

Regular Meeting of the Vestal Town Board December 21, 2016

The Regular Meeting of the Town Board of the Town of Vestal, County of Broome and the State of New York was held at the Town Hall, 605 Vestal Parkway West, Vestal, NY on December 21st, 2016.

TOWN BOARD PRESENT: Supervisor Schaffer
Councilman Majewski
Councilwoman Fitzgerald
Councilwoman Messina
Councilwoman Agneshwar

ALSO ATTENDING: Town Attorney David Berger, Town Clerk Emil Bielecki, 1st Deputy Town Clerk Kathie Young, Assistant Fire Chief Doug Rose and 11 members of the general public.

Supervisor Schaffer called the Regular Meeting to order at **6:00 PM**, welcomed everyone and asked that all present join in the PLEDGE OF ALLEGIANCE:

APPROVAL OF MINUTES

On a motion of Councilwoman Messina, seconded by Councilwoman Fitzgerald, the following resolution was

ADOPTED Ayes 5 Majewski, Fitzgerald, Agneshwar, Messina, Schaffer
Nays 0

Resolved the Minutes of the Regular Meeting on December 7th, 2016 are approved.

BID OPENINGS

Supervisor Schaffer presented the *Proof of Posting* and *Affidavit of Publication* regarding the bids for an **Aluminum Service Body** (Highway Department). A single bid was received by the Town Clerk and was opened at 2:00 PM on Tuesday December 13, 2016 and read aloud with the following results:

Wilcox Bodies Ltd.	550 McGeachie Drive	\$23,400.00
	Milton, ON	

Supervisor Schaffer stated 3 bid packages were requested by vendors but only one submitted a bid.

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RESOLUTIONS & MOTIONS

Reclassification of the Vestal Public Library and Transfer of Assets

R283-16 On a motion of Councilman Majewski, seconded by Councilwoman Agneshwar, the following resolution was

ADOPTED Ayes 5 Majewski, Fitzgerald, Agneshwar, Messina, Schaffer
Nays 0

Resolved to adopt the following Resolution:

WHEREAS, A school district public library known as the Vestal Public Library has been chartered by the New York State Board of Regents to serve the residents of the Vestal Central School District, and the assets, exclusive of the real property, of the existing municipal public library known as the Vestal Public Library have been transferred to the new school district public library in anticipation of the dissolution of the municipal public library;

NOW, THEREFORE, BE IT RESOLVED, That the Town Board of the Town of Vestal consents to the dissolution of the municipal public library known as the Vestal Public Library and the transfer of its assets, exclusive of the real property, and operations to the new school district public library known as the Vestal Public Library; and

BE IT FURTHER RESOLVED, That the Supervisor is directed to immediately provide a certified copy of this resolution to the school district public library known as the Vestal Public Library for transmission to the New York State Board of Regents.

Adopt 2017 Capital Projects Plan

R284-16 On a motion of Councilwoman Messina, seconded by Councilman Majewski, the following resolution was

ADOPTED Ayes 5 Majewski, Fitzgerald, Agneshwar, Messina, Schaffer
Nays 0

Resolved to adopt the **2017 Capital Projects** and the corresponding debt payment plan as prepared by Town Comptroller Laura McKane on 12/20/16 to be attached to and made a part of the minutes of this meeting and authorization for Bond Counsel to draft the bond resolutions for borrowing the funds to finance the approved 2017 Capital Projects.

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Appropriations of Fund Balance for Capital Projects and Capital Reserves

R285-16 On a motion of Councilman Majewski, seconded by Councilwoman Agneshwar, the following resolution was

ADOPTED Ayes 5 Majewski, Fitzgerald, Agneshwar, Messina, Schaffer
Nays 0

Resolved to authorize Town Comptroller Laura McKane to do the following:

- Appropriate \$260,965 of fund balance of the general fund for the purpose of funding 2017 approved capital projects.
- Appropriate \$480,000 of fund balance of the highway fund for the purpose of funding 2017 approved capital projects.
- Appropriate \$500,000 of fund balance of the sewer fund for the purpose of replacing deficient sewer lines in 2017.
- Add \$800,000 to the capital reserve of the sewer district fund to fund future capital improvements.
- Add \$800,000 to the capital reserve of the water district fund to fund future capital improvements.

R286-16 On a motion of Councilman Majewski, seconded by Councilwoman Messina, the following resolution was

ADOPTED Ayes 5 Majewski, Fitzgerald, Agneshwar, Messina, Schaffer
Nays 0

Resolved by the Board of Fire Commissioners of the Town of Vestal to ***rescind the award (R179-16) to JPB Fire Sales & Services***, 4736 Onondaga Blvd, #210, Syracuse, NY, on July 27, 2016, for the purchase of **Tanker 32-2**, and to **award the contract to Fort Garry Fire Trucks**, the lowest responsible bidder. Said rescission is based upon JPB's stated inability to provide the tanker in accordance with the bid specifications and price. The award to Fort Garry Fire Trucks, is *subject to permissive referendum* under General Municipal Law sec. 6-g, and the Town Attorney is to advertise on January 11, 2017, for the Vestal Fire District to use funds from the Fire District Capital Reserve to purchase the Tanker, in an amount not to exceed \$395,000.

Citizens Police Academy

R287-16 On a motion of Councilwoman Messina, seconded by Councilwoman Fitzgerald, the following resolution was

ADOPTED Ayes 5 Majewski, Fitzgerald, Agneshwar, Messina, Schaffer
Nays 0

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Resolved to authorize the Vestal Police Department to hold the (third annual) **2017 Citizens Police Academy** (CPA), beginning January 2017 on Thursday nights from 6:00 PM - 8:00 PM in the Town Board room.

This program will be offered to Town of Vestal residents and non-Vestal residents with children in the Vestal Central School District. The CPA program is free of charge and will take place over the course of 10 weeks. Those interested may contact Sgt. Stace Kintner via email at skintner@vestalny.com.

Award Bid for Aluminum Service Body to Wilcox Bodies Ltd.

R288-16 On a motion of Councilman Majewski, seconded by Councilwoman Fitzgerald, the following resolution was

ADOPTED Ayes 5 Majewski, Fitzgerald, Agneshwar, Messina, Schaffer
Nays 0

Resolved to authorize the Town Attorney to draw the appropriate paperwork awarding the bid for the Highway Department **Aluminum Service Body** to the sole bidder **Wilcox Bodies Ltd.**, 550 McGeachie Drive, Milton, ON in the amount of \$23,400.00.

CONSENT AGENDA

On a motion of Councilwoman Messina, seconded by Councilman Majewski, the following resolution was

ADOPTED Ayes 5 Majewski, Fitzgerald, Agneshwar, Messina, Schaffer
Nays 0

Resolved the **Consent Agenda** is approved as follows:

PUBLIC WORKS: Fitzgerald/Majewski

Advertise Public Hearing for Local Law "A" of the Year 2017

R289-16 Authorization for the Town Attorney to advertise on January 11, 2017 for a **Public Hearing on February 15, 2017** regarding Local Law "A" of the Year 2017 - A Local Law Amending Sewer Rents in the Town of Vestal:

Section 1. Chapter 18, Article V of the Code of the Town of Vestal is hereby amended to provide as follows:

(b) Sec.18-202(b) (1) Imposition and Computation is amended by deleting "...five dollars and thirty cents (\$5.30)..." and inserting in its place "five dollars and seventy cents (\$5.70)" and further amended by deleting "...fifty three dollars (\$53.00)..." and inserting in its place "fifty seven dollars (\$57.00)".

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(c) Sec. 18-202 is further amended by deleting: "... \$5.00 per account" and inserting in its place. "... \$7.00 per account"

FINANCE: Agneshwar/Fitzgerald

Receive and File

Warrant Reports: 2016 – 2016- 49, 2016-49E, 2016-50, 2016-50E, 2016-50L

Town Attorney Billable Hours

R290-16 Authorization to pay **\$200.00** to **Town Attorney David Berger** for the November 2016 billable hours. Total time - 1 hour 20 minutes

Budget Transfers

R291-16 Authorization for Deputy Comptroller Nick Angeline to perform **Budget Transfers for dates 10/21/2016 through 12/14/2016** as attached to his memo to the Town Board dated December 14, 2016.

Vestal Senior Center

R292-16 Authorization for Town Supervisor Schaffer to sign a contract renewal with Broome County for lease of space for the **Vestal Senior Center** for January 1, 2017-December 31, 2017.

Greater Binghamton Chamber of Commerce

R293-16 Authorization to pay \$370.00 to the **Greater Binghamton Chamber of Commerce** for 2017 membership.

PERSONNEL: Messina/Majewski

Carry Over Hours Into 2017 for C. Hiller

R294-16 Authorization for Deputy Highway Superintendent Craig Hiller (non-union) to **carry over into 2017 up to 40 hours** in excess of the five days (40 hours) he can carry over pursuant to the Employee Handbook. This will result in a total carry over of up to 80 hours.

Appoint Carl Lipo to the Conservation Advisory Committee

R295-16 Authorization to appoint **Carl Lipo** to the Conservation Advisory Committee as an Alternate Member effective January 1, 2017. This term is to expire December 31, 2018.

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PUBLIC SAFETY: Fitzgerald/Messina

Approval of Brace and Espada as Fire Members

R296-16 Authorization by the Board of Fire Commissioners approving the following as members of the Vestal Fire Department:

- **Archie Brace** as a new member of Fire Company No. 3
- **Ivan Espada** as a new member of Fire Company No. 4

RECEIVE AND FILE

- **Vestal Fire Department** Fire Advisory Board Meeting Minutes: November 21, 2016
- Notice of Application for a Liquor License – **Buffet Star**
- **NYS Governor's Office of Storm Recovery (GOSR)** – Receipt of application from Town of Vestal for CDBG-DR Funding from NY Rising for Robert Street Storm Water Pump Station Upgrade.

END OF CONSENT AGENDA

SUPERVISOR'S ANNOUNCEMENTS

- Thank you to the Town Board and all of the Departments for the hard work this year on behalf of the Town.
- **Winter Parking** - The parking of vehicles is prohibited on all town and county streets and highways between the hours of 2:00 am to 6:00 am during the period December 1 through March 31. Violation of this parking ban may result in a fine of up to \$50.00.
- Town of Vestal Offices will be closed on December 26, 2016 and January 2nd, 2017.
- The next Town Board meeting will be a Work Session on Wednesday January 4, 2017 at 5:00 PM following by a Regular Meeting at 6:00 PM.
- On behalf the Town Board, wishing everyone a joyous Holiday Season.

ADJOURNMENT

On a motion of Councilman Majewski, seconded by Councilwoman Agneshwar, the meeting was adjourned at 6:10 PM. Carried unanimously.

Approved by _____ **Emil J. Bielecki, Town Clerk**

2017 Proposed Capital Projects and Recommended Financing

DEPT	PROPOSED PROJECTS	Maximum T. Project Cost	Authorized Town Funding	Funding Method	Fund Bal. to Use
IT	Computer Replacement - PCs and Laptops (including for patrol cars)	\$ 16,000	\$ 16,000	Cash	\$ 16,000
			\$ 16,000		
HIGHWAY	Dump Trucks/Plow/Sander	\$ 256,000	\$ 256,000	Cash	\$ 256,000
	4x4 3/4 Ton Pick-up Truck with plow/lift gate (1-2017, 3-2020)	\$ 84,000	\$ 84,000	Cash	\$ 84,000
	Street Sweeper	\$ 205,000	\$ 205,000	Borrow	
	Asphalt Zipper	\$ 140,000	\$ 140,000	Cash	\$ 140,000
	Road Reconstruction	\$ 700,000	\$ 700,000	Borrow	
			\$ 1,385,000		
PARKS	Airevator(baseball fields)	\$ 18,000	\$ 18,000	Borrow	
	Ballfield + Playground materials	\$ 29,760	\$ 29,760	Cash	\$ 29,760
	Arnold Old Concession Stand Building Renovation	\$ 45,000	\$ 45,000	Borrow	
	Cat 2016 - 277D Track Skidsteer	\$ 60,855	\$ 60,855	Cash	\$ 60,855
			\$ 153,615		
ENGINEERING AND GENERAL TOWN	Emergency Squad (NY Rising) for cashflow - extra for cost overruns *	\$ 1,250,000	\$ 250,000	Borrow	
	Washington ST over Fuller Hollow Ceek Bridge Rehab **	\$ 821,000	\$ 164,000	Borrow	
	Swimming Pool - Study Replacement	\$ 30,000	\$ 30,000	Borrow	
	Improvements to Town Hall	\$ 150,000	\$ 150,000	Borrow	
	Library - storm sewer/sanitary sewer separation project	\$ 150,000	\$ 150,000	Borrow	
			\$ 744,000		
POLICE	Police Cars	\$ 154,350	\$ 154,350	Cash	\$ 154,350
			\$ 154,350		
	Total for General and Highway Funds	<u>\$ 4,109,965</u>	<u>\$ 2,452,965</u>		<u>\$ 740,965</u>
SEWER	Replace Deficient Sewer Lines I/I Removal - Phase I & II ****		\$ 500,000	Cash	\$ 500,000
			\$ 500,000		\$ 500,000
	Total Water and Sewer Special Districts		<u>\$ 500,000</u>		<u>\$ 500,000</u>

* NY Risings funds \$1.2 million - Procure architect in 2016 could spend \$250,000 in 2017*

** Method of financing 75% Federal Aid Project, 25% Town costs. \$657,000 Federal Aid Reimbursement, \$164,000 Town Capital Funds

**** Funding from expected capital refund from the Joint Sewer Board