

VESTAL TOWNBOARD WORK SESSION MINUTES

MONDAY, APRIL 08, 2019

Board Attendance: Supervisor Schaffer; Board Members: Fletcher, Messina, Fitzgerald, Majewski

Also Attending: Town Attorney David Berger, Town Engineer Vern Myers, Director of Human Resources Nancy Olmstead, Town Clerk Emil Bielecki and 2 members of the general public.

Supervisor Schaffer **convened the Work Session at 6:00 PM.**

COMMITTEES

7.1 PUBLIC WORKS (FITZGERALD/Fletcher)

1. Request from Highway Superintendent Rocco Turdo to advertise for Highway Material bids on April 24, 2019 with bid openings on May 14, 2019.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

2. Request from Highway Superintendent Rocco Turdo for the Town Supervisor to sign the 2019 Snow/Ice Removal Agreement with Broome County.

Several Board member questioned whether the compensation from the County was adequate. Councilwoman Fitzgerald suggested that the Board delay the vote on this agreement so that the Highway Superintendent can come to a Board meeting to address these questions. The Board agreed.

7.2 FINANCE (MESSINA /Majewski)

1. Warrants: 2019-14, 2019-14E

Councilman Majewski asked about a large payment to Action Plumbing & Heating. Supervisor Schaffer replied that the details about this payment will be provided.

OK – This item will be placed as a ‘Receive and File’ on the Agenda for the next Regular Meeting.

7.3 PERSONNEL (MAJEWSKI/Fitzgerald)

1. Request from Recreation Planner Sue Jastran to hire summer employees as listed in a memo to the Town Board dated April 2, 2019.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

2. Discuss Water/Wastewater Department request to hire two laborers.

Director of Human Resources Nancy Olmstead noted that there a two laborer vacancies in the Water/Wastewater Department and the Superintendent Groats wants permission to proceed with interviewing the applicants. By consensus, the Board gave permission to proceed with the interviews.

3. Request from Director of Human Resources Nancy Olmstead to authorize the re-appointment of Mark Minoia as Assessor of the Town of Vestal pursuant to RPTL Section 310 for a 6 year term beginning October 1, 2019. The 2019 annual base salary for this position is \$69,652.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

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7.4 PLANNING & ZONING (FLETCHER/Fitzgerald)

1. Request from Jack McQuiston of the Vestal Historical Society to use the Vestal Library parking lot (adjacent to the Vestal Museum) on April 26, 2019 for a Doug's Fish Fry fundraiser.

Town Attorney David Berger noted that the applicant will also need to sign the Town's Indemnification Agreement.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

2. Request from Town Engineer Vern Myers to advertise on April 24, 2019 for a Public Hearing on May 8, 2019 on a request by LCD Acquisitions, LLC to rezone 5 properties on Bunn Hill Road and 1 property on Jensen Road from Rural Residential (RR) to a Planned Development District (PDD).

Sarah Campbell, an attorney representing the developer, and several other representatives of LCD Acquisitions, LLC, gave a preliminary presentation on the scope of the proposed project. The request to rezone these parcels (approx. 42 acres) is the first step to a residential development by Landmark Properties. Landmark specializes in developing and managing unique cottage style residential developments. This project proposes the construction of 58 2-5 bedroom craftsman style cottages that feature large, open floor plans. The development is centered on expansive open space and will provide a variety of features and amenities including an on-site property manager, a clubhouse and a pool. Landmark will bring in water and sewer to the site at their own cost which will also help with future development of the area. This development will cost approximately \$50 million. If the site is rezoned, the project will undergo an extensive review process by the Planning Board and various other agencies. Letters will be sent out to the adjoining property owner notifying them of the public hearing on this rezoning request.

The Board engaged the presenters with various questions about the proposed project on such topics as traffic, landscaping, storm water management, fire protection and construction. Sarah Campbell took note of all items that were mentioned and assured the Board that the developer will be working closely with the Town Engineer, the Planning Board and many other departments and agencies to address all of these questions. The immediate focus is on the rezoning.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

7.5 PUBLIC SAFETY (MESSINA/Fletcher)

1. Request from Nancy Olmstead, Director of Human Resources Nancy Olmstead to adopt the Fire and Emergency Evacuation Plans for Town facilities.

Director of Human Resources Nancy Olmstead stated that these evacuation plans were reviewed recently and it would be appropriate for the Board to formally adopt them. There was an earlier evacuation plan that was developed but it was never adopted by the Board.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

7.6 ADMINISTRATION (FITZGERALD/Messina) – no items were brought for consideration.

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EXECUTIVE SESSION

On a motion of Councilwoman Messina, seconded by Councilman Fletcher, the following was

ADOPTED Ayes 5 Fletcher, Fitzgerald, Messina, Majewski, Schaffer
Nays 0

Resolved the Board enter into Executive Session to discuss job applicants for positions in the Assessor's Office and the Highway Department. The time was 7:08 PM.

On a motion of Councilwoman Messina, seconded by Councilman Fletcher, the following was

ADOPTED Ayes 5 Fletcher, Fitzgerald, Messina, Majewski, Schaffer
Nays 0

Resolved the Board leave the Executive Session and **adjourn the meeting. The time was 7:32 PM.**

Respectfully submitted,
Emil Bielecki, Town Clerk