

VESTAL TOWN BOARD WORK SESSION AGENDA
MONDAY, MAY 09, 2016

WORK SESSION

5:30 PM Cathy Schaeve and the Library Board of the Vestal School District Public Library

COMMITTEES

7.1 PUBLIC WORKS (FITZGERALD/Majewski)

1. Request to award the following bids for highway materials:
 - a. Barney & Dickinson - Transit Mix
 - b. F.S. Lopke - Bank Run Gravel, Type #4 NYSDOT approved, Coarse & Fine Aggregates & Road Sanding Material, Crusher Run Sub-base Type #2 & Item #304, Light and Medium Stone Fill.
 - c. Chemung Supply and Northern Supply and Crossroad Highway – Plow Blades, Grader Cutting Edges, Tire Chain Material & Steel and Cast Iron Plow Shoes with the understanding that we buy from the lowest bidder when possible
2. Request from Andrew Strouthes, the owner of 1104 Hillside Drive, to reduce his increased sewer bill resulting from a water pipe burst in late January, 2016.
3. Request from Town Engineer Vern Myers to award the contract for the *Two Rivers Greenway Sign Project* to Procon Contracting, LLC of Vestal. Procon was the low bidder who met all of the specifications of the bid with a bid amount of \$388,000.00.
4. Request from Town Engineer Vern Myers to discuss the selection of a consultant to provide construction inspection services for the Two Rivers Greenway Sign Project.

7.2 FINANCE (AGNESHWAR/Fitzgerald)

1. Warrants: 2016-17, 2016-17E, 2016-18, 2016-18E
2. Discuss contract with Verizon Wireless for a small cell site at 540-600 Benita Boulevard.
3. Request to pay \$279.00 to Greene, Hershdorfer & Sharpe for a deposition in the Hicks vs. Town of Vestal case.
4. Request authorization for the Supervisor to sign a contract renewal with Broome County for the Dept. of Health Opioid Overdose Prevention Program (CA 10-1043-6).
5. Request from Comptroller McKane to discuss the overage on the cost to pave Angelo Field. The project cost \$1,879.96 more than the approved amount due to the use of additional material. If the Board agrees with Town Engineer Myers that the overage is reasonable, the Board needs to authorize the additional expenditure and the source of funding.
6. Request to authorize the renewal of the expired Fire District Provident Accident Insurance Policy with enhanced coverage identified as Plan 5 on the quote dated May 1, 2016 at a two-year rate guarantee of \$3,579 per year. The savings of \$255 per year over the one year rate

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saved 6.65% which was deemed significant and justified staying with the vendor the additional year.

7. Request from Deputy Comptroller Nick Angeline to make budget transfers dated 3/16/16 – 3/31/16 as attached to the memo to the Town Board dated May 4, 2016.

7.3 PERSONNEL (MESSINA/Majewski)

1. Request from Human Resource Officer Nancy Olmstead to approve the time keeping records for the NY State Retirement as indicated in her memo dated May 5, 2016, and adopt the Standard Work Day and Reporting Resolution for Elected and Appointed Officials.

7.4 PLANNING & ZONING (MESSINA/Agneshwar)

1. Request from Harbor Freight to use two “sea box” type and one tractor trailer type storage containers for 18 months (until December 2017). This request is beyond the limits of the Code Department to authorize without Town Board approval.

2. Discuss the zoning change for the property that Vestal Veterinary Hospital is purchasing from the Town (portion of African Road Park) from Residential Single Family (RA-1) to Community Business District (C-2).

7.5 PUBLIC SAFETY (FITZGERALD/Messina)

1. Request from Fire Chief David Harrington to approve a lease agreement with the Chenango Bridge Fire Dept. for the use of the Fred Singer Training Site at a cost of \$100 per day.

2. Request from Fire Chief David Harrington to advertise for bids for Tanker 32-2 Project on May 25, 2016 with opening of the bids on June 14, 2016.

3 Request from Fire Chief David Harrington to accept Sean Fitzpatrick as a new member of Fire Company No. 1.

4. Request from Fire Chief David Harrington to approve the payment of \$600 and Annual Lease Agreement with the West Corner Fire Dept. for use of the Fred Singer Training Site.

7.6 ADMINISTRATION (MAJEWSKI/Messina)

1. Request from Town Clerk Emil Bielecki to authorize the following people to provide maintenance for the abandoned cemeteries in the Town of Vestal for the year 2016:

John Donlin

412 Delano Ave.
Vestal, NY 13850

| | |
|---------------------|-------------------|
| Rounds Cemetery | \$325.00 |
| Crumm Rd. Cemetery | \$425.00 |
| Vestal Rd. Cemetery | \$325.00 |
| Total | \$1,075.00 |

Richard Chase

413 Torrance Ave.
Vestal, NY 13850

| | |
|------------------------|-------------------|
| Jensen Rd. Cemetery | \$475.00 |
| Vestal Center Cemetery | \$1,125.00 |
| Total | \$1,600.00 |

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The proposed amounts are unchanged from last year. The maintenance of abandoned cemeteries is a statutory obligation of the Town and this is a budgeted item under line A8810-4060.

2. Request from Recreation Planner Sue Jastran to hire Playground Instructors, Swimming Pool Directors, Lifeguards and Swimming Instructors as indicated in her memo dated May 5, 2016.

3. Town Clerk Emil Bielecki to discuss dog control services.

UNFINISHED BUSINESS

1. **Wash Bay at the Highway Department** (in response to the EPA field audit). Town Engineer Vern Myers is working with the Highway Department on a plan to install a vehicle washing unit in the far bay of the Highway garage and is asking a few engineers about pricing.

2. Community Use of Municipal Facilities Policy

Supervisor Schaffer is reviewing the comments from the Board and expects to have a draft policy in the near future. **Update on 04/25/16:** Supervisor Schaffer expects that a draft of new policy should be ready by the end of May.

3. Proposed Gas Card System for the Purchase of Fuel for Town Vehicles

Supervisor Schaffer directed the Town Engineer to prepare a cost benefit analysis of upgrading our system vs. going with an outside fuel vendor. Town Engineer Vern Myers is waiting for an evaluation from Hunt Engineering. He is concerned about maneuvering of large vehicles at gas stations. Also, Mirabito Group will come, if asked, to discuss running satellite stations. **Update on 4/25/16:** Nothing new to report at this time.

4. Discuss Solar Panel Tax Benefits

Supervisor Schaffer and Councilwoman Messina indicated that they share a number of concerns about solar panel farms and favor opting out of providing the tax breaks for such projects. Town Attorney Berger noted that opting out would require the passage of a local law. If we do not opt out, the Town would still have the ability to compel a developer to negotiate a PILOT agreement.

Several Board members referenced an upcoming training session by the Broome County Department of Planning and Economic Development concerning solar projects. They asked that the Board hold off any decision on this issue until additional information can be gathered from this training session.

SUPERVISOR ANNOUNCEMENTS:

- **Citizens Police Academy:** March 24th - May 26th, on Thursday nights from 6:30 PM-8:30 PM in the Town Board room. Email skintner@vestalny.com to sign up.
- Department of Environmental Conservation (DEC) has an OPEN BURNING BAN policy in place from March 16th to May 14th. Burn Permits will not be issued during this time.

A MOTION WILL BE MADE TO ENTER INTO AN EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING: Personnel Issue

ADJOURNMENT