

**VESTAL TOWN BOARD WORK SESSION AGENDA**  
**MONDAY, AUGUST 08, 2016**

**WORK SESSION**

**UPCOMING PUBLIC HEARINGS**

**Wednesday, August 10, 2016 at 6:00 PM:** Proposed Local Law “D” of the year 2016, a Local Law to Rezone 4629 thru 4729 Vestal Parkway East (BCTMP # 159.14-1-8 thru 159.15.1-34) from Residential Area-2 Family (RA-2) to Transitional Neighborhood (TN). The applicant is the Northstar Group, LLC.

**COMMITTEES**

**7.1 PUBLIC WORKS (FITZGERALD/Majewski)**

**7.2 FINANCE (AGNESHWAR/Fitzgerald)**

1. Warrants: 2016-30, 2016-30E, 2016-31, 2016-31E

2. Request from Town Comptroller Laura McKane to discuss Town of Vestal Fund Balance Policy.

3. Request from Town Comptroller Laura McKane to authorize the Insurance Reserve Fund purchase a bond anticipation note (BAN) from the General Fund to mature in May 2017, when other notes mature. This is for the Andrews Road tower project which was approved after the standard borrowing in May. This note will be rolled into the May BAN when it matures. The Insurance Reserve has a balance of over \$1.5 million in cash.

4. Request from Police Chief John Butler to transfer \$7,280.00 from asset forfeiture line to Meggitt Defense Company for repairs to the range trailer. Repairs and maintenance have not been done for over 10 years.

5. Request from Police Chief John Butler to transfer \$4,100 from budget line A3120-4190 (gasoline) and \$2,870 from budget line A3120-4441 (software maintenance) to budget line A3120-2100 (Operational Equipment) to purchase and install a new electronic fingerprint machine which will be compatible with the new software system.

6. Request to pay \$487.50 to Town Attorney David Berger for billable hours for the month of July 2016.

7. Request to reimburse Police Officer Jeffrey Waslyn \$139.95 for successfully completing Child Abuse Prevention and training in School Violence Prevention given at Binghamton University. The funds will be paid out of line A3120-403, per the PBA contract.

**7.3 PERSONNEL (MESSINA/Majewski)**

**7.4 PLANNING & ZONING (MESSINA/Agneswar)**

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**7.5 PUBLIC SAFETY (FITZGERALD/Messina)**

1. Request from Police Chief John Butler to accept a police K9 contingent upon the following conditions:

- Donation of the K9.
- Donation of money to be used for a K9 vehicle.
- Donation of money to be used for the medical treatment of the K9
- Donation of money to cover possible additional expenses of donated K9; depending on age, breed and extent of training.

The above donations have been committed to the Police Department through various sources however it is unlikely that they would all be secured prior to the approval by the Board.

**7.6 ADMINISTRATION (MAJEWSKI/Messina)**

1. Request from IT Director Dan Williams to dispose of old computer equipment (desktops) listed as an attachment to his memo to the Town Board dated 7/8/16.

2. Request from Recreation Planner Sue Jastran to hire camp and family swim employees as listed in her memo to the Town Board dated July 29, 2016.

**UNFINISHED BUSINESS**

**1. Proposed Gas Card System for the Purchase of Fuel for Town Vehicles**

**Update on 07/25/16:** Town Engineer Vern Myers stated that the draft Request for Proposal (RFP) is now being reviewed by Town Comptroller McKane and will soon be available for the Board's review.

**2. TABLED - Variance for Vestal Park, LLC Project**

To grant Vestal Park, LLC Project Manager John Nicolich a variance to Chapter 24-726 subpart (f) paragraph 3b to exceed fifty decibels for nighttime work to replace an existing sanitary sewer line only, located in the main access drive between Five Guys and Ebishura, during the hours of 11:00PM to 7:00AM due to the heavy traffic and pedestrian egress. The duration of the sewer main replacement and the asphalt replacement will be about 10 days.

**SUPERVISOR ANNOUNCEMENTS:**

**ADJOURNMENT**