

Regular Meeting of the Vestal Town Board August 10, 2016

The Regular Meeting of the Town Board of the Town of Vestal, County of Broome and the State of New York was held at the Town Hall, 605 Vestal Parkway West, Vestal NY on August 10, 2016.

TOWN BOARD PRESENT:

**Deputy Supervisor Majewski
Councilwoman Fitzgerald
Councilwoman Messina
Councilwoman Agneshwar**

ABSENT: Supervisor Schaffer

ALSO ATTENDING: Town Attorney David Berger, Town Clerk Emil Bielecki, 1st Deputy Town Clerk Kathie Young and 7 members of the general public.

Deputy Supervisor Majewski called the Regular Meeting to order at **6:00 PM**, welcomed everyone and asked that all present join in the PLEDGE OF ALLEGIANCE:

APPROVAL OF MINUTES

On a motion of Councilwoman Agneshwar, seconded by Councilwoman Fitzgerald, the following resolution was

ADOPTED Ayes 4 Majewski, Fitzgerald, Agneshwar, Messina
 Nays 0 Absent 1 Schaffer

Resolved to approve the July 27, 2016 Minutes of the Regular Meeting of the Town Board.

PUBLIC HEARINGS

Proposed Local Law “D” of the Year 2016

Proposed **Local Law “D” of the Year 2016** – A Local Law to Rezone 4629 – 4729 Vestal Parkway East (BCTMP # 159.14-1-8 – 159.15.1-34) from Residential Area-2 Family (RA-2) to Transitional Neighborhood (TN). The applicant is the Northstar Group, LLC. The following has been received and reviewed and found to be satisfactory:

- Affidavit of Mailing
- Short Environmental Assessment Form (SEQR)
- 239 l & m has been received from the County. There are no issues.

**Regular Meeting of the Vestal Town Board
August 10, 2016**

Tax ID	Street #	Tax ID	Street #	Tax ID	Street #
159.15-1-8	4629 VPE	159.15-1-17	4665 VPE	159.15-1-24	4693 VPE
159.15-1-9	4633 VPE	159.15-1-18	4669 VPE	159.15-1-25	4695 VPE
159.15-1-10	4637 VPE	159.15-1-19	4673 VPE	159.15-1-26	4697 VPE
159.15-1-11	4641 VPE	159.15-1-32	4721 VPE	159.15-1-27	4701 VPE
159.15-1-12	4645 VPE	159.15-1-34	4729 VPE	159.15-1-28	4705 VPE
159.15-1-13	4649 VPE	159.15-1-20	4677 VPE	159.15-1-29	4709 VPE
159.15-1-14	4653 VPE	159.15-1-21	4681 VPE	159.15-1-30	4713 VPE
159.15-1-15	4657 VPE	159.15-1-22	4685 VPE	159.15-1-31	4717 VPE
159.15-1-16	4661 VPE	159.15-1-23	4689 VPE	159.15-1-33	4725 VPE

Deputy Supervisor Majewski offered *Proof of Posting* and *Affidavit of Publication* and opened the Public Hearing:

Eric Webb, representing the Northstar Group, LLC, stated that these parcels are located along the Vestal Parkway on the East end (known as Rivercrest) and stretch roughly from the daycare facility to the west just before the hill begins. They are looking to rezone these parcels to improve their marketability in an area of mixed uses. There is no concrete plan for the development of this area at this time.

A speaker asked for a definition of Transitional Zoning (TN) zoning and what type of uses are permissible. Deputy Supervisor Majewski explained that TN zoning allows general or professional office buildings and cultural facilities (library, art gallery, museum). The properties are located in the Rivercrest neighborhood.

Seeing or hearing no one else wishing to speak, Deputy Supervisor Majewski closed this Public Hearing and asked the will of the Town Board.

Adopt Local Law “D” of the Year 2016

R185-16 On a motion of Councilwoman Messina, seconded by Councilwoman Fitzgerald, the following resolution was

ADOPTED Ayes 4 Majewski, Fitzgerald, Agneshwar, Messina
Nays 0 Absent 1 Schaffer

Resolved to accept the short form SEQR and to **adopt Local Law “D”** of the Year 2016, a Local Law to rezone 4629 – 4729 Vestal Parkway East (BCTMP # 159.14-1-8 thru 159.15.1-34) from Residential Area-2 Family (RA-2) to Transitional Neighborhood (TN). The applicant is the Northstar Group, LLC.

Regular Meeting of the Vestal Town Board August 10, 2016

PRIVILEGE OF THE FLOOR

A speaker asked for an explanation of what *local shares remitted* means under the Receive and File section. Town Clerk Emil Bielecki explained that we issue various permits and licenses and this shows the share of money that the Town keeps. Our largest revenue source is generated from dog licensing.

RESOLUTIONS & MOTIONS

Town of Vestal Fund Balance Policy

Councilman Majewski – it is recommended that we adopt this as best practices.

R186-16 On a motion of Councilwoman Agneshwar, seconded by Councilwoman Messina, the following resolution was

ADOPTED Ayes 4 Majewski, Fitzgerald, Agneshwar, Messina
Nays 0 Absent 1 Schaffer

Resolved to adopt the **Town of Vestal Fund Balance Policy** for the purpose of increased financial stability and enable the Town of Vestal to manage its financial resources by establishing a fund balance policy for the General Fund. This will help ensure the Town maintains a prudent level of financial resources to protect against reducing service levels or raising taxes and fees because of temporary revenue shortfalls, unexpected one-time expenditures, emergencies and disasters.

Insurance Reserve Fund to Purchase BAN from the General Fund

Councilman Majewski has done this 7 times before and this is the less costly method.

R187-16 On a motion of Councilwoman Agneshwar, seconded by Councilwoman Messina, the following resolution was

ADOPTED Ayes 4 Majewski, Fitzgerald, Agneshwar, Messina
Nays 0 Absent 1 Schaffer

Resolved to authorize the **Insurance Reserve Fund purchase of a Bond Anticipation Note (BAN) from the General Fund** to mature in May 2017, when other notes mature. This is for the *Andrews Road tower project* which was approved after the standard borrowing in May. This note will be rolled into the May BAN when it matures. The Insurance Reserve has a balance of over \$1.5 million in cash.

Budget Transfer for Stone on Rail Trail II Parking Area

R188-16 On a motion of Councilwoman Messina, seconded by Councilwoman Fitzgerald, the following resolution was

ADOPTED Ayes 4 Majewski, Fitzgerald, Agneshwar, Messina
Nays 0 Absent 1 Schaffer

**Regular Meeting of the Vestal Town Board
August 10, 2016**

Resolved to authorize Comptroller McKane to perform a **budget transfer of \$2,200** from line A7140.4190 line A7140.3002. This transfer is from the Parks Department fuel line to cover stone for the **Rail Trail II parking area**. The total cost of the project is \$3,251.

CONSENT AGENDA

On a motion of Councilwoman Agneshwar, seconded by Councilwoman Fitzgerald, the following resolution was

ADOPTED Ayes 4 Majewski, Fitzgerald, Agneshwar, Messina
Nays 0 Absent 1 Schaffer

Resolved the **Consent Agenda** is approved as follows:

FINANCE: Agneshwar/Fitzgerald

Receive and File

- **Warrant Reports:** 2016-30, 2016-30E, 2016-31, 2016-31E
- **Town Clerk Monthly Report:** July 2016 – Local Shares Remitted: \$6,397.16

Billable Hours for Town Attorney

R189-16 Approval for the Business Office to submit payment in the amount of **\$487.50 to Town Attorney David Berger for billable hours** for the month of July 2016.

PUBLIC SAFETY: Fitzgerald/Messina

Budget Transfer for Range Trailer Repair

R190-16 Approval for Police Chief John Butler to transfer \$7,280.00 from Asset Forfeiture line to **Meggitt Defense Company** for repairs to the range trailer. Repairs and maintenance have not been done for over 10 years.

Reimburse Waslyn for Training

R191-16 Approval for the Business Office to reimburse **\$139.95 to Police Officer Jeffrey Waslyn** for successfully completing Child Abuse Prevention and training in School Violence Prevention. The payment is out of line A3120-403, as per PBA contract.

Police Budget Transfer for Electronic Fingerprint Machine

R192-16 Authorization for Police Chief John Butler to transfer \$4100 from budget line A3120-4190 (gasoline) and \$2870 from budget line A3120-4441 (software maintenance) to budget line A3120-2100 (Operational Equipment) to purchase and install a new **electronic fingerprint machine** compatible with the new software system.

Regular Meeting of the Vestal Town Board August 10, 2016

ADMINISTRATION: Majewski/Messina

Disposal of Old IT Equipment

R193-16 Authorization for IT Director Dan Williams to dispose of old equipment (desktops) as listed in his memo to the Town Board dated 7/8/16. This equipment has no monetary value and is of no use to the Town.

Hire Camp and Family Swim Employees

R194-16 Approval for Recreation Planner Sue Jastran to hire Camp and Family Swim employees as listed on her memo to the Town Board dated July 29, 2016.

A7310.1040 Labor – Girl’s Advanced Soccer Camp - August 1 - 5, 2016

Edward Hudock - Vestal as Girls Assistant Soccer Camp Coach at pay rate \$450.00 salary
Christiane Lourenco - Vestal as Girls Soccer Camp Coach at pay rate \$325.00 salary
Samuel Scelsi - Vestal as Girls Soccer Camp Coach at pay rate \$325.00 salary
Bill Stepanovsky - Endicott as Girls Soccer Camp Director at pay rate \$650.00 salary

A7310.1125 Labor – Field Hockey Fall League - September 7 - October 22, 2016

Kelcy Wickman - 122 Mason Rd., Vestal as Field Hockey League Director at pay rate \$650.00 salary

A7310.1022 Labor – Family Swim Employees - October 1, 2016 - December 31, 2016

Madison Card - Apalachin as Family Swim Lifeguard at Pay rate \$9.25/hr.
Kelsey Cherevko - Vestal as Family Swim Lifeguard at Pay rate \$9.25/hr.
Cameron Cook - Vestal as Family Swim Lifeguard at Pay rate \$9.25/hr.
Luke DeHart - Vestal as Family Swim Lifeguard at Pay rate \$9.25/hr.
Chad Economides - Vestal as Family Swim Lifeguard at Pay rate \$9.25/hr.
Emily Fox - Vestal as Family Swim Lifeguard at Pay rate \$9.25/hr.
Chris Gardner - Vestal as Family Swim Lifeguard at Pay rate \$9.25/hr.
Morgan Gaylord - Vestal as Family Swim Lifeguard at Pay rate \$9.25/hr.
Jordan Gresham - Apalachin as Family Swim Lifeguard at Pay rate \$9.25/hr.
Joseph Haefner - Apalachin as Family Swim Lifeguard at Pay rate \$9.25/hr.
Cherri Hanakovic - Vestal as Family Swim Lifeguard at Pay rate \$9.25/hr.
Rebeka Hartman - Apalachin as Family Swim Lifeguard at Pay rate \$9.25/hr.
Lexie Johnson - Apalachin as Family Swim Lifeguard at Pay rate \$9.25/hr.
Ben Krauss - Vestal as Family Swim Lifeguard at Pay rate \$9.25/hr.
Jana Loso - Vestal as Family Swim Lifeguard at Pay Rate \$9.25/hr.
Shane Murdock - Vestal as Family Swim Lifeguard at Pay rate \$9.25/hr.
Hanna O'Donnell - Apalachin as Family Swim Lifeguard at Pay rate \$9.25/hr.
Alex Pinney - Binghamton as Family Swim Lifeguard at Pay rate \$9.25/hr.
Joseph Pirc - Vestal as Family Swim Lifeguard at Pay rate \$9.25/hr.
Danielle Pittari - Vestal as Family Swim Lifeguard at Pay rate \$9.25/hr.
Jacob Pompeii - Apalachin as Family Swim Lifeguard at Pay rate \$9.25/hr.
Michael Spivak - Vestal as Family Swim Lifeguard at Pay rate \$9.25/hr.
Katarina Tibensky - Vestal as Family Swim Lifeguard at Pay rate \$9.25/hr.

**Regular Meeting of the Vestal Town Board
August 10, 2016**

Stephen Tibensky - Vestal as Family Swim Lifeguard at Pay rate \$9.25/hr.
Jeffrey Washington - Vestal as Family Swim Lifeguard at Pay rate \$9.25/hr.
Kalina Yadlosky - Vestal as Family Swim Lifeguard at Pay rate \$9.25/hr.

A7310.1025 Labor – Winter Youth – Teen Basketball – September 20 – November 17, 2016
Rob Carr - Apalachin as Teen Basketball Director at pay rate \$750.00 salary

END OF CONSENT AGENDA

CHAIR COMMENTS AND UPDATES

Councilwoman Messina noted that the **2016 National Night Out** was a great success. The Vestal event was very well organized and was one of the largest in the area. Congratulations to this year's organizers, Officer Brian Thorick and Lt. Chris Streno, and to all of the participants who contributed to make this a successful event.

SUPERVISOR'S ANNOUNCEMENTS

VESTAL HOMETOWN HEROES BLOOD DRIVE

Vestal Fire Department Station #1 - 116 North Main Street

Tuesday, August 16, 2016 2pm - 7pm Open to the Public!

For an appointment, please visit redcrossblood.org or call 1-800-RED CROSS or download the Blood Donor App. SPONSOR KEYWORD: **VESTAL**

OLD BUSINESS

Resolution Tabled at the Regular Meeting on July 27, 2016

The request from Vestal Park, LLC for a variance concerning noise levels for nighttime work to replace an existing sewer line has been withdrawn.

ADJOURNMENT

On a motion of Councilwoman Agneshwar, seconded by Councilwoman Messina, **the meeting was adjourned at 6:13 PM.** Carried unanimously.

Approved by _____ **Emil J. Bielecki, Town Clerk**