

**VESTAL TOWN BOARD WORK SESSION AGENDA**  
**MONDAY, SEPTEMBER 12, 2016**

**WORK SESSION**

**6:00 PM** – Debbie and Jackie Stevenson to discuss Girl Scout Silver Award project.

**COMMITTEES**

**7.1 PUBLIC WORKS (FITZGERALD/Majewski)**

1. Request from Douglas Rein for a reduction in the water bill at 413 Front Street due to a leak in a water line between the meter and an outbuilding.

**7.2 FINANCE (AGNESHWAR/Fitzgerald)**

1. **Warrants:** 2016-34, 2016-34E, 2016-34L, 2016-35, 2016-35B, 2016-35E

2. Request to pay Kenneth Frommer \$3,136.88 for an appraisal of 4417 Vestal Parkway East and for services rendered in the United Health Services vs. Town of Vestal litigation.

3. Request to pay Greene, Hershdorfer & Sharpe \$420.00 for legal services in the Hicks vs. Town of Vestal litigation.

4. Request to pay Town Attorney David Berger \$10,587.50 for August 2016 billable hours (70 hours 35 minutes).

5. Request from Comptroller Laura McKane for authorization to amend the original bond resolution for police vehicles to increase the maximum estimated cost from \$82,000 to \$105,000.

**7.3 PERSONNEL (MESSINA/Majewski)**

1. Request from Human Resource Officer Nancy Olmstead to discuss term expirations on the appointed boards.

2. Request from Human Resource Officer Nancy Olmstead to hire Mark O'Brien as a provisional Municipal Fire Code Inspector to work in the Code Department effective September 12, 2016 on a full-time basis at the CSEA rate of \$16.73 per hour. Such appointment conditioned on satisfactory results of background check and pre-employment drug test.

**7.4 PLANNING & ZONING (MESSINA/Agneshwar)**

**7.5 PUBLIC SAFETY (FITZGERALD/Messina)**

1. Request from Fire Chief David Harrington for the 4 members of the Ladder 32 Replacement Committee to use a Chief Vehicle and approximately \$700 to cover Food and Lodging expenses (as listed below) to attend the New Jersey Firemen's Convention on Sept 16-17, 2016:

**Fuel** with Department Chief Tahoe; **\$ 320.00 for Food** (\$40.00 per person x 4 members \$160.00 x 2 days); **\$350.00 for Hotel Rooms** (\$175.00 x 2 Rooms).

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**7.6 ADMINISTRATION (MAJEWSKI/Messina)**

**1.** Request from IT Director Dan Williams to purchase a used vehicle (Volkswagen Jetta Hybrid) for use by the IT Department.

**UNFINISHED BUSINESS**

**1. Proposed Gas Card System for the Purchase of Fuel for Town Vehicles**

**Update on 08/22/16:** Town Engineer Vern Myers stated that the draft Request for Proposal (RFP) is now being reviewed by Town Comptroller McKane and should be ready to present to the Board at the next Work Session.

**2. Gateway Sign Application at 1250 Vestal Parkway East**

Request from Park Outdoor Advertising for a Gateway Sign to be located at 1250 Vestal Parkway East (property is owned by Difrancesco Development Group & Parkway Square). The property is currently zoned Commercial Development (C-D) and has a building containing Tioga State Bank, Gertrude Hawk and a vacant service space. The sign is located on the front of the lot, to the western portion near the boundary with Red Lobster.

**Update on 08/22/16:** Supervisor Schaffer stated that he continues to strongly support these types of signs because they will benefit the Town. However, he asked the Board to delay taking further action on this application until it engages in additional discussion on how best to proceed in the face of some shortcomings in the language of the existing law, particularly as it pertains to the definition of the word *gateway*.

**A MOTION WILL BE MADE TO ENTER INTO AN EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING:**

- A request submitted under the Vestal Police Benevolent Association (PBA) contract.

**ADJOURNMENT**