

VESTAL TOWN BOARD WORK SESSION AGENDA
MONDAY, NOVEMBER 16, 2015

WORK SESSION

Upcoming Public Hearing on Wednesday, November 18, 2015:

Proposed Local Law "C" of the Year 2015 - A local law to amend the Code of the Town of Vestal by amending Vestal Code Section 18-24 and 23-42 and 23-45.

COMMITTEES

7.1 PUBLIC WORKS (MAJEWSKI/Fitzgerald)

1. Requests from Water Superintendent Scott Groats to award water meter bid to Ti-Sales Inc., the sole bidder. The Ti-Sales bid meets all specifications for water meters and supplemental companion hardware. This company has held this contract in the recent past and has proven to be a reliable vendor. The various components are to be purchased on an as needed basis from budget line W8240-4304.

7.2 FINANCE (AGNESHWAR/Messina)

1. Warrants: 2015-45, 2015-45E, 2015-46, 2015-46B, 2015-46E
2. Request to pay \$1005.00 to Town Attorney David Berger for billable hours for the month of October, 2015.
3. Request to pay Greene, Hershdorfer & Sharpe \$2,266.04 for legal services from September 1, 2015 to October 31, 2015 in the Hicks v. Town of Vestal litigation.
4. Request for Town Supervisor Schaffer to sign an agreement with Vestal Veterinary Hospital to provide boarding services and veterinary care to the Town for 2016 under the same terms, conditions and fee structure as in 2015.

5. Review motions to rescind Local Law B (tax cap override).

7.3 PERSONNEL (FITZGERALD/Majewski)

7.4 PLANNING & ZONING (MESSINA/Fitzgerald)

7.5 PUBLIC SAFETY (MAJEWSKI/Agneswar)

1. Request to retroactively approve advertising on November 18, 2015, with bid opening on December 2, 2015, for paving of parking lots at Fire Stations 1, 2 and 3.

2. Request from Fire Chief David Harrington to approve Station #2 Firemen Breakfast to be held on December 13, 2015 from 7:30 am to 11:30 am. A sign in sheet will be used to track personnel at this event.

3. Request from Fire Chief David Harrington to accept Andrew Underwood as a new member of Company No. 2 and Irving Soden as a new member of Company No.4.

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7.6 ADMINISTRATION (MESSINA/Agneshwar)

1. Request to reimburse Museum Director Ramona Kacyvenski the total of \$166.86 from donation funds for items purchased for the Night at the Museum event.

2. Discussion of School District Public Library.

UNFINISHED BUSINESS

1. Wash Bay at the Highway Department (in response to the EPA field audit)

The proposal is still under review and the Board is waiting for additional information from the Town Engineer about how other municipalities are handling this situation and about a revised cost estimate. **Update 11/2/15:** There is no change to the status of this item.

2. Community Use of Municipal Facility Policy

Supervisor Schaffer noted in addition to the issues at the Library location, the Board will also need to look at outside user issues at some of the other Town Facilities. He expects the Board to resume the discussion of this topic after the completion of the work on the 2016 budget.

3. Gas Card System for the Purchase of Fuel for Town Vehicles

As per the discussion with the representatives from the Mirabito Fuel Group, the Town will prepare the bid specifications for a contract to purchase fuel from an outside vendor through the use of a gas card system. **Update 11/2/15:** Supervisor Schaffer will check with the Comptroller on the progress.

4. Sale of Town Property at 310 Rayelene Drive

Request was made by James Warneck to purchase this parcel of Town owned property for \$500.00. The Town Attorney sent letters to all owners of the abutting properties to give them an opportunity to bid on this parcel. **Update on 11/2/15:** No other property owners have responded to date.

A motion will be made to enter into Executive Session for the purpose of discussing:

- Hiring of Police Sergeant
- Hiring of Town Engineer
- Hiring in Code Department
- Litigation issue (to be identified)

ADJOURNMENT