

# Regular Meeting of the Vestal Town Board July 25, 2018

The Regular Meeting of the Town Board of the Town of Vestal, County of Broome and the State of New York was held at the Town Hall, 605 Vestal Parkway West, Vestal, NY on July 25, 2018.

## **TOWN BOARD PRESENT:**

**Supervisor Schaffer**  
**Councilman Majewski**  
**Councilwoman Fitzgerald**  
**Councilwoman Messina**

**ABSENT: Councilman Fletcher**

**ALSO ATTENDING:** Town Attorney David Berger, Town Clerk Emil Bielecki, 1<sup>st</sup> Deputy Town Clerk Kathie Young, Town Engineer Vern Myers and 7 members of the general public.

Supervisor Schaffer called the Regular Meeting to order at **6:00 PM**, welcomed everyone and asked that all present join in the PLEDGE OF ALLEGIANCE:

## **APPROVAL OF MINUTES**

On a motion of Councilwoman Messina, seconded by Supervisor Schaffer, the following resolution was

**ADOPTED** Ayes 4      Majewski, Fitzgerald, Messina, Schaffer  
                 Nays 0      Absent 1      Fletcher

Resolved the Minutes of the Regular Meeting on June 27, 2018 are approved.

## **BID OPENINGS**

Sealed bids for the **Route 434 Sanitary Sewer Replacement** were received by the Town Clerk and publicly opened at 2:00 pm on Tuesday July 3, 2018 as follows:

- **Vacri Construction**, 1 Brick Ave., Binghamton, NY      **\$190,300.00**
- **Procon Contracting**, 100 Vestal Rd., Vestal, NY      **\$ 84,700.00**
- **ZMK Construction**, 3430 Route 434, Apalachin, NY      **\$ 192,689.20**

## **Vilma Byrne Donates for End of the Season Picnic**

The Town Board recognized Vestal resident Vilma Byrne who presented the Town with a donation in the amount of \$1,025 to support the Recreation Department's *End of the Season Picnic*. This is her 6<sup>th</sup> year of donating in support of this picnic and will enable the public to attend for free.

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**R153-18** On a motion of Councilwoman Messina, seconded by Councilwoman Fitzgerald, the following resolution was

**ADOPTED** Ayes 4 Majewski, Fitzgerald, Messina, Schaffer  
Nays 0 Absent 1 Fletcher

Resolved to accept a donation in the amount of \$1,025 (\$1,000 check, \$25 Weiss Market gift card) from Vestal resident Vilma Byrne to support the Recreation Department's *End of the Season Picnic*.

### **PRIVILEGE OF THE FLOOR**

A speaker who resides on Chestnut Lane complained about the condition of the property at 809 Sequoia Lane. This is a vacant house and the owner has been gone for 5 years. The grass is overgrown and a tree has fallen in the yard. This is a zombie home and is inviting vandalism. There are numerous documented problems which have been reported. He is asking the Town to do something to clean up the property. Supervisor Schaffer responded that he has spoken to the Code Department concerning this property. They have contacted the property owner and are working to improve the situation with the maintenance of this property.

### **RESOLUTIONS & MOTIONS**

#### **MOU with Vestal School District re: Collection of School Taxes**

**R154-18** On a motion of Councilman Majewski, seconded by Councilwoman Fitzgerald, the following resolution was

**ADOPTED** Ayes 4 Majewski, Fitzgerald, Messina, Schaffer  
Nays 0 Absent 1 Fletcher

Resolved to authorize the Town Supervisor to sign a *Memorandum of Understanding* (MOU) with the Vestal School District regarding the collection of school taxes subject to approval from the Town Attorney.

#### **Additional School Resource Officer (SRO)**

**R155-18** On a motion of Councilman Majewski, seconded by Councilwoman Messina, the following resolution was

**ADOPTED** Ayes 4 Majewski, Fitzgerald, Messina, Schaffer  
Nays 0 Absent 1 Fletcher

Resolved to authorize the Town Supervisor to sign an agreement with Vestal Central Schools to add an additional **School Resource Officer** (SRO) to be placed at the Vestal Middle School.

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**NYS Route 434/Vestal Parkway Pedestrian Mobility Enhancements**

Councilman Majewski stated that he is not in favor of this project even if the State is paying for it. Some of the property owners do not want the sidewalks because they will be responsible for maintaining them.

**R156-18** On a motion of Councilman Majewski, seconded by Councilwoman Fitzgerald, the following resolution was  
**ADOPTED** Ayes 3 Fitzgerald, Messina, Schaffer  
Nays 1 Majewski Absent 1 Fletcher

Resolved to authorize the Town Supervisor to sign an agreement with the NYS Department of Transportation for the **NYS Route 434/Vestal Parkway Pedestrian Mobility Enhancements** (PIN 903823). This agreement is for utility work associated with the NYSDOT project along the Vestal Parkway. The NYSDOT will be replacing three hydrants and valves in three separate locations at no cost to the Town, as they conflict with the sidewalk work being proposed. Other miscellaneous surface utility work may be performed such as manhole or valve adjustments as necessary.

**CONSENT AGENDA**

On a motion of Councilwoman Messina, seconded by Councilwoman Fitzgerald, the following resolution was

**ADOPTED** Ayes 4 Majewski, Fitzgerald, Messina, Schaffer  
Nays 0 Absent 1 Fletcher

Resolved the **Consent Agenda** is approved as follows:

**PUBLIC WORKS: Fitzgerald/Majewski**

**Procon Awarded Bid-Route 434 Sanitary Sewer Sanitary Sewer Replacement**

**R157-18** Authorize the Town Attorney to draw the paperwork awarding the **Route 434 Sanitary Sewer Replacement** to the low bidder Procon Contracting of Vestal, NY in the amount of \$84,700.00. The budget line for the project is S8120-4323.

**Uniforms for Operating Engineers**

**R158-18** Authorize the Town Attorney to advertise for **bids for Uniforms for Operating Engineers** on August 1, 2018 with bids to be opened August 7, 2018 at 2:00 PM.

**FINANCE: Messina/Fletcher**

**Receive and File**

- **Warrant Reports:** 2018- 26, 2018-26E, 2018-27, 2018-27E, 2018-28, 2018-28C,

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201-28E, 2018-29, 2018-29E

- Town Clerk Monthly Report, June 2018 – Local Shares Remitted \$5,610.54

### NYCLASS Municipal Cooperation Resolution

**R159-18** Adopt the **NYCLASS Municipal Cooperation Resolution** and authorize the Town Supervisor to execute and deliver the **Cooperative Investment Agreement**.

### Billable Hours for Town Attorney

**R160-18** Approve the Business Office to pay \$150.00 to **Town Attorney David Berger** for June, 2018 billable hours.

### Budget Transfers

**R161-18** Approve **budget transfers dated 6/26/18 to 7/24/18** as attached to a memo from Deputy Comptroller Nick Angeline dated July 19, 2018 **and as amended** in a memo from comptroller Laura McKane dated July 24, 2018.

### Reimbursement for Auto Damage caused by Town Equipment

**R162-18** Authorize the Business Office to reimburse **Amanda Alderfer**, Apalachin, NY in the amount of \$922.70 for auto repairs resulting from a rock expelled from a Town mower. The payment of this claim is contingent upon the applicant signing a full release agreement.

### PUBLIC SAFETY: Messina/Majewski

#### Increase Petty Cash for Town Court

**R163-18** Authorize Town Court Justices to increase their **petty cash to \$150** for each Judge to make it easier to make change for payment of fines at the counter.

### Station 3's Mini Golf Tournament

**R164-18** Approval from the Board of Fire Commissioners for the Fire Department Membership and Auxiliaries to hold **Station 3's Mini Golf Tournament** on September 8, 2018, at the Chuckster's Family Fun Park. Coverage time will be from 7:00 am to 1:00 pm, to include time for set-up and clean-up. A sign in sheet will be used to track personnel at this event.

### Standardize the MSA Thermal Imaging Camera

**R165-18** Adopt a Resolution of the Board of Fire Commissioners to, for reasons of economy and efficiency, **standardize the MSA Thermal Imaging**

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**Camera** as the Vestal Fire District's choice for thermal imaging cameras and enabling the Vestal Fire District to buy this equipment without going through the competitive bidding process.

**Budget Transfers for Repairs to Burn Building at Fire Dept. Training Site**

**R166-18** Approval from the Board of Fire Commissioners to **transfer funds** from Training Site Reserve Fund (F1012 1012 R) not to exceed \$30,000 to Training Site (F3410 4611R) to cover costs of the Engineering Study and Rehabilitation/Repairs to the Burn Building at the training site.

**ADMINISTRATION: Majewski/Messina**

**Hire 2018 Summer Recreation Employees**

**R167-18** Authorize Recreation Planner Sue Jastran to **hire 2018 summer recreation employees** as listed in her memos to the Town Board dated July 19, 2018. All employee pay rates are budgeted items in the 2018 budget and the background checks have been completed.

**Town Band Donations**

**R168-18** Authorize Recreation Planner Sue Jastran to accept the following **Town Band donations:**

- UMH-NY-Corp-The Highlands Resident Association – Check #269 for \$50.00
- \$100.00 Cash from Jerry Natoli.

**Receiver of Taxes Debra Wallace to Hire Employees**

**R169-18** Authorize **Receiver of Taxes Debra Wallace to hire employees** pursuant to her memo of July, 2018 for the period August 20, 2018 through November 2, 2018. Such hiring to be conditional on the completion of successful background checks.

**Letter of Support for Broome County Local Waterfront Access Plan**

**R170-18** Authorize the Town Supervisor to sign a letter supporting the Broome County proposal for updates and enhancements to the **Broome County Local Waterfront Access Plan** through the Local Waterfront Revitalization Program (LWRP).

**RECEIVE AND FILE:**

- Vestal Fire Advisory Board Meeting Minutes – June 18, 2018

**END OF CONSENT AGENDA**

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**SUPERVISOR'S ANNOUNCEMENTS**

- The Highway Department is picking up brush in the first week of each month from May to September.
  - ✓ Branches must be piled neatly at curb/roadside all in one direction *parallel* with the road, not in the street.
  - ✓ Leave branches as long as possible. Branch diameter limit is 6"
  - ✓ NOT ACCEPTABLE: Tree trunks, vines (they plug our chippers), lot clearings, or work done from a contractor.
  - ✓ ABSOLUTELY NO LAWN CLIPPINGS OR THORNY BRUSH  
**Please** - No vines - No thorns - We recycle our wood chips to residents of Vestal, who often use them in play areas for children.
- Congratulations to the Vestal Police Department for the successful 2018 **Vestal Youth Police Academy**. This year's academy had 35 participants.

**ADJOURNMENT**

On a motion of Councilman Majewski, seconded by Councilwoman Fitzgerald, the **meeting was adjourned at 6:17 PM.** Carried unanimously.

Approved by \_\_\_\_\_  
**Emil J. Bielecki, Town Clerk**