

Regular Meeting of the Vestal Town Board January 4, 2017

The Regular Meeting of the Town Board of the Town of Vestal, County of Broome and the State of New York was held at the Town Hall, 605 Vestal Parkway West, Vestal, NY on January 4, 2017.

TOWN BOARD PRESENT:

**Supervisor Schaffer
Councilman Majewski
Councilwoman Fitzgerald
Councilwoman Messina
Councilwoman Agneshwar**

ALSO ATTENDING: Town Attorney David Berger, Town Clerk Emil Bielecki, 1st Deputy Town Clerk Kathie Young, Town Engineer Vern Myers, Fire Chief David Harrington, Assistant Fire Chiefs Doug Rose and Bill Stout and 5 members of the general public.

Supervisor Schaffer called the Regular Meeting to order at **6:00 PM**, welcomed everyone and asked that all present join in the PLEDGE OF ALLEGIANCE:

APPROVAL OF MINUTES

On a motion of Councilwoman Fitzgerald, seconded by Councilwoman Messina, the following resolution was

ADOPTED Ayes 5 Majewski, Fitzgerald, Agneshwar, Messina, Schaffer
 Nays 0

Resolved the Minutes of the Regular Meeting of the Town Board on December 21, 2016 are approved.

PRIVILEGE OF THE FLOOR

Seeing or hearing no one wishing to speak, Supervisor Schaffer closed the Privilege of the Floor.

RESOLUTIONS & MOTIONS

R001-17 On a motion of Councilwoman Messina, seconded by Councilwoman Fitzgerald, the following resolution was

ADOPTED Ayes 5 Majewski, Fitzgerald, Agneshwar, Messina, Schaffer
 Nays 0

Resolved to adopt the **2017 Organizational Appointments, Authorizations and Calendar of Town Board Meetings** as follows:

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A. Town Board Committees:

PUBLIC WORKS: (Utility, Highway, Water, Parks, Building Maintenance)	FITZGERALD /Majewski
FINANCE:	AGNESHWAR/Fitzgerald
PERSONNEL:	FITZGERALD/Agneshwar
PLANNING & ZONING: (Code Department, Planning and Zoning, Engineering)	MESSINA/ Fitzgerald
PUBLIC SAFETY: (Fire, Police, Emergency Services, Courts)	MAJEWSKI/ Messina
ADMINISTRATION: (Assessment, Tax Collector Clerk, IT, Recreation, Historian, Museum)	MESSINA / Majewski

School/Library Liaison ----- Agneshwar/Majewski

B. Town Board Meeting Schedule

2017 WORK SESSIONS	2017 BOARD MEETINGS
Meetings at 6:00 p.m. <i>unless otherwise indicated</i>	Meetings at 6:00 p.m. <i>unless otherwise indicated</i>
1/4/17 5:00 p.m. start	1/4/17
1/23/17	1/25/17
2/6/17	2/8/17
2/13/17	2/15/17
3/6/17	3/8/17
3/20/17	3/22/17
4/10/17	4/12/17
4/24/17	4/26/17
5/8/17	5/10/17
5/22/17	5/24/17
6/12/17	6/14/17
6/26/17	6/28/17
7/5/17 5:00 p.m. start	7/5/17
7/17/17	7/19/17
8/7/17	8/9/17
8/21/17	8/23/17
9/11/17	9/13/17
9/25/17	9/27/17
10/2/17	
10/9/17	10/11/17
10/16/17	10/17/17 FIRE BUDGET HEARING
10/23/17	10/25/17
10/30/17	
11/6/17	11/8/17 TOWN BUDGET HEARING
11/13/17	11/15/17
12/4/17	12/6/17
12/18/17	12/20/17

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TOV Holidays for 2017:

New Year's – TOV CLOSED 1/2/17 (Mon)	
Good Friday – TOV CLOSED 4/14/17 (Fri)	Veteran's Day – TOV CLOSED 11/10/17 (Fri)
Memorial Day – TOV CLOSED 5/29/17 (Mon)	Thanksgiving – TOV CLOSED 11/23/17 (Thur)
Independence Day – TOV CLOSED 7/4/17 (Tues)	Day After Thanksgiving – TOV CLOSED 11/24/17 (Fri)
Labor Day – TOV CLOSED 9/4/17 (Mon)	Christmas – TOV CLOSED 12/25/17 (Mon)

Parks, Highway & Water holidays vary. Police Department open 24/7

C. Establish salary and wage rates for Town employees as stated in the 2017 Salary Schedule.

D. Approval of the form, manner and sufficiency of the Employee Surety Bond.

E. \$100 for clothing and boot allowance for:

- Water Superintendent – Scott Groats
- Parks Superintendent – Jim Bukowski
- Highway Superintendent – Rocco Turdo
- Deputy Highway Superintendent – Craig Hiller
- Town Engineer – Vernon Myers
- Deputy Water Superintendent – Bill Peltz
- Code Officer – Mark Dedrick

F. Attendance to budgeted association meetings as follows:

Monthly:

- Broome County Association of Municipal Court Clerks
- Broome County Association of Towns and Villages
- Broome County Municipal Clerks Association
- Association of Assessors

Quarterly:

- Broome County Association of Receivers and Tax Collector's Building Officials

Annual:

- NYS GFOA Annual Conference
- PERMA Conference
- NYS Town Clerks Association Annual Conference
- NYS PELRA Conference

Other Training:

- NYS GFOA meetings and seminars
- PERMA

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Education Seminars for Building and Code

- Winter/Spring STBOA Seminar
- Northern Adirondack BOA
- NY Planning Federation
- Finger Lakes BOA
- Central Chapter BOA
- NY Firefighters Association
- Fall ICC Conference
- STBOA Seminars Fall/Early Winter
- Fire Marshall's & Inspectors Seminar
- Spring or Fall NYS Fire Academy Misc. Workshops

G. Under Section 77-b of General Municipal Law, the Board delegates department heads to authorize training within the limits of the department budget.

H. Appointment of Fire Marshall: Carl Truman
Appointment of Deputy Fire Marshall: Christopher S. Lupold

I. Authorization from the Board of Fire Commissioners for Assistant Fire Chief Douglas Rose and Assistant Fire Chief John Paffie to sign vouchers in the 2017 fiscal year.

J. Authorization from the Board of Fire Commissioners to send one piece of fire apparatus and personnel to parades in 2017 as follows:

Parade	Location	Month	Station Apparatus
<i>St. Patrick's</i>	<i>Binghamton</i>	<i>March</i>	<i>Station 4</i>
<i>Memorial Day</i>	<i>Endicott</i>	<i>May</i>	<i>Station 1</i>
<i>Owego Strawberry Festival</i>	<i>Owego</i>	<i>June</i>	<i>Station 3</i>
<i>Veteran's Day</i>	<i>Endicott</i>	<i>November</i>	<i>Station 1</i>
<i>Johnson City Holiday</i>	<i>Johnson City</i>	<i>December</i>	<i>Station 4</i>
<i>Endicott Holiday</i>	<i>Endicott</i>	<i>December</i>	<i>Station 1</i>

K. Acknowledgement and acceptance by the Board of Fire Commissioners of the following station representatives to the LOSAP committee:

- Station 1 - Eugene Wagner*
- Station 2 - Vincent Colling*
- Station 3 - Chris E. Lupold*
- Station 4 - Richard Devine*
- Station 4 - Joseph Gallagher (Dept. at large member)*

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L. Acknowledgement and acceptance by the Board of Fire Commissioners of the 2017 Station Chiefs as elected by the members of the Fire Department on December 21, 2016:

*Station 1 Chief: Douglas Rose Station 2 Chief: William Stout
Station 3 Chief: Ronald Birdsall Station 4 Chief: John Paffie*

M. Adopt Procurement Policy and list of authorized purchasers, as amended.

N. Mileage Reimbursement for the use of a personal vehicle on Town Business will be based on the Federal Government guidelines

O. Designate Depositories for Town Funds:

M & T \$15,000,000 J. P. Morgan Chase \$20,000,000
Tioga State Bank \$15,000,000

P. Designate the Delegate for the NYS Association of Towns Meeting as John Schaffer with the alternate being Fran Majewski

Q. Designate the official Town newspaper as the “Vestal Town Crier”

Draw Local Law and Advertise – Rezone 4701-4729 Vestal Parkway East

R002-17 On a motion of Councilman Majewski, seconded by Councilwoman Agneshwar, the following resolution was

ADOPTED Ayes 5 Majewski, Fitzgerald, Agneshwar, Messina, Schaffer
Nays 0

Resolved to authorize the Town Attorney to draw a local law and to advertise on **January 11, 2017 for a Public Hearing on January 25, 2017** regarding the application from **North Star Group LLC** to rezone 4701-4729 Vestal Parkway East (Tax Map # 159.15-1-27 thru 159.15-1-34) from Transitional Neighborhood (TN) to Community Business (C-2).

CONSENT AGENDA

On a motion of Councilman Majewski, seconded by Councilwoman Messina, the following resolution was

ADOPTED Ayes 5 Majewski, Fitzgerald, Agneshwar, Messina, Schaffer
Nays 0

Resolved the **Consent Agenda** is approved as follows:

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FINANCE (AGNESHWAR/Fitzgerald)

Receive and File: Warrants 2016-52, 2016-52E

PUBLIC SAFETY (MAJEWSKI/Messina)

Approve LOSAP 2016 Membership Certification List

R003-17 Approval from the Board of Fire Commissioners authorizing the Vestal Fire District **Length of Service Awards Program** (LOSAP) 2016 Membership Certification List, as submitted on January 4, 2017.

Advertise Notice of Adoption Regarding Purchase of Tanker Truck 32-2

R004-17 Approval from the Board of Fire Commissioners for the Town Attorney to publish on January 11, 2017, a **Notice of Adoption of Resolution Subject to Permissive Referendum** regarding the purchase of Tanker Truck 32-2 by the Vestal Fire District.

ADMINISTRATION (MESSINA/Majewski)

RECEIVE AND FILE

- Governor's Office of Storm Recovery – December 30, 2016 - Notice of Combined Finals Notice and Public Review of a Proposed Activity In a 100-Year Flood Plain and Wetland, Notice of Finding of No significant Impact and Notice of Intent to Request Release of Funds Regarding Robert Street Storm Water Pump Station Upgrade.

END OF CONSENT AGENDA

SUPERVISOR'S ANNOUNCEMENTS

- **Winter Parking** - The parking of vehicles is prohibited on all town and county streets and highways between the hours of 2:00 am to 6:00 am during the period December 1 through March 31. Violation of this parking ban may result in a fine of up to \$50.00.

OTHER NEW BUSINESS

Appointment of Levene, Gouldin & Thompson, LLP – ZBA Legal Services

R005-17 On a motion of Councilwoman Fitzgerald, seconded by Councilwoman Messina, the following resolution was

ADOPTED Ayes 5 Majewski, Fitzgerald, Agneshwar, Messina, Schaffer
Nays 0

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Resolved to authorize the appointment of the firm of **Levene, Gouldin & Thompson, LLP** to provide legal services to the Zoning Board of Appeals subject to an acceptable contract for services being executed for the year 2017.

ADJOURNMENT

On a motion of Councilwoman Messina, seconded by Councilman Majewski, the meeting was adjourned at **6:15 PM**. Carried unanimously.

Approved by _____
Emil J. Bielecki, Town Clerk