

# Regular Meeting of the Vestal Town Board

## August 8, 2018

The Regular Meeting of the Town Board of the Town of Vestal, County of Broome and the State of New York was held at the Town Hall, 605 Vestal Parkway West, Vestal, NY on August 8, 2018.

### **TOWN BOARD PRESENT:**

**Supervisor Schaffer**  
**Councilman Majewski**  
**Councilwoman Fitzgerald**  
**Councilwoman Messina**  
**Councilman Fletcher**

**ALSO ATTENDING:** Town Attorney David Berger, Town Clerk Emil Bielecki, 1<sup>st</sup> Deputy Town Clerk Kathie Young and 1 member of the general public.

Supervisor Schaffer called the Regular Meeting to order at **6:00 PM**, welcomed everyone and asked that all present join in the PLEDGE OF ALLEGIANCE:

### **APPROVAL OF MINUTES**

On a motion of Councilwoman Messina, seconded by Councilman Fletcher, the following resolution was

**ADOPTED** Ayes 5      Majewski, Fitzgerald, Fletcher, Messina, Schaffer  
                  Nays 0

Resolved the Minutes of the Regular Meeting on July 25, 2018 are approved.

### **BID OPENINGS**

The bid opening for Uniforms for Operating Engineers was scheduled for August 7, 2018 at 2:00 PM. There were no bids received at the scheduled opening time.

### **PRIVILEGE OF THE FLOOR**

A speaker complained about the high grass and weeds at the former Pizza Hut and Friendly's locations on the Vestal Parkway. Supervisor Schaffer noted that the overgrowth has to be over 10 inches high to be in violation but that he will contact the Code Department to see if we can get someone to clean up the locations.

### **RESOLUTIONS & MOTIONS**

#### **Agreement with McFarland Johnson - VHS Pedestrian Improvements Project**

Supervisor Schaffer stated that the State is funding 80% of this project and remaining cost is being split evenly (10%/10%) between the Vestal School District and the Town.

**R171-18**      On a motion of Councilwoman Messina, seconded by Councilman Fletcher, the following resolution was

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**ADOPTED** Ayes 5      Majewski, Fitzgerald, Fletcher, Messina, Schaffer  
Nays 0

Resolved to authorize the Town Supervisor to sign the NYSDOT standard form of agreement with **McFarland Johnson** to provide engineering and consultant services for the ***Vestal High School Pedestrian Improvements Project (PIN 9009.43)***. The agreement has a negotiated a fee of \$124,286.00 which includes Preliminary Design, Final Design, Right-of-Way Incidentals and Acquisition. The estimate for these services is within the funding that was estimated at \$127,000.

**Draft Local Law “E” of the Year 2018 and Advertise Public Hearing**

**R172-18**      On a motion of Supervisor Schaffer, seconded by Councilwoman Fitzgerald, the following resolution was

**ADOPTED** Ayes 5      Majewski, Fitzgerald, Fletcher, Messina, Schaffer  
Nays 0

Resolved to authorize the Town Attorney to draft **Local Law “E” of the Year 2018** (amending Motion authorizing the Town Attorney to draft Local Law “E” of the Year 2018 (amending Section 24-206 through Section 24-208 of the Vestal Town Code) concerning off-street parking and loading requirements and to publish the proposed Local Law “E” of the Year 2018 on August 22, 2018 with a Public Hearing on September 12, 2018.

**Adopt the Town of Vestal Emergency Plan**

**R173-18**      On a motion of Supervisor Schaffer, seconded by Councilwoman Messina, the following resolution was

**ADOPTED** Ayes 5      Majewski, Fitzgerald, Fletcher, Messina, Schaffer  
Nays 0

Resolved to adopt the **Town of Vestal Emergency Plan** as revised on August 8, 2018. A review of the Plan, which was finalized in December 2016 and adopted by the Town Board on March 22, 2017 (R066-17) resulted in no policy change recommendations. The only needed update is the revision date and several name changes.

**CONSENT AGENDA**

On a motion of Councilman Majewski, seconded by Councilwoman Fitzgerald, the following resolution was

**ADOPTED** Ayes 5      Majewski, Fitzgerald, Fletcher, Messina, Schaffer  
Nays 0

Resolved the **Consent Agenda** is approved as follows:



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**PUBLIC SAFETY: Messina/Majewski**

**Transfers of Funds for Modification of Fire Station 4**

**R179-18** Authorize the **transfer of funds** in the Fire District Budget from *Appropriated Fund Balance* (F1011.1011) not to exceed \$45,000 to *Building Capital Improvement* (F3410.2255) to cover cost of the Engineering Study and modification to Station 4 to house the new Tower Apparatus.

**Transfer of Funds in the Fire District Budget**

**R180-18** Authorize **budget transfers** in the Fire District Budget due to unplanned expenses as detailed in a memo from Fire Chief David Harrington dated August 3, 2018 and shown below:

- \$28,797 from Vehicle Maintenance (F3410.4040) to Operational Fire Equipment (F3410.2100)
- \$1000 from Vehicle Maintenance (F3410.4040) and \$1100 from Operation Materials, Supplies & Expenses (F3410.4060) to Building & Grounds (F3410.4080).
- \$5,700 from F3410.4070 to F3410.4080
- \$3,600 from F3410.4070 to F3410.4210

**ADMINISTRATION: Majewski/Messina**

**Recreation Planner to Hire Seasonal Labor**

**R181-18** Approve Recreation Planner to hire labor for soccer and field hockey camps as listed in her memos to the Town Board dated July 19 and July 27, 2018. All employee pay rates are budgeted items in the 2018 budget and the background check has been completed.

**END OF CONSENT AGENDA**

**SUPERVISOR'S ANNOUNCEMENTS**

- The Broome County Highway Department will begin a milling and paving project on Vestal Road (from Elm Street to Main Street) beginning August 9<sup>th</sup> thru August 15<sup>th</sup>, weather permitting. A message board has been placed near the intersection of African Road to inform the public in advance of the project.
- **Last Brush Pick Up is the week of September 4th, 2018!**
- The Town will be collecting Vestal School Taxes this year. The Tax Receiver's office is located at 516 Front St., Vestal.

**ADJOURNMENT**

On a motion of Councilwoman Fitzgerald, seconded by Councilman Fletcher, the meeting was adjourned at 6:09PM. Carried unanimously.

Approved by \_\_\_\_\_

**Emil J. Bielecki, Town Clerk**