

Regular Meeting of the Vestal Town Board June 12, 2019

The Regular Meeting of the Town Board of the Town of Vestal, County of Broome and the State of New York was held at the Town Hall, 605 Vestal Parkway West, Vestal, NY on June 12, 2019.

TOWN BOARD PRESENT:

Supervisor John Schaffer
Councilman Fran Majewski
Councilwoman Sue Messina
Councilman John Fletcher

ABSENT: Councilwoman Patty Fitzgerald

ALSO ATTENDING: Town Attorney David Berger, Town Clerk Emil Bielecki, and 13 members of the general public.

Supervisor Schaffer called the Regular Meeting to order at **6:00 PM**, welcomed everyone and asked that all present join in the PLEDGE OF ALLEGIANCE:

APPROVAL OF MINUTES

On a motion of Councilwoman Messina, seconded by Councilman Fletcher, the following resolution was

ADOPTED Ayes 4 Majewski, Fletcher, Messina, Schaffer
 Nays 0 Absent 1 Fitzgerald

Resolved the Minutes of the Regular Meeting on **May 22, 2019** are approved.

PRIVILEGE OF THE FLOOR

Seeing or hearing no one wishing to speak, Supervisor Schaffer closed the Privilege of the Floor but indicated that he would allow for a second public comment period later in the meeting.

RESOLUTIONS & MOTIONS

Advertisements for Bids Approved

R097-19 On a motion of Councilman Majewski, seconded by Councilman Fletcher, the following resolution was

ADOPTED Ayes 4 Majewski, Fletcher, Messina, Schaffer
 Nays 0 Absent 1 Fitzgerald

Resolved to authorize the Town Engineer to **advertise for bids** at appropriate times during 2019 for the projects noted below:

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1. Roof Waterproofing Vestal Library - Capital Project
2. Curb and Gutter various locations, Highway Department - CHIPs funded
3. Traffic Signal Loop Detector Replacement: African Road at Vestal Road, Vestal Road at Sycamore Road, Ash Road at Sycamore Road - CHIPs funded
4. David Avenue Park Streambank Restoration - FEMA
5. Jones Park Streambank Restoration – FEMA
6. Harold Moore Park Streambank Restoration – FEMA
7. Meeker Road Streambank Restoration – FEMA
8. Gary Drive Streambank Restoration – FEMA
9. Rayelene Sewer Crossing Restoration – FEMA
10. Circle Drive Sewer Exposure Repair – FEMA (may be done by Town labor, decision pending)

Awarded Bid for Arnold Park Pavilion Project (building only) to ProCon

R098-19 On a motion of Councilwoman Messina, seconded by Councilman Fletcher, the following resolution was

ADOPTED Ayes 4 Majewski, Fletcher, Messina, Schaffer
Nays 0 Absent 1 Fitzgerald

Resolved to authorize the Town Engineer to award the bid for the **Arnold Park Pavilion Project** (building only) to **ProCon Contracting** of Vestal, NY for \$104,000.00.

Target Marketing to do Vestal Resource Guide & Street Map

Councilman Majewski questioned why the new language that was to be added to the solicitation letter was different than what was originally shown. Town Attorney Berger acknowledged that the first sentence was removed as a compromise.

R099-19 On a motion of Councilwoman Messina, seconded by Councilman Fletcher, the following resolution was

ADOPTED Ayes 4 Majewski, Fletcher, Messina, Schaffer
Nays 0 Absent 1 Fitzgerald

Resolved to authorize **Target Marketing** to do a Vestal Resource Guide & Street Map at no cost to the Town and granting permission to use an introductory letter on the Town's letterhead, as approved by the Town Attorney.

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CONSENT AGENDA

On a motion of Councilwoman Messina, seconded by Councilman Fletcher, the following resolution was

ADOPTED Ayes 4 Majewski, Fletcher, Messina, Schaffer
 Nays 0 Absent 1 Fitzgerald

Resolved the **Consent Agenda** is approved as follows:

PUBLIC WORKS: Fitzgerald/Fletcher

GOSR Change Order for Roberts Street Pump Station

R100-19 Authorization for the Town Supervisor to sign the **GOSR Change Order** for the **Roberts Street Pump Station**. This is the final payment to complete the design and plans for the pump station and is fully reimbursable from the GOSR grant. The contract documents and plans for the pump station will be in the Town's possession should funding become available for doing the project.

Hired Adisen Harden as Summer Laborer for Parks Department

R101-19 Approval for the Parks Superintendent to hire **Adisen Harden** as a Summer Laborer, effective June 10, 2019, at the hourly rate of \$13.00.

Awarded Bids for Highway Materials

R102-19 Authorization for the Town Attorney to draw the necessary paperwork awarding the bids for **Highway Materials**, opened on May 14, 2019, as follows:

- 2019 Tires and Retreading - Tallmadge Tire Service
- 2019 Transit Mix Concrete - Barney & Dickenson, Inc.
- 2019 Transit Mix Concrete - C&C Ready Mix Corp
- 2019 Coarse and Fine Aggregates & Road Sanding Materials - F.S. Lopke
- 2019 Crusher Run Sub-Base Type #2 Item #304 - F.S. Lopke
- 2019 Light and Medium Stone Fill - F.S. Lopke
- 2019 NYS DOT Approved Type 4 Gravel - F.S. Lopke
- 2019 Manhole Covers and Frame Assemblies — Crossroads
- 2019 Snow Plow Blades etc. - Chemung Supply Corp
- 2019 Snow Plow Blades etc. - Northern Supply
- 2019 Street Sweeping Brooms - Northern Supply

FINANCE: Messina/Majewski

Receive and File

- **Warrants:** 2019-21, 2019-21E, 2019-22, 2019-22E, 2019-23, 2019-23E
- **Town Clerk Monthly Report,** May 2019 - Total Revenues: \$8,317.42

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Budget Transfers

R103-19 Authorization to execute the **budget transfers** as attached to a memo from Deputy Comptroller Nick Angeline dated June 10, 2019.

Refund for Credit in Closed Utility Account

R104-19 Authorization to refund \$100.50 to **David & Rakel Van Dusen** for a credit on their closed utility account at 472 Echo Road.

PUBLIC SAFETY: Messina/Fletcher

Second Annual Race to the Stars 5K at Kopernik Observatory

R105-19 Authorization for the Kopernik Observatory & Science Center to hold the **Second Annual Race to the Stars 5K** road race on September 14, 2019. This race was reviewed and approved by the Police Department with the same conditions that were agreed to for the staging of this event last year.

Fire Department Accepts Funds

R106-19 Authorization from the Board of Fire Commissioners for Fire Chief David Harrington to accept funds from the following:

- Donation from **Citgo** in the amount of \$500.00 to be used for purchase of equipment (F3410 4060)
- Payment from **Firefighters Turnout Bags** in the amount of \$220.00 for recycling retired turnout gear. Funds to be appropriated to line F3410 4060 back into the Central Storage Budget.

Vestal Fire District Adopts Sexual Harassment Policy

R107-19 Authorization from the Board of Fire Commissioners approving the **Vestal Fire District Sexual Harassment Policy** as submitted at the June 10, 2019 Town Board Work Session.

ADMINISTRATION: Fitzgerald/Messina

Hired Nathan Revor as Intern - Develop Plan for Front Street Revitalization

R108-19 Approval for Vestal Museum Director to hire **Nathan Revor** as an intern starting on June 4, 2019 for the hourly rate for \$18.75, total not to exceed \$1,875. His work will involve the development of a plan to revitalize Front Street.

Awarded Small Community Grant for African Road Park Improvements

R109-19 Authorization for the Town Supervisor to sign an agreement with Broome County for the Small Community Grant in the amount of \$8,501 to be used for equipment and other improvements at the African Road Park

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Accepted Town Band Donations

R110-19 Approval for the Recreation Planner to accept the following Town Band donations to go into line item A7310.4345 for music:

- \$50.00 from United Methodist Homes (check #55198)
- \$200.00 from Timothy Donlin (check # 350)
- \$50.00 from Good Shephard-Fairview Home (check # 83207)
- \$50.00 from United Methodist Homes (check # 58344)

RECEIVE AND FILE:

- Vestal Fire Advisory Board Meeting Minutes – April 15, 2019

END OF CONSENT AGENDA

ADDITIONAL PUBLIC COMMENTS

A speaker whose home abuts the Warren Realty property on the Vestal Parkway stated that the company still has not planted the shrubbery that was to serve as a buffer as mandated by the Planning Board. This has been going on for several years. Supervisor Schaffer responded that he has visited the site and has contacted the Code Department to see what can be done. The speaker also asked about the exit out of the parking lot of the new hotel being constructed on the corner of S. Meadowbrook Lane. and the Parkway. He understands that there is only to be right turn out of the parking lot onto S. Meadowbrook. Supervisor Schaffer replied that he thinks that is the case but will review the site plan and get back to the speaker with more details.

A speaker noted that he recently attended a presentation by the Mental Health Association of the Southern Tier and thought that this a great community resource.

A speaker asked if people knocking on doors of private homes in Vestal to conduct sales are required to have some sort of permit. Town Clerk Emil Bielecki responded that they are required to obtain a peddlers/solicitors permit from the Clerk's Office and residents should ask to see the permit if there is any concern.

SUPERVISOR'S ANNOUNCEMENTS

- The Town of Vestal Recreation Department will be hosting **Summer Festivus** on Friday, June 21st, 5:00 PM – 8:00 PM, at the Four Corners Gazebo on Front Street. This first day of summer event will feature musical entertainment, numerous youth activities, delicious food and an ice cream truck. For additional information call 754-3368.

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- The Broome County Soil and Water Conservation District will be holding a **watershed focused public informational meeting** where residents can learn about watershed function and hear an overview of the completed field assessment for [Fuller Hollow Creek](#).

The meeting will be held on **Thursday, June 13th, 4:30-5:30 PM**, at the Broome County Public Library (Exhibit Room), 185 Court St., Binghamton, NY.

This informational meeting will provide an overview of the “Susquehanna Regional River Initiative” and watershed assessment findings completed in the fall of 2018.

- [Juneberry Road Bridge](#), a County-owned Bridge located at Juneberry Road, Town of Vestal, will be closed to traffic from June 18, 2019 through October 25, 2019. The bridge will be closed for the purpose of replacement. All traffic will need to seek alternate routes while the road is closed. A signed detour route will be posted.

ADJOURNMENT

On a motion of Councilwoman Messina, seconded by Councilman Majewski, the **meeting was adjourned at 6:18 PM**. Carried unanimously.

Approved by _____ **Emil J. Bielecki, Town Clerk**