

VESTAL TOWN BOARD WORK SESSION AGENDA
MONDAY, JUNE 06, 2016

WORK SESSION

COMMITTEES

7.1 PUBLIC WORKS (FITZGERALD/Majewski)

1. Request from Town Engineer Vern Myers to advertise on June 29, 2016 with a Public Hearing on July 13, 2016 for the establishment of Consolidated Sewer District at 1236 Main Street. Petitioner: Timothy and Nancy Stephenson

7.2 FINANCE (AGNESHWAR/Fitzgerald)

1. Warrants: 2016-21, 2016-21E, 2016-22, 2016-22E

2. Request to approve the SRO (School Resource Officer Program) contract, effective September 1, 2016 to June 30, 2017. The changes reflect the changes in salary.

3. Request from Town Comptroller Laura McKane to close the 2011 Communications Tower Capital Project effective June 8, 2016, and direct the transfer of the project's unexpended fund balance to the General Fund's Reserved Cash.

4. Request to accept a \$2,000 donation from the Pomeroy Foundation for the 2016 Historical Marker Program.

5. Request from Deputy Comptroller Nick Angeline to do budget transfers for the month of May, 2016, as attached to his memo dated May 31, 2016.

7.3 PERSONNEL (MESSINA/Majewski)

1. Discuss upcoming vacancy in the Parks Department.

7.4 PLANNING & ZONING (MESSINA/Agneshwar)

1. Request from Joe Hall on behalf of Kimble Rd. residents, to close Kimble Road on June 24, 2016, from 5pm – 9pm for the annual block party in honor of John Palmiter.

7.5 PUBLIC SAFETY (FITZGERALD/Messina)

1. Request from Fire Chief David Harrington to extend the advertisement for bids on the Tanker 32-2 Project from June 14, 2016 to June 28, 2016.

7.6 ADMINISTRATION (MAJEWSKI/Messina)

1. Request from Recreational Planner Sue Jastran to accept donation of \$1,800 from the Vestal Elks Lodge #2508 to cover the cost of the spring Easter egg hunt.

2. Request from Recreation Planner Sue Jastran to hire tennis and playground instructors as indicated in her memo to the Town Board dated June 2, 2016.

3. Request from Recreation Planner Sue Jastran, to approve the hanging of an 8.5"x 11" sign at each of the four shelters at Arnold Park to minimize unauthorized use.

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4. Request to authorize the Town Supervisor and the Town Clerk to sign an Intermunicipal Agreement for Dog Control Services between the Town of Vestal and the Town of Conklin, effective June 20, 2016.

UNFINISHED BUSINESS

1. Community Use of Municipal Facilities Policy

Supervisor Schaffer has reviewed the comments from the Board and has incorporated them into a draft policy document. **Update on 05/23/16:** The Board is reviewing the policy with the submitted amendments.

2. Proposed Gas Card System for the Purchase of Fuel for Town Vehicles

Supervisor Schaffer directed the Town Engineer to prepare a cost benefit analysis of upgrading our system vs. going with an outside fuel vendor. **Update on 5/23/16:** Town Engineer Vern Myers stated that he has explored various options and now supports contracting with an outside vendor to implement a gas card system. He is working with vendors and the Comptroller to prepare a Request for Proposal (RFP). He expects to phase in the various town departments.

SUPERVISOR ANNOUNCEMENTS:

1. The Vestal Museum Presents: "Vestal Goes to War" - An exhibit of the Vestal Historical Society's Military collection items from local families and the families of the Vestal Historical Society.
 - ♦ **June 18** – Sons of the Revolution Binghamton Chapter on "The American Revolution and Broome County" on Saturday, June 18 from 10:30 AM - 12 PM.
 - ♦ **July 16** – George Cummings presentation depicting one of General Clinton's Soldiers from the 1779 Sullivan Clinton Campaign 1PM.
 - ♦ **Traveling exhibit "Civil War"** from The Gilder Lehrman Institute of American History June 4 – July 6.
 - ♦ **Traveling exhibit "War and Disability"** from The Museum of DisABILITY History July 6 - July 30.

ADJOURNMENT