

Regular Meeting of the Vestal Town Board May 8, 2019

The Regular Meeting of the Town Board of the Town of Vestal, County of Broome and the State of New York was held at the Town Hall, 605 Vestal Parkway West, Vestal, NY on May 8, 2019.

TOWN BOARD PRESENT:

**Supervisor John Schaffer
Councilman Fran Majewski
Councilwoman Patty Fitzgerald
Councilwoman Sue Messina
Councilman John Fletcher**

ALSO ATTENDING: Town Attorney David Berger, Town Clerk Emil Bielecki, and 6 members of the general public.

Supervisor Schaffer called the Regular Meeting to order at **6:00 PM**, welcomed everyone and asked that all present join in the PLEDGE OF ALLEGIANCE:

APPROVAL OF MINUTES

On a motion of Councilman Majewski, seconded by Councilman Fletcher, the following resolution was

ADOPTED Ayes 5 Majewski, Fitzgerald, Fletcher, Messina, Schaffer
 Nays 0

Resolved the Minutes of the Regular Meeting on April 24, 2019 are approved.

PRIVILEGE OF THE FLOOR

A speaker who posed a number of questions to the Town Supervisor at the last Town Board meeting stated that he is still waiting for a response. Supervisor Schaffer replied that he has prepared a written response to the questions and would make them available to the speaker after the conclusion of this meeting. The speaker also complained that the Town refuses to consider him for membership on advisory boards and again asked the Board to raise the income limit for senior property tax exemptions. Lastly, he alleged that the Town relies too much on bonding. Supervisor Schaffer disputed that assertion noting that borrowing for some large projects is necessary and routine. The borrowing is not excessive and our financial position is very strong.

A speaker stated that last weekend he visited the Nyala Alpaca Farm in Vestal, one of the farms featured in the Tri-County Farm Trail brochure, and it was very interesting.

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RESOLUTIONS & MOTIONS

Approved Parks Equipment and Improvement Projects

R073-19 On a motion of Councilwoman Messina, seconded by Councilman Fletcher, the following resolution was

ADOPTED Ayes 5 Majewski, Fitzgerald, Fletcher, Messina, Schaffer
Nays 0

Resolved to approve the following Parks equipment and improvement projects to be financed by appropriating fund balance of the general fund:

3/4 Ton Pick up	\$ 58,000
Baseball Field Groomer	\$ 28,000
Trailer Replacement	\$ 18,500
Playground Bedding	\$ 31,200
Infield Mix	\$ 16,200

Approved Highway Equipment and Infrastructure Projects

R074-19 On a motion of Councilman Majewski, seconded by Councilwoman Fitzgerald, the following resolution was

ADOPTED Ayes 5 Majewski, Fitzgerald, Fletcher, Messina, Schaffer
Nays 0

Resolved to approve the following **Highway equipment and infrastructure projects** to be financed by the issuance of bonds and the State's Consolidated Highway Improvement Program.

Mobile Street Sweeper	\$ 255,000
Wheel Loader	\$ 238,000
Road Reconstruction (\$400,000 from CHIPS)	\$ 925,000

Approved Purchase of Water Meters from Water District Capital Reserve

Supervisor Schaffer noted that the new meters will be read from the street enabling us to complete the task more quickly and with less manpower.

R075-19 On a motion of Councilwoman Messina, seconded by Councilman Fletcher, the following resolution was

ADOPTED Ayes 5 Majewski, Fitzgerald, Fletcher, Messina, Schaffer
Nays 0

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Resolved to approve, subject to permissive referendum, the expenditure of \$250,000 from the water district capital reserve for purchase of **water meters for the Water District.**

Approved Refurbishment of West Hill, Rano and Carnegie Water Tanks

R076-19 On a motion of Councilwoman Messina, seconded by Councilman Fletcher, the following resolution was

ADOPTED Ayes 5 Majewski, Fitzgerald, Fletcher, Messina, Schaffer
Nays 0

Resolved to approve, subject to permissive referendum, the expenditure of \$440,000 from the water district capital reserve for the **refurbishment of water tanks referred to as Rano, West Hill and Carnegie tanks in the Water District.** In addition \$560,000 will be transferred to this project from budgetary appropriations provided for in the 2019 Adopted Budget.

Adopted Bond Resolutions for Purchase of Highway Equipment

R077-19 On a motion of Councilman Majewski, seconded by Councilman Fletcher, the following resolution was

ADOPTED Ayes 5 Majewski, Fitzgerald, Fletcher, Messina, Schaffer
Nays 0

RESOLVED to adopt a BOND RESOLUTION DATED MAY 8, 2019 AUTHORIZING, SUBJECT TO PERMISSIVE REFERENDUM, THE PURCHASE OF **HIGHWAY EQUIPMENT**, IN AND FOR THE TOWN OF VESTAL, BROOME COUNTY, NEW YORK, AT A MAXIMUM ESTIMATED COST OF \$495,000, AND AUTHORIZING THE **ISSUANCE OF \$495,000 BONDS** OF SAID TOWN TO PAY THE COST THEREOF.

Adopted Bond Resolution for Reconstruction and Resurfacing of Roads

R078-19 On a motion of Councilwoman Messina, seconded by Councilwoman Fitzgerald, the following resolution was

ADOPTED Ayes 5 Majewski, Fitzgerald, Fletcher, Messina, Schaffer
Nays 0

RESOLVED to adopt a BOND RESOLUTION DATED MAY 8, 2019 AUTHORIZING, SUBJECT TO PERMISSIVE REFERENDUM, THE **ISSUANCE OF \$525,000 BONDS** OF THE TOWN OF VESTAL, BROOME COUNTY, NEW YORK, TO PAY THE COST OF THE **RECONSTRUCTION AND RESURFACING OF VARIOUS ROADS** THROUGHOUT AND IN AND FOR SAID TOWN.

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CONSENT AGENDA

On a motion of Councilwoman Messina, seconded by Councilman Majewski, the following resolution was

ADOPTED Ayes 5 Majewski, Fitzgerald, Fletcher, Messina, Schaffer
Nays 0

Resolved the **Consent Agenda** is approved as follows:

PUBLIC WORKS: Fitzgerald/Fletcher

Dakota Nelson Appointed as Laborer in Water/Wastewater Department

R079-19 Authorization for the Water/Waste Water Superintendent to appoint **Dakota Nelson** as a Laborer at the Operating Engineer rate of \$15.47 per hour with an effective date of June 3, 2019.

Sean DeGroat Hired as Seasonal Laborer in Water/Wastewater Department

R080-19 Authorization for the Water/Waste Water Superintendent to hire **Sean DeGroat** as a seasonal Laborer effective May 28, 2019 at the rate of \$11.10 per hour. Such hire is contingent on a successful background check.

FINANCE: Messina/Majewski

Receive and File

- **Warrant Reports:** 2019-15, 2019-15C, 2019-15E, 2019-16, 2019-16E
- **Town Clerk Monthly Report** – Total Local Shares Remitted - \$6,541.31

2018 Year-End Accrual Adjustments

R081-19 Authorization for the Town Comptroller to perform **budget transfers** due to the 2018 Year-End Accrual Adjustments as made to the 2018 records for compliance with accounting standards:

<u>EFF DATE</u>	<u>REF1</u>	<u>REF4</u>	<u>ORG</u>	<u>OBJECT</u>	<u>LINE DESCRIPTION</u>	<u>COMMENT</u>	<u>Inc/(Dec)</u>	<u>AMOUNT</u>
12/31/2018	EOY	Final EOY	A9030	8403	FICA	Due to Yr End Accruals	Increase	\$ 327.00
12/31/2018	EOY	Final EOY	A9089	8100	Compensated Absences	Due to Yr End Accruals	Increase	\$ 5,689.00
						Town's Balance of		
12/31/2018	EOY	Final EOY	A9950	9000	Interfund Transfer to Capital	Greenway Signs	Increase	\$ 12,944.00
12/31/2018	EOY	Final EOY	A1964	4072	Pr. Yr by Court Order	Due to Yr End Accruals	Decrease	\$ (2,000.00)
12/31/2018	EOY	Final EOY	A1910	4070	Unallocated Insurance	Due to Yr End Accruals	Decrease	\$ (10,171.00)
12/31/2018	EOY	Final EOY	A1460	4000	Prof. Services	Due to Yr End Accruals	Decrease	\$ (4,000.00)
12/31/2018	EOY	Final EOY	A1320	4000	Auditor	Due to Yr End Accruals	Decrease	\$ (2,510.00)
12/31/2018	EOY	Final EOY	A1315	1010	Salaries	Due to Yr End Accruals	Decrease	\$ (279.00)
12/31/2018	EOY	Final EOY	F9089	8100	Compensated Absences	Due to Yr End Accruals	Increase	\$ 825.00
12/31/2018	EOY	Final EOY	F9030	8403	FICA	Due to Yr End Accruals	Decrease	\$ (825.00)

Lease Renewal of Central Junior High School for a Senior Center

R082-19 Authorization for the Town Supervisor to sign a lease agreement with the Vestal Central School District for the use of space at the Central Junior High

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School for a **Senior Center** at a rate of \$814.77 per month (\$2.78 per square foot) for the term March 1, 2019 to February 29, 2020.

PERSONNEL: Majewski/Fitzgerald

Standard Work Days for NYS Retirement System

R083-19 Establish **Standard Work Days for NYS Retirement System: BE IT RESOLVED** that the Town of Vestal hereby establishes the standard work days for those titles (as submitted to the Town Board at the meeting on May 8, 2019 on the NYS Retirement System form RS-2417-A) and will report the officials to the New York State Local Retirement System based on their record of activities.

PUBLIC SAFETY: Messina/Fletcher

Hemlock Lane Block Party

R084-19 Request from the residents of **Hemlock Lane for a permit for a block party** to be held between East Benita and Acorn Drive on Sunday July 14th 2019. They are requesting the street to be closed from noon - 6pm. There will be music by a 3 person Band, games and food.

ADMINISTRATION: Fitzgerald/Messina

Hire Recreation Summer 2019 Staff

R085-19 Authorization for the Recreation Planner to **hire Summer 2019 staff** per her memo to the Town Board dated May 2, 2019. All employee pay rates are budgeted items in the 2019 budget and background checks have been completed.

Accept Vestal Elks Donation for Easter Egg Hunt

R086-19 Approval for the Recreation Planner to accept a donation in the amount of **\$1,807.98 from the Vestal Elks** to fund expenditures made for the *Easter Egg Hunt* held on April 13, 2019 and charged to line A7310.4333.

RECEIVE AND FILE:

- **Vestal Fire District Service Award Program** – Actuarial Valuation as of January 12, 2019
- Letter dated May 3, 2019 from Sarah Grace Campbell (Hinman, Howard & Kattell, LLP), representing **LCD Acquisitions, LLC** re: Request for PDD Designation for Property Located on Bunn Hill Road - **Notice of Withdrawal of Application as submitted on March 27, 2019.**

END OF CONSENT AGENDA

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SUPERVISOR'S ANNOUNCEMENTS

- **HYDRANT FLUSHING** - The Town of Vestal Water Department will be flushing hydrants April 30th through June 14th. Please check your cold water for any discoloration before using.

Councilman Majewski stated that we need to do more to notify the residents when hydrants are being flushed in their neighborhood so as to minimize the inconvenience and lessen the risk of staining clothes caused by rusty water.

OTHER NEW BUSINESS

Spraying Insecticide in Parks to Control the Hemlock Woolly Adelgid

R087-19 On a motion of Councilman Majewski, seconded by Councilman Fletcher, the following resolution was

ADOPTED Ayes 5 Majewski, Fitzgerald, Fletcher, Messina, Schaffer
Nays 0

RESOLVED to accept the Short Form SEQR related to the contract with **Hillside Garden Landscaping, Inc.** to spray insecticide to control the **Hemlock Woolly Adelgid**, and note that there is no significant environmental impact and to accept the letter proposal from Hillside Garden Landscaping, Inc., dated May 6, 2019, to provide services as follows:

Hemlock tree spraying at 1) Stair Park – 53 trees treated: \$ 435.00
2) Middendorf Park – 393 trees treated: \$1,750.00

Subject to Hillside Garden Landscaping Inc. signing the Town's Independent Contractor Agreement. Further, in light of the need to move quickly to address the issues, the Town Board has agreed to waive its procurement policy in this instance.

ADJOURNMENT

On a motion of Councilman Majewski, seconded by Councilman Fletcher, the **meeting was adjourned at 6:17 PM.** Carried unanimously.

Approved by _____ **Emil J. Bielecki, Town Clerk**