

Regular Meeting of the Vestal Town Board June 13, 2018

The Regular Meeting of the Town Board of the Town of Vestal, County of Broome and the State of New York was held at the Town Hall, 605 Vestal Parkway West, Vestal, NY on June 13, 2018.

TOWN BOARD PRESENT:

Supervisor Schaffer
Councilman Majewski
Councilwoman Fitzgerald
Councilwoman Messina
Councilman Fletcher

ALSO ATTENDING: Town Attorney David Berger, Director of Human Resources Nancy Olmstead, Town Clerk Emil Bielecki, 1st Deputy Town Clerk Kathie Young and 10 members of the general public.

Supervisor Schaffer called the **Regular Meeting to order at 6:00 PM**, welcomed everyone and asked that all present join in the PLEDGE OF ALLEGIANCE:

Recognition of Deputy Highway Superintendent Craig Hiller *PERMA Safety Council Excellence in Risk Management*

Supervisor Schaffer announced that last month our Deputy Highway Superintendent, Craig Hiller was recognized by our Workers' Compensation insurance carrier, PERMA, when he was presented with the first ever **PERMA Safety Council Excellence in Risk Management** Award.

This award was for actions Craig has taken to better educate employees about safely performing their duties and resulting in a faster return to full duty when injuries occur. The Board would like to take this moment to congratulate and thank Craig for this hard work and dedication to the Town of Vestal.

APPROVAL OF MINUTES

On a motion of Councilwoman Messina, seconded by Councilman Majewski, the following resolution was

ADOPTED Ayes 5 Majewski, Fitzgerald, Fletcher, Messina, Schaffer
 Nays 0

Resolved the Minutes of the Regular Meeting on May 23, 2018 are approved.

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PRIVILEGE OF THE FLOOR

A speaker reiterated a number of issues that he addressed at previous Town Board meetings and complained that he is not getting any answers and is cut off after 3 minutes when others are allowed to speak longer. Supervisor Schaffer stated that the speaker's issues have been addressed on many occasions but he continues to repeat them because he doesn't like the answers. As to the question of revealing information discussed in Executive Sessions, Town Attorney David Berger explained that it is reported if the Board takes some action. If no action is taken, the discussion remains confidential, which is the purpose of Executive Sessions.

A speaker who lives on Holly Hill Road asked if the Town tests the public water supply for lead. Councilman Majewski responded that it does. Additionally, the speaker complained about the high deer population in the area and expressed concern about the ticks they bring in. She hopes that the Town sprays the parks and playgrounds to reduce the risk of Lyme disease which is a very dangerous thing. The Town should consider steps to cull the deer herd.

A speaker stated that he likes the new renovated look of the Town Board room and complimented the Highway Department for work that was done on Tracy Creek after the 2011 flood. Supervisor Schaffer noted that the Parks and Water Departments were also very involved in the clean up after the flood.

RESOLUTIONS & MOTIONS

Accept Donation of Land from Broome County Land Bank -349 Second Ave.

Supervisor Schaffer thanked Town Clerk Emil Bielecki (a member of the Land Bank Citizens Advisory Committee) for helping to get the Land Bank involved in some of the projects in Vestal to reduce blight.

R127-18 On a motion of Supervisor Schaffer, seconded by Councilman Majewski, the following resolution was

ADOPTED Ayes 5 Majewski, Fitzgerald, Fletcher, Messina, Schaffer
Nays 0

Resolved to accept the **donation from the Broome County Land Bank Corporation** of the property located at **349 Second Avenue**, Vestal NY, Broome County Tax Map #157.60-1-2. Said property was severely damaged in the flood of 2011 and was subsequently acquired by the Seller under the NY State Land Bank Program to control vacant or abandoned properties. This is a type II action and no SEQR action is required.

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Statement of Donation re: Juneberry Road Bridge Over the Choconut Creek

R128-18 On a motion of Councilwoman Messina, seconded by Councilman Majewski, the following resolution was

ADOPTED Ayes 5 Majewski, Fitzgerald, Fletcher, Messina, Schaffer
Nays 0

Resolved to authorize the Town Supervisor to sign the *Statement of Donation* from the Broome County Project to replace **Juneberry Road Bridge over the Choconut Creek** PIN: BIN 3349940.

