

VESTAL TOWN BOARD WORK SESSION AGENDA

MONDAY, JUNE 08, 2015

WORK SESSION

6:00 PM - Howard Rittberg – to discuss modifications to Vestal LLC Pilot Agreement.

6:30 PM - IT Director Dan Willims – to discuss options for upgrade of internet services.

6:45 PM - William Safarik - to discuss plans for 1st Binghamton Marathon.

COMMITTEES

7.1 PUBLIC WORKS (MAJEWSKI/Fitzgerald)

1. Discuss a Resolution Adopting a Road Use and Preservation Policy.

2. Request from Water Superintendent Scott Groats to award sewer projects (Harvard, Keenan, Hazel) to Vacri Construction, Option #2, for the total price of \$281,660.00.

3. Request from Town Engineer Gary Campo to place the 2001 Dodge Pickup, Maintenance Vehicle up for auction. The vehicle has been replaced with a 2015 Ford pickup.

4. Request from Highway Superintendent Brock Leonard to award all of the bids for highway materials (opened on May 11, 2015) to all vendors who submitted bids, with the understanding that the Highway Department will buy from the lowest bidder when possible. This saves time when the lowest bidder cannot provide what is needed when it is needed.

7.2 FINANCE (AGNESHWAR/Messina)

1. **Warrants:** 2015-21, 2015-21E, 2015-21L, 2015-22, 2015-22E, 2015-23, 2015-23E

2. Request to approve SRO (School Resource Officer Program) Contract with the Vestal School District for September 2015 through June 2016.

3. Request from Deputy Town Comptroller Pam Fitzgerald, to pass resolution effective June 10, 2015 to close the completed Capital Projects per the memo dated May 26, 2015, and to transfer the fund balances to the respective debt service fund to be used towards reducing the Town's outstanding debt service obligations or future reliance on debt.

4. Request to pay \$412.50 to Town Attorney David Berger for May 2015 billable hours.

5. Request to pay \$6,025.11 to Greene, Hershendorfer & Sharpe for legal services from 3/10/15 to 5/14/15 in the Hicks vs. Town of Vestal litigation.

7.3 PERSONNEL (FITZGERALD/Majewski)

1. Request from Water Superintendent Scott Groats to appoint Robert Flint to the vacant position of Water Meter Reader & Repair Person, effective June 15, 2015, at the Operating Engineer rate of \$22.55 per hour. The vacant position was posted as required by Collective Bargaining Agreement. The funding for this position is from line W8340-1000.

2. Request for authorization for Police Chief John Butler to fill a vacancy by hiring Colby L. Taber, as a Police Officer, effective June 15, 2015. Per the Collective Bargaining agreement, his rate of pay will be \$53,698.

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3. Request for authorization for Museum Director Ramona Kacyvenski to fill a vacancy by hiring Alexis Hopersberger as a Clerk Part-Time to work an average of 8 hours per week in the Museum effective June 25, 2015 at a rate of \$8.75 per hour.

4. Request authorization for the Director of Human Resources Nancy Olmstead to attend the New York State Public Employer Labor Relations Association Annual Training Conference, July 21, 2015 through July 24, 2015 in Saratoga Springs, New York and for a budget transfer from budget line A1420 4030 to budget line A1430 4030 to cover the conference costs. The anticipated costs are as follows: Registration \$275; Hotel \$179/night; Meals \$135; Mileage \$194.35.

7.4 PLANNING & ZONING (MESSINA/Fitzgerald)

1. Request from Yesteryears Program of the Broome County Office for Aging to use the library parking lot on October 16, 2015 for a Gance's Fish Fry fundraiser.

2. Request from Twin Orchard resident Paul McGorry for permission to plant three trees on the property at 369 Oak Street that was part of the FEMA buyout program.

3. Request from Sara Coscia to have 3rd Annual John Palmiter Memorial Block Party, and to partially close Kimble Road on June 26, 2015 from 5-9 PM.

4. Request from William Safarik of the Runners Club to hold the Binghamton Marathon on September 20, 2015 from 7:30 AM to 2:30 PM. The marathon will be USATF certified and also a Boston Marathon qualifier.

7.5 PUBLIC SAFETY (MAJEWSKI/Agneshwar)

7.6 ADMINISTRATION (MESSINA/Agneshwar)

1. Request to adopt resolution to support Tioga Downs being awarded the Eastern Southern Tier Region Gaming License.

UNFINISHED BUSINESS

1. **Kopernik Tower**

The Town Engineer and the IT Director is working with the County to prepare the specs for a new tower at Andrews Road. **Update on 5/4/15:** The County has not provided us with all of the information required for this project to move forward.

2. **Purchase of Town parks land by Vestal Veterinary Hospital**

Update on 5/18/15: In progress --- Town Attorney has sent a letters to the NYS Park & Recreation Commission and to our State elected officials to get the process moving.

3. **Lease Renewal for 133 Front Street**

The current lease expired on 3/31/15. **Update on 5/18/15:** Negotiations are ongoing.

4. **Park Outdoor application for Gateway Sign at 232 Vestal Parkway West** on property owned by McMead Realty. The applicant was instructed to provide a letter stating what variances from the gateway sign ordinance are being sought. This would serve as a starting point for drafting an agreement. **Update on 5/4/15:** The requested letter has not yet been submitted by the applicant.

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5. Town of Vestal Fats, Oil and Grease (FOG) Control Program. Town Attorney stated that more time is needed to review it before it is ready to be presented as a local law. **Update on 5/18/15:** Town Attorney noted that he and the Town Engineer have made several changes which need to be reviewed by the Water/Sewer Superintendent.

6. Gas Card System for the Purchase of Fuel for Town Vehicles

Councilman Majewski met with a representative from the Mirabito Fuel Group to explore the feasibility of going to a gas card system to purchase fuel for Town vehicles at Mirabito stations. The Vestal Fire Department is already doing this. In his opinion, the services offered by Mirabito are attractive enough to warrant going with them to fuel all Town vehicles except Highway. Mirabito offers 24 hour a day service in Vestal and the clearance is adequate at their facilities to accommodate all of our vehicles. **Update on 5/18/15:** At the request of Councilwoman Agneshwar, a representative for the Mirabito Fuel Group will be invited to attend the next Work Session on June 8th.

7. Proposed changes to the Employee Handbook.

At the Work Session on May 18th, Human Resource Officer Nancy Olmstead identified the following changes to the Employee Handbook that she would like the Board to consider:

- Change of the definition of *spouse* to comply with the Federal Family and Medical Leave Act.
- Adjust the longevity pay levels (starting in 2016) to the same level as in the CSEA contract. This change would currently affect 11 of the 14 full time non-union positions.
- Amend the *sick leave* language to the same language as in the Police Supervisors contract.
- Increase the reimbursement amount for employees who participate in the approved weight loss programs. We have had some success with this program and it should result in savings to our health insurance costs.

Supervisor Schaffer expressed his general opposition to the concept of longevity pay. Councilwoman Agneshwar asked that the Comptroller do a cost analysis (over a 5 to 10 year period) on the impact of increasing the longevity pay. Supervisor Schaffer asked the Board to review the proposed changes for further discussion at the next Work Session on June 8th.

SUPERVISOR'S ANNOUNCEMENTS:

A MOTION WILL BE MADE TO ENTER INTO AN EXECUTIVE SESSION FOR THE PURPOSE OF: 207-C application submitted by an employee.

ADJOURNMENT