

VESTAL TOWNBOARD WORK SESSION MINUTES
MONDAY, JULY 22, 2019

Board Attendance: Supervisor Schaffer; Board Members: Fletcher, Messina, Fitzgerald, Majewski

Also Attending: Town Attorney David Berger, Assistant Fire Chiefs Doug Rose and John Paffie, Town Clerk Emil Bielecki and 5 people from the general public.

Supervisor Schaffer **convened the Work Session at 6:00 PM.**

COMMITTEES

7.1 PUBLIC WORKS (FITZGERALD/Fletcher)

1. Request from Water/Wastewater Superintendent Scott Groats to issue refund for the amount of \$85.73 to Ahmed Altaf for a credit after his final bill on the utility account at 440 S. Jensen Rd.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

2. Request from Water/Wastewater Superintendent Scott Groats to award the bid for water analysis (laboratory testing) to Microbac Laboratories, Cortland, NY, in the amount of \$47,505.35.

Councilman Majewski noted that this was a single bid. Councilwoman Fitzgerald added that we have been using this firm for a number of years. Councilman Majewski also stated that there are new regulations in water analysis coming soon.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

3. Request from Water/Wastewater Superintendent Scott Groats to re-advertise for bids for the Rano Tank Rehabilitation and Repainting on July 31, 2019 with bid opening on August 13, 2019.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

4. Request from Water/Wastewater Superintendent Scott Groats for authorization to advertise and sell the following vehicles and equipment at Auction International:

- 2005 Chevy 1500 4x4, VIN#2GCEK19V151326518
- 2003 Ford F-350 4x4, VIN#3FTSF31583MB49119
- 1990 Chevy C70 Dump, VIN#1GBM7D1G3LV103909
- Self-Propelled Lawn Mower
- Generator Muffler

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

7.2 FINANCE (MESSINA /Majewski)

1. Warrants: 2019-28, 2019-28C, 2019-28E, 2019-29, 2019-29E

OK – This item will be placed as a ‘Receive and File’ on the Agenda for the next Regular Meeting.

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7.3 PERSONNEL (MAJEWSKI/Fitzgerald)

1. Request from Recreation Planner Sue Jastran to hire summer labor for lacrosse, soccer, and basketball camps and lifeguards as indicated in her memo to the Town Board dated July 18, 2019.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

7.4 PLANNING & ZONING (FLETCHER/Fitzgerald)

1. Request from Building & Code Inspector Art Robinson to approve a Timber Harvesting Permit for A.D. Bowman and Son Lumber Company Inc. to do selective tree harvesting at 105 Tamarack Lane (BCTM# 158.17-1-60).

The owner of the property answered several questions asked by the Board concerning the number of trees being harvested and steps being taken to minimize runoff and other disruptions to the area. The logs will be brought out on the Warren Street side.

Town Attorney David Berger noted that the application information provided to the Board did not include a completed SEQR short form. The property owner promised to have the completed SEQR form available to the Board with adequate time for review prior to the Regular Board Meeting on Wednesday.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

2. Request from Town Engineer Vern Myers to approve advertising on August 7, 2019 for the rezoning of 113 Brooks Ave. (BCTM# 158.13-3-25) from C-1 Commercial (general shopping) to RA-1 Residential with a Public Hearing on August 28, 2019. Applicant: DAK Property Management

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

3. Request from Town Engineer Vern Myers to approve advertising on August 7, 2019 for the rezoning of 136 Vestal Parkway East (BCTM# 157.79-1-20) from RR Rural Residential to C-1 Commercial (general shopping) with a public hearing on August 28, 2019. Applicant: Fishs Eddy 1, LLC

Councilman Majewski noted that the SEQR form identified remediation work that was done in the vicinity but that no additional information was provided. Sarah Campbell, the attorney representing the developer, responded that the checkmark regarding the remediation was made by DEC but that they provided no additional details. She will check into this and will provide an answer to the Board.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

7.5 PUBLIC SAFETY (MESSINA/Fletcher)

1. Request from Police John Butler to provide the Vestal School District with a third full time School Resource Officer (SRO) beginning September 2, 2019.

In a memo to the Board, Police Chief Butler explains that after an extensive interview process, the

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selected officer is Michelle Teutken. The current contract for 2019 will need to be amended to include this third officer. The School District will pay the officer's salary while at the school for the fall, winter and spring semesters. The Town will continue to pay the officer's benefits as we currently do for the other two SROs.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

2. Request from Town Engineer Vern Myers for Fire Commissioner John Schaffer to sign an agreement with Bergmann Associates, Architects, Engineers, Landscape Architects & Surveyor's DPC to design and support the construction of a new Fire Station #4 located at 118 Jensen Road.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

7.6 **ADMINISTRATION** (FITZGERALD/Messina) – no items were brought for consideration.

ADJOURNMENT

On a motion of Councilwoman Messina, seconded by Councilman Fletcher, the **Work Session was adjourned at 6:19 PM.** Carried unanimously.