

VESTAL TOWN BOARD WORK SESSION AGENDA

MONDAY, APRIL 11, 2016

WORK SESSION

6:00 PM Marcie Kretzmer – CEIS Requesting sign permit to be issued from town to continue working on gate way sign

COMMITTEES

7.1 PUBLIC WORKS (FITZGERALD/Majewski)

1. Request from Joseph Roberto at 3852 Pembroke Lane for a reduction on water bill from October 2015 to January 2016.

2. Request from Scott Groats Water Superintendent to advertise on April 27, 2016 for Laboratory Services and Sewer Projects listed on his memo dated 4/6/16.

3. Request from Scott Groats Water Superintendent to award Campus Drive Booster Pump bid to low bidder Fluid Kinetics, who met all the specifications of the bid.

7.2 FINANCE (AGNESHWAR/Fitzgerald)

1. Warrants: 2016-12, 12E, 13, 13E, 14, 14E

2. Discuss letter from Chris Harvey regarding damage to his vehicle and his request for reimbursement for damages.

3. Discuss memo from Laura McKane, Town Comptroller Capital Projects and 2016 Spring Borrowing; and the request for recreation department to purchase a van; code enforcement is also requesting a vehicle replacements.

4. Request to pay \$1450.00 to David Berger, Town Attorney for billable hours for the month of March 2016.

7.3 PERSONNEL (MESSINA/Majewski)

1. Request to discuss Town's smoking policy

7.4 PLANNING & ZONING (MESSINA/Agneshwar)

1. Request from Broome County Humane Society to put up two "Goal Thermometers" one on the NorthStar Group property across from University Plaza and one at 3005 Vestal Road.

2. Request from Carl Drake Sr. to Harvest Timber at 4225 Fuller Hollow Road.

3. Request from John & Doreen Tillman to sell fermented vegetables and Kombucha Tea at the Vestal Farm Market.

7.5 PUBLIC SAFETY (FITZGERALD/Messina)

1. Request to increase coverage for accident insurance policy for volunteer firefighters.

2. Discuss transferring a 4 wheel drive Tahoe from the Police Department to the Code Department.

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3. Request to approval to accept the following payment of \$600 and Annual Lease Agreements for the Fred Singer Training Site:

Apalachin Fire Department
Town of Owego Fire District
Endwell Fire Department
Owego Fire Department
Susquehanna County Fireman Association
Union Center Fire Department
West Endicott Fire Department

Athens Fire Department at the cost of \$100 per day

4. Request from Lt. Edward Golluscio to send to auction a 2006 Ford Taurus (VIN 1FAFP53076A124096) the cost to repair the vehicle is more than the vehicle is worth

7.6 ADMINISTRATION (MAJEWSKI/Messina)

1. Request to approve grant check for \$1000.00 from the 2016 UCF Project Grant for *Musical Memories Series*.

2. Request from Paul Rooney, Owner of Edge Sports Complex to use Harold Moore Park for softball camp June, July and August of 2016.

UNFINISHED BUSINESS

1. Wash Bay at the Highway Department (in response to the EPA field audit)

Update on 03/021/16: Town Engineer Vern Myers is working with the Highway Department on a plan to install a vehicle washing unit in the far bay of the Highway garage.

2. Community Use of Municipal Facilities Policy

Update 03/21/16: Supervisor Schaffer is reviewing the comments from the Board and expects to have a draft policy in the near future.

3. Proposed Gas Card System for the Purchase of Fuel for Town Vehicles

Update on 3/21/16: Supervisor Schaffer directed the Town Engineer to prepare a cost benefit analysis of upgrading our system vs. going with an outside fuel vendor.

4. Employee Performance Evaluations

Update on 03/21/16: Human Resource Officer Nancy Olmstead has completed the job descriptions and is in the process of reviewing them with the other people involved in this project.

5. Health Insurance Rates and Time Keeping system.

SUPERVISOR ANNOUNCEMENTS:

- **Citizens Police Academy:** March 24th-May 26th, on Thursday nights from 6:30 pm-8:30 pm, in the Town Board room. Email skintner@vestalny.com to sign up.

A MOTION WILL BE MADE TO ENTER INTO AN EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING:

Litigation

ADJOURNMENT