Sign Collective Bargaining Agreement with Operating Engineers Local 106

R129-18 On a motion of Councilman Majewski, seconded by Councilman Fletcher, the following resolution was

ADOPTED Ayes 5 Majewski, Fitzgerald, Fletcher, Messina, Schaffer
Nays 0

Resolved to approve the tentative agreement between the Town of Vestal and **Operating Engineers Local 106** and to authorize the Town Supervisor to sign the resulting collective bargaining agreement. The duration of the agreement is from January 1, 2018 to December 31, 2020.

Advertise for Bids - Route 434 Sanitary Sewer Replacement

R130-18 On a motion of Councilman Majewski, seconded by Councilman Majewski, the following resolution was

ADOPTED Ayes 5 Majewski, Fitzgerald, Fletcher, Messina, Schaffer
Nays 0

Resolved to authorize the Town Attorney to advertise for bids for **Route 434 Sanitary Sewer Replacement** on June 20, 2018 to be opened on July 3, 2018 at 2:00 pm in the Town Clerk's Office.

Sell W-14 - 2005 Chevy Pick-up Truck

R131-18 On a motion of Councilman Majewski, seconded by Supervisor Schaffer, the following resolution was

ADOPTED Ayes 5 Majewski, Fitzgerald, Fletcher, Messina, Schaffer
Nays 0

Motion to authorize the Water & Wastewater Superintendent Scott Groats to list and sell the W-14 - 2005 Chevy pick-up truck with 107,700 miles, VIN #1GCEC14X45Z248846 on the *Auction International* website.

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CONSENT AGENDA

Supervisor Schaffer noted that within the Consent Agenda there is a motion to accept a grant for the Museum. This exemplifies our new focus on grant writing.

On a motion of Councilwoman Messina, seconded by Councilman Majewski, the following resolution was

ADOPTED Ayes 5 Majewski, Fitzgerald, Fletcher, Messina, Schaffer
 Nays 0

Resolved the **Consent Agenda** is approved as follows:

PUBLIC WORKS: Fitzgerald/Majewski

Hire Summer Laborers for Parks

R132-18 Authorization for Parks Superintendent to hire the following:

- **Zachary Cook** as a Seasonal Laborer effective June 4, 2018 at the rate of pay of \$10.40 per hour. The background check has been completed.
- **Troy Aikey** as a Seasonal Laborer effective June 4, 2018 at the rate of pay of \$10.40 per hour. The background check has been completed.

FINANCE: Messina/Fletcher

Receive and File:

- **Warrant Reports:**2018-21, 2018-21E, 2018-22, 2018-22E, 2018-23, 2018-23E
- **Town Clerk Monthly Report:** May, 2018 - Local Shares remitted: \$7,473.45

Town Attorney – Billable Hours

R133-18 Approval for the Business Office to remit payment to **Town Attorney David Berger** \$900.00 for May 2018 billable hours.

Budget Transfer - Additional Novatime Software

R134-18 Authorization for the Town Comptroller Laura McKane to transfer \$3,795 from contingency line A1990-4322 to the Central Data Processing software line A1680-4499 for the purchase of 50 additional licenses and 5 supervisor licenses for the **Novatime** timekeeping software.

Budget Transfers

R135-18 Authorization for Deputy Comptroller Nick Angeline to make **budget transfers** dated from 4/30/2018 to 6/7/2018 as attached to his memo to the Town Board on June 11, 2018.

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PLANNING & ZONING: Fletcher/Fitzgerald

Re-appoint Madeleine Cotts to Planning Board

R136-18 Authorization to re-appoint **Madeleine Cotts** to the Town's Planning Board effective July 8, 2018 through July 7, 2023.

PUBLIC SAFETY: Messina/Majewski

Purchase Bike Uniforms and Equipment for Police Bike Patrol

R137-18 Approval for Police Chief John Butler to use \$542.72 from asset forfeiture line A3120-2626R to **purchase bike uniforms and equipment** for a new bike patrol for the Rail Trail.

Remove 3 Police Patrol Vehicles

R138-18 Approval for Police Chief John Butler to remove the following 3 patrol vehicles from the police fleet:

#301 - 2013 Chevrolet Tahoe 150,000 miles VIN# 1GNLC2E08DR293079

#303 - 2014 Ford Explorer 102,000 miles VIN# 1FM5K8AR3EGC38401

#312 - 2013 Chevrolet Tahoe 175,000 miles VIN# 1GNSK2E01DR306060

All 3 vehicles are tentatively slated to be repurposed internally by the IT Department, the Code Department and the Dog Control Officer.

Transfer 2011 Chevrolet Impala from Police to Emergency Squad

R139-18 Authorization for Police Chief John Butler to transfer a **2011 Chevrolet Impala**, VIN # 2G1WD5EMXB1234735 (99,521 miles) with an approximate value of \$3000 to the Vestal Emergency Squad in exchange for goods and services which are of equal or greater value as detailed in his memo to the Town Board dated June 6, 2018. The services to be exchanged for the vehicle are as follows:

1. Replacement first aid supplies and Narcan.
2. Use of two classrooms at the current emergency squad for training and other Police business.
3. Approximately \$3,000 worth of exercise equipment for Officers.
4. Free Police training in CPR and Narcan administration for overdose victims.
5. The vehicle's current emergency equipment would be removed by Schultz's Service Center personnel thus saving the Town approximately \$500.

Fire Station 1 to hold a Chicken BBQ

R140-18 Authorization from the Board of Fire Commissioners for the Vestal Fire Department Membership and Auxiliaries for **Fire Station 1 to hold a Chicken BBQ** (Phil's Chicken House) on June 16, 2018 at the Tractor Supply

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parking lot. The requested coverage time is from 9:00 am to 5:00 pm and a sign-in sheet will be used to track personnel at this event.

ADMINISTRATION: Majewski/Messina

Hire Summer 2018 Recreation Employees

R141-18 Authorization for Recreation Planner Sue Jastran to hire **summer 2018 recreation employees** as listed to in her memos to the Town Board dated May 31, 2018 and June 11, 2018. All employee pay rates are budgeted items in the 2018 budget and the background checks have been completed.

Accept a Grant from The Community Foundation of South Central NY

R142-18 Approval for Vestal Museum Director Cheresse Wiesner-Rosales to accept a grant from **The Community Foundation of South Central NY** in the amount of \$660 to pay for the *Native American Festival* planned for September.

Transfer to IT for Additional Computers

R143-18 Approval for the Business Office to transfer an additional \$16,000 to the appropriate IT budget line to allow for the **purchase of additional computers** to keep the Town on a 4 year replacement plan.

RECEIVE AND FILE:

- **Vestal Volunteer Emergency Squad, Inc. - Financial Statements:**
 - Six Months Ended June 30, 2016 and 2015
 - Nine Months Ended September 30, 2016 and 2015
 - For the Years Ended December 31, 2016 and 2015

END OF CONSENT AGENDA

SUPERVISOR'S ANNOUNCEMENTS

- **Vestal Voters Approve Land Purchase for New Fire Station**

In a mandatory referendum held on Tuesday, June 12, 2018, the Town of Vestal voters approved the acquisition of a parcel of land at 118 Jensen Road (former American Legion) for use as a site of a future fire station at a maximum estimated cost of \$612,500. The vote was 377 ayes and 88 nays. We wish to thank everyone who came out to vote on this important referendum.
- The Work Session of the Vestal Town Board on Monday, July 9th and the Regular Town Board Meeting on Wednesday, July 11th have been cancelled.

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- On Thursday June 14, 2018 the Vestal Elks will host a Flag Day Celebration at 6 pm in Memorial Park.

ADJOURNMENT

On a motion of Councilman Majewski, seconded by Councilman Fletcher, the meeting was adjourned at 6:20PM. Carried unanimously.

Approved by _____ Emil J. Bielecki, Town Clerk