

**VESTAL TOWN BOARD WORK SESSION AGENDA**  
**MONDAY, NOVEMBER 2, 2015**

**WORK SESSION**

- 5:00 PM**      Review of 2016 Preliminary Budget  
**6:00 PM**      Jenna Jenks – Harold of Victory Marathon

**COMMITTEES**

**7.1      PUBLIC WORKS (MAJEWSKI/Fitzgerald)**

**7.2      FINANCE (AGNESHWAR/Messina)**

**1.** Warrants: 2015- 44, 2015-44E

**2.** Request from Deputy Comptroller Pam Fitzgerald (per memo and attachment dated 10/27/15) to close the completed Capital Project effective November 2, 2015 and direct the transfer of the unexpended fund balance to General Fund Cash. In addition, request approval of the Budget Transfers necessary to transfer unexpended funds into the Interfund Expense line.

**7.3      PERSONNEL (FITZGERALD/Majewski)**

**1.** Request from Human Resource Officer Nancy Olmstead to authorize Park Superintendent Jim Bukowski to hire Harold Farr as a seasonal employee in the Parks Department at the house rate of \$30 per hour effective 11/5/2015. The funds to cover this hiring (not to exceed \$5000) will be transferred for a capital project revenue line A2831-2831 to budget line A7140-1034.

**7.4      PLANNING & ZONING (MESSINA/Fitzgerald)**

**7.5      PUBLIC SAFETY (MAJEWSKI/Agneshwar)**

**7.6      ADMINISTRATION (MESSINA/Agneshwar)**

**UNFINISHED BUSINESS**

**1. Wash Bay at the Highway Department** (in response to the EPA field audit)  
The proposal is still under review and the Board is waiting for additional information from the Town Engineer about how other municipalities are handling this situation and about a revised cost estimate. **Update 10/26/15:** There is no change to the status of this item.

**2. Community Use of Municipal Facility Policy**  
**Update on 10/12/15:** Supervisor Schaffer noted in addition to the issues at the Library location, the Board will also need to look at outside user issues at some of the other Town Facilities. He expects the Board to resume the discussion of this topic after the completion of the work on the 2016 budget.

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**3. Gas Card System for the Purchase of Fuel for Town Vehicles**

As per the discussion with the representatives from the Mirabito Fuel Group, the Town will prepare the bid specifications for a contract to purchase fuel from an outside vendor through the use of a gas card system. **Update 10/26/15:** Work in Progress

**4. Sale of Town Property at 310 Rayelene Drive**

Request from James Warneck to purchase a parcel of Town owned property at (Tax ID No 208.08-2.1) for \$500.00. Town Attorney was ask to send letters to property owners abutting to this property to give them an opportunity to bid on this parcel. **Update on 10/26/15:** Town Attorney Berger stated that the letters have been sent out.

**ADJOURNMENT**