

VESTAL TOWN BOARD WORK SESSION AGENDA
MONDAY, AUGUST 22, 2016

WORK SESSION

6:00 PM - Deputy Highway Superintendent Craig Hiller to discuss staffing.

COMMITTEES

7.1 PUBLIC WORKS (FITZGERALD/Majewski)

1. Request from Water Superintendent Scott Groats to approve advertising and sale of the following department vehicles with Auction International:

- 2000 Ford Explorer (VIN#1FMZU71XXY2C54110)
- 2005 Chevy Silverado 1500 4x4 (VIN#1GCEK14V55Z250087)
- 2007 Dodge Caravan (VIN#4GP25B77B1828569)

7.2 FINANCE (AGNESHWAR/Fitzgerald)

1. Warrants: 2016-32, 2016-32E, 2016-33, 2016-33E

2. Request Comptroller Laura McKane to transfer \$5,000 from Contingency A1990-4322 to the IT software A1680-4499 to upgrade our Microsoft SQL Server for compatibility with the upgraded version of MUNIS.

3. Request from Deputy Comptroller Nick Angeline to make budget transfers dated 7/1/16 – 8/18/16 as attached to his memo to the Town Board dated 8/18/16.

4. Request from Business Office Senior Account Clerk Ed Hildebrand to transfer a 2005 Jeep Cherokee (VIN #1J4GR48K45C668739) from the Water Department to the Engineering Department to replace a 2000 Ford Explorer that will be going to auction.

7.3 PERSONNEL (MESSINA/Majewski)

1. Request from Human Resource Officer Nancy Olmstead to discuss the vacancies on the Board of Assessment Review (BAR).

2. Discuss flu shots for employees.

7.4 PLANNING & ZONING (MESSINA/Agneshwar)

1. Request from Park Outdoor Advertising for a Gateway Sign to be located at 1250 Vestal Parkway East (property is owned by Difrancesco Development Group & Parkway Square). The property is currently zoned Commercial Development (C-D) and has a building containing Tioga State Bank, Gertrude Hawk and a vacant service space. The sign is located on the front of the lot, to the western portion near the boundary with Red Lobster. The proposed sign complies with the requirements of the Code with except as follows:

Chapter 5, Article V Division 4, Section 5-127.2

(d) Overall height of the sign is greater than 10 feet above adjacent grade.

(e) The width of the display area is greater than 12 feet.

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7.5 PUBLIC SAFETY (FITZGERALD/Messina)

7.6 ADMINISTRATION (MAJEWSKI/Messina)

1. Request from IT Director Dan Williams for the Supervisor to sign Scope of Services for the Town of Vestal Emergency Communication Site Development Engineering Services.

UNFINISHED BUSINESS

1. Proposed Gas Card System for the Purchase of Fuel for Town Vehicles

Update on 08/08/16: Town Engineer Vern Myers stated that the draft Request for Proposal (RFP) is now being reviewed by Town Comptroller McKane and will soon be available for the Board's review.

2. Proposed Changes to the Town of Vestal Code

Code Officer Mark Dedrick has proposed a number of changes to Chapter 24 of the Vestal Code Book. At the Work Session on August 8th, Deputy Town Supervisor Majewski asked the Board to review the proposed changes and submit any comments to Mr. Dedrick. Town Attorney Berger stated that he would review the proposed changes with Code Officer Dedrick prior to drafting a local law to adopt the changes.

SUPERVISOR ANNOUNCEMENTS:

A MOTION WILL BE MADE TO ENTER INTO AN EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING:

- Vestal Police Supervisors Association (VPSA) labor contract matter.

ADJOURNMENT