

VESTAL TOWN BOARD WORK SESSION AGENDA
MONDAY, MAY 23, 2016

WORK SESSION

6:00 PM Town Assessor Mark Minoia – discuss taxation of Solar Panels.

6:15 PM Town Historian Margaret Hadsell – 75th Anniversary of the Parkway Committee.

COMMITTEES

7.1 PUBLIC WORKS (FITZGERALD/Majewski)

1. Request from Water and Wastewater Superintendent Scott Groats to award Carnegie and West Hill Storage Tank Rehabilitation to World Wide Industries of Butler, PA for \$359,900.00.

2. Request from Water and Wastewater Superintendent Scott Groats to award the 2016 Sanitary Sewer Replacement to Chicago Construction of Endicott as the lowest bidder:

Charleston Ave. - \$121,000	Glenwood Rd. - \$30,800	Harvard St. - 78,650
Maplecrest Dr. - \$134,145	Mirador Dr. - \$52,800	

7.2 FINANCE (AGNESHWAR/Fitzgerald)

1. Warrants: 2016-19, 2016-19B, 2016-19E, 2016-20, 2016-20E, 2016-20L

2. Request to pay \$825.00 Town Attorney David Berger for billable hours for April 2016.

3. Request to approve BOND RESOLUTION DATED MAY 25, 2016 (Andrews Rd. Tower).

A RESOLUTION AUTHORIZING THE PURCHASE AND INSTALLATION OF A NEW COMMUNICATIONS TOWER, IN and for THE TOWN OF VESTAL, BROOME COUNTY, NEW YORK, AT A MAXIMUM ESTIMATED COST OF \$450,000, AND AUTHORIZING THE ISSUANCE OF not exceeding \$450,000 BONDS OF SAID TOWN TO PAY THE COST THEREOF.

7.3 PERSONNEL (MESSINA/Majewski)

1. Discuss the Municipal Fire Code Inspector vacancy in Code Department.

2. Discuss Museum Director vacancy.

3. Town Clerk Emil Bielecki to discuss Inter-municipal Agreement for Dog Control Services.

4. Request authorization for Parks Superintendent Jim Bukowski, to hire Michael Tomcho, Cody James Carey, Justin Perez and Chris Dutkowsky as a Summer Laborers at the rate of \$9.00 per hour effective May 26, 2016. Background checks have been completed.

5. Request authorization for Water/Wastewater Superintendent Scott Groats to hire Nicholas Bartholomew as a Summer Laborer at the rate of \$9.00 per hour effective May 26, 2016.

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7.4 PLANNING & ZONING (MESSINA/Agneshwar)

7.5 PUBLIC SAFETY (FITZGERALD/Messina)

7.6 ADMINISTRATION (MAJEWSKI/Messina)

1. Request from Museum Director Ramona Kacyvenski to use \$150 from Donation Funds (CMO308) to advertise for museum events in the Town Crier.

2. Request from Recreation Planner Sue Jastran to hire Rebeka Hartman as a part-time lifeguard at the 2016 budgeted rate. Background check has been completed.

3. Request from Recreation Planner Sue Jastran to accept a donation from Calvary Baptist Tabernacle Church, Main Street, Vestal of three picnic tables for the Vestal Memorial Pool at the value of \$2,878.90.

4. Request from Library Director Carol Boyce to authorize volunteers from Vestal United Methodist Church to do various cleanup projects at the library on June 12, 2016 from 9 AM to 2 PM.

UNFINISHED BUSINESS

1. **Wash Bay at the Highway Department** (in response to the EPA field audit). Town Engineer Vern Myers is working with the Highway Department on a plan to install a vehicle washing unit in the far bay of the Highway garage and is asking a few engineers about pricing. **Update on 5/9/16:** This is work in progress

2. **Community Use of Municipal Facilities Policy**
Supervisor Schaffer is reviewing the comments from the Board and expects to have a draft policy in the near future. **Update on 05/9/16:** Supervisor Schaffer expects that a draft of new policy should be ready by the end of May.

3. **Proposed Gas Card System for the Purchase of Fuel for Town Vehicles**
Supervisor Schaffer directed the Town Engineer to prepare a cost benefit analysis of upgrading our system vs. going with an outside fuel vendor. Town Engineer Vern Myers is waiting for an evaluation from Hunt Engineering. He is concerned about maneuvering of large vehicles at gas stations. **Update on 5/9/16:** The Town is continuing to review various options.

4. **Discuss Solar Panel Tax Benefits**
Supervisor Schaffer and Councilwoman Messina indicated that they share a number of concerns about solar panel farms and favor opting out of providing the tax breaks for such projects. Town Attorney Berger noted that opting out would require the passage of a local law. **Update on 5/9/16:** A recent seminar held by Broome County highlighted the need for developing code requirements to address this growing industry. Three Board members expressed support for opting out of providing tax breaks for solar panel farms. Supervisor Schaffer stated that he would hold off on a vote to opt out until the next meeting so as to give the Board additional time to see what some other municipalities in our region are doing.

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5. Request to sell fermented vegetables and Kombucha Tea at Vestal Farm Market

This request is from John & Doreen Tillman. **Update on 4/11/16:** Town Attorney to contact them and ask for a clearance from the BC Health Department. There is a concern that the fermentation process may produce alcohol which is not allowed on Town property.

SUPERVISOR ANNOUNCEMENTS:

- The Vestal Museum Presents: “Vestal Goes to War” - An exhibit of the Vestal Historical Society’s Military collection items from local families and the families of the Vestal Historical Society.
- ♦ **Open House Saturday June 4th, 2016** With “American War Writing” a Presentation from Wendy Galgan, sponsored by New York Council for the Humanities Public Scholar Program. 12pm.
- ♦ **June 18** – Sons of the Revolution Binghamton Chapter on "The American Revolution and Broome County" on Saturday, June 18 from 10:30 AM - 12 PM.
- ♦ July 16 – George Cummings presentation depicting one of General Clinton’s Soldiers from the 1779 Sullivan Clinton Campaign 1PM.
- ♦ Traveling exhibit “Civil War” from The Gilder Lehrman Institute of American History June 4 – July 6.
- ♦ Traveling exhibit “War and Disability” from The Museum of DisABILITY History July 6 - July 30.

A MOTION WILL BE MADE TO ENTER INTO AN EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING:

Litigation (to be identified)

ADJOURNMENT