

VESTAL TOWN BOARD WORK SESSION AGENDA
MONDAY, JUNE 20, 2016

WORK SESSION

6:00 PM Girl Scouts Troop 30245 - Discuss “No Smoking” in the parks.

COMMITTEES

7.1 PUBLIC WORKS (FITZGERALD/Majewski)

7.2 FINANCE (AGNESHWAR/Fitzgerald)

1. Warrants: 2016-23, 2016-23B, 2016-23E, 2016-24, 2016-24E

2. Request to authorize the Business Office to pay ZMK Construction the sum of \$38,958.16 for emergency repair work to sewer lines conducted from 4/28 – 5/9/16 on King Street. The events leading to this repair constituted a public emergency exempting this work from the competitive bidding requirements in accordance with Section 103(4) of the General Municipal Law.

3. Request to pay \$712.50 Town Attorney David Berger for billable hours for the month of May 2016.

7.3 PERSONNEL (MESSINA/Majewski)

1. Request to authorize Museum Director Cherese Wiesner-Rosales, Museum to hire Tracy Hanna as a part-time clerk to start on June 18, 2016 at a rate of \$9.00 per hour.

2. Discuss staffing in the Parks Department.

7.4 PLANNING & ZONING (MESSINA/Agneshwar)

1. Request for Timber Harvest Permit to be issued to Daniel Newman, (the original request was on April 13, 2016). At the Board’s request, Mr. Newman submitted additional information as to the approximate number of trees to be cut within the 300’ buffer at the property on 4225 Fuller Hollow Road. On the 6 acres in question (red on the attached map), there will be approximately 4 trees removed (about 7 trees per acre).

7.5 PUBLIC SAFETY (FITZGERALD/Messina)

7.6 ADMINISTRATION (MAJEWSKI/Messina)

1. Request to amend the Vestal/Conklin Intermunicipal Agreement for Dog Control Services by adding a new section reading as follows:

“Within thirty (30) days written notice, either party may terminate this agreement.”

UNFINISHED BUSINESS

1. Community Use of Municipal Facilities Policy

Supervisor Schaffer has reviewed the comments from the Board and has incorporated them into a draft policy document. **Update on 06/06/16:** Supervisor Schaffer stated that the draft policy that he gave to the Board members on May 23rd will be presented as written for discussion at the next Work Session.

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2. Proposed Gas Card System for the Purchase of Fuel for Town Vehicles

After analyzing our situation, Town Engineer Vern Myers feels that contracting with an outside vendor for fueling services (using a gas card system) is the best solution for the Town. **Update on 06/06/16:** Town Engineer Vern Myers stated that he has reached out to several vendors and expects to have a Request for Proposal (RFP) for Board review at the next Work Session. He will likely recommend that we start with our fleet vehicles. We need to move on this because our pumps are continuing to experience problems.

SUPERVISOR ANNOUNCEMENTS:

1. The Vestal Museum Presents: “Vestal Goes to War” - An exhibit of the Vestal Historical Society’s Military collection items from local families and the families of the Vestal Historical Society.
 - ♦ **July 16** – George Cummings presentation depicting one of General Clinton’s Soldiers from the 1779 Sullivan Clinton Campaign 1PM.
 - ♦ **Traveling exhibit “Civil War”** from The Gilder Lehrman Institute of American History June 4 – July 6.
 - ♦ **Traveling exhibit “War and Disability”** from The Museum of DisABILITY History July 6 - July 30.

A MOTION WILL BE MADE TO ENTER INTO AN EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING:

-Litigation (to be identified)

ADJOURNMENT