgerald to make the budget transfers effective 11/26/2014 through 12/31/2014 needed to close 2014, as per memo dated April 22, 2015.
6. Request to pay \$737.50 to Town Attorney David Berger for April 2015 billable hours.

7.3 PERSONNEL (FITZGERALD/Majewski)

1. Request from Water Superintendent Scott Groats to hire Samuel Warner as seasonal labor in the Water/Wastewater Department at the rate of \$8.75 per hour effective May 18, 2015 and to authorize the transfer of approximately \$5,500 to line W8340-1034 for the ability to hire a second seasonal employee to be determined at a future date.
2. Request from Water Superintendent Scott Groats to approve the posting of the title Water Meter Reader and Repair person. The budget line item for this position will be W8340-1020.

7.4 PLANNING & ZONING (MESSINA/Fitzgerald)

1. Request from Vestal Marching Band "Band Aides" to use the library parking lot on May 24, 2015 for a Brooks Chicken BBQ fundraiser.
2. Request from LEAH (Loving Education at Home) Guardians Homeschool Soccer Program

VESTAL TOWN BOARD WORK SESSION AGENDA
MONDAY, MAY 04, 2015

to use the library parking lot on July 2, 2015 for a Doug's Fish Fry fundraiser.

7.5 PUBLIC SAFETY (MAJEWSKI/Agneshwar)

7.6 ADMINISTRATION (MESSINA/Agneshwar)

1. Request from Museum Director Ramona Kacyvenski to start a Twitter account for the Vestal Museum.

UNFINISHED BUSINESS

1. Kopernik Tower

If the Town builds a tower at Andrews Road to County specifications, the County will proceed with the construction of a tower at the Kopernik Observatory location. The Town Engineer and the IT Director is working with the County to prepare the specs for a new tower at Andrews Road.

Update on 4/20/15: Supervisor Schaffer noted that the County has not provided us with all of the information required for this project to move forward.

2. Purchase of Town parks land by Vestal Veterinary Hospital

The Town Attorney is waiting for some documents from the applicant. **Update on 4/20/15:** Town Attorney Berger noted that he has received the required documents from the Vestal Veterinary Hospital and has prepared a letters to the NYS Park & Recreation Commission and to our State elected officials to get the process moving.

3. Lease Renewal for 133 Front Street

The current lease expires March 31, 2015. **Update on 4/20/15:** Town Attorney Berger noted that he is continuing to negotiate with the property owner and just received some new information that he needs to review prior to presenting it to the Board.

4. Municipal Finance Disclosure and Continuing Disclosure Policies and Procedures

Town Comptroller Laura McKane is working with bond counsel Orrick to make necessary changes to the Municipal Finance Disclosure and Continuing Disclosure Policies and Procedures required as part of the voluntary compliance with the Municipalities Continuing Disclosure Cooperative (MCDC) Initiative of the US Securities and Exchange Commission. Comptroller McKane is working with Orrick and Fiscal Advisors to make the appropriate amendments. **Update on 4/20/15:** Comptroller Laura McKane expects the re-draft of the document done by our bond counsel to be available shortly.

5. Park Outdoor application for Gateway Sign at 232 Vestal Parkway West on property owned by McMead Realty.

Update on 4/20/15: Town Attorney David Berger noted that most of the issues that have been discussed would be addressed in an agreement reached between Park Outdoor and the Town. He recommends that the applicant provide a letter stating what variances from the gateway sign ordinance are being sought. This would serve as a starting point for drafting an agreement. The Board, by consensus, concurred with that recommendation.

6. Town of Vestal Fats, Oil and Grease (FOG) Control Program Town Attorney noted that he has done a preliminary review of the draft but needs additional time to review it before it is ready to be presented as a local law. He advised the board to carefully review the provisions of proposed FOG program.

VESTAL TOWN BOARD WORK SESSION AGENDA
MONDAY, MAY 04, 2015

7. Good Samaritan Resolution Town Attorney stated that he will research the state law to determine if the Board needs to adopt such a resolution, and if so, draft it with language that is consistent with the intentions of the Board. **Update on 4/20/15:** Review of the law is ongoing.

SUPERVISOR'S ANNOUNCEMENTS:

- The NYS Department of Environmental Conservation (DEC) has an open burning ban policy in place until May 14th. Burn permits will not be issued during this time.

ADJOURNMENT