

**VESTAL TOWN BOARD WORK SESSION AGENDA**  
**MONDAY, DECEMBER 14, 2015**

**WORK SESSION**

**UPCOMING PUBLIC HEARINGS**

December 16, 2015 –

Local Law D of the Year 2015, a local law to rezone 4109 Vestal Road, Vestal NY, BCTM#159.09-1-17, from Transitional Office (TO) to Multiple Residence (RC).

**COMMITTEES**

**7.1 PUBLIC WORKS (MAJEWSKI/Fitzgerald)**

1. Request from Highway Superintendent Rocco Turdo to transfer \$25,000 out of the budget line for fuel to purchase 600 tons of salt.

2. Discuss memo from Town Engineer Gary Campo, dated 12/9/15, regarding recommendations concerning traffic control signage at the Main St./Meeker Rd. intersection.

3. Discuss memo from Town Engineer Gary Campo, dated 12/8/15, regarding DEC Storm Pump Station at Pumphouse Road.

**7.2 FINANCE (AGNESHWAR/Messina)**

1. Warrants: 2015- 50, 2015-50E

2. Request to pay \$3,706.40 to The Law Office of Alfred Paniccia for legal services on the Anita Tyrrell vs. Town of Vestal litigation through August 31, 2015.

3. Comptroller McKane to discuss Budget Transfers and the 2016 Capital Budget.

**7.3 PERSONNEL (FITZGERALD/Majewski)**

1. Request to allow Deputy Highway Superintendent Craig Hiller to carryover an additional 30 hours of vacation into 2016.

**7.4 PLANNING & ZONING (MESSINA/Fitzgerald)**

**7.5 PUBLIC SAFETY (MAJEWSKI/Agneswar)**

1. Request from Fire Chief David Harrington to approve the purchase of RedNMX Systems through Alpine Software for a total cost of \$20,095.00 and a down payment of \$5,023.75 from budget line F3410-4499. This software system was approved in the 2016 Fire District Budget.

2. Request from Fire Chief David Harrington for the Board of Fire Commissioners to award the paving project for the parking lots of Stations 1, 2 and 3 to Broome Bituminous Products, the lowest bidder, in the amount of \$184,740 and authorize the transfer of \$20,000 into budget line F3410-2225 to cover the shortfall from the permissive referendum amount of \$175,000 and for the painting of the lines.

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**7.6 ADMINISTRATION (MESSINA/Agneshwar)**

1. Discuss the proposed schedule of Town Board meetings for 2016.
  
2. Discuss adopting a resolution endorsing the formation of a School District Public Library.

**UNFINISHED BUSINESS**

**1. Wash Bay at the Highway Department** (in response to the EPA field audit)

The proposal is still under review and the Board is waiting for additional information from the Town Engineer about how other municipalities are handling this situation and about a revised cost estimate. **Update 12/07/15:** The Town is continuing to explore its options and has asked the new Town Engineer Vernon Myers to review the matter.

**2. Community Use of Municipal Facilities Policy**

The purpose of this proposed policy is to establish the rules and regulations governing the use of Town facilities by outside users. **Update 12/07/15:** Supervisor Schaffer stated that this item will probably not be addressed until early next year.

**3. Gas Card System for the Purchase of Fuel for Town Vehicles**

As per the discussion with the representatives from the Mirabito Fuel Group, the Town will prepare the bid specifications for a contract to purchase fuel from an outside vendor through the use of a gas card system. **Update 12/07/15:** Town Comptroller Laura McKane stated that she is reviewing other contracts and is working to prepare our own bid specifications

**4. Sale of Town Property at 310 Rayelene Drive**

Request was made by James Warneck to purchase this parcel of Town owned property for \$500.00. Several other property owners also expressed an interest in acquiring this parcel. The Town Attorney sent letters to the adjoining property owners advising any interested parties to submit sealed bids to the Town Clerk. **Update on 12/09/15:** Several owners of adjoining properties submitted a proposal to purchase and divide this parcel. Town Attorney Berger to review the proposal with the Board.

A MOTION WILL BE MADE TO ENTER INTO AN EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING:

- CSEA Library Contract Negotiations

**ADJOURNMENT